



RIO LINDA ELVERTA RECREATION AND PARK DISTRICT

Job Description
Assistant Pool Manager
\$16.30-\$18.45/hr
Regular Part-Time

Job Description

Under the general direction of the Recreation Coordinator and/or the Pool Manager, the Assistant Pool Manager will provide daily operation, supervision, and maintenance of the Rio Linda Elverta Aquatics Programs.

Minimum Qualifications

- Current certification in the following:
 - American Red Cross Lifeguarding and First Aid
 - American Red Cross CPR/AED for the Professional Rescuer
 - American Red Cross Title 22 (preferred)
- LGI and WSI highly desired

Preferred Experience

- 2 or more years or seasons of lifeguarding experience
- 2 or more years or seasons of teaching swim lessons
- 18+ years of age
- Management experience highly desired

Knowledge and Skills

- Thorough knowledge and application of lifeguarding surveillance and rescue techniques
- The ability to instruct, assign, supervise and evaluate lifeguards in their performance
- An understanding of facility characteristics, rules, policies, and procedures
- Leadership, public relations, and decision-making skills
- The ability to identify hazards and unsafe practices and to make suitable recommendations for minimizing or eliminating those hazards
- Knowledge, understanding, and ability to teach swim lesson techniques, class management, and give constructive feedback

Job Duties

- Ensure the safety of the facility patrons and lifeguard team
- Supervise the lifeguard team and daily facility safety inspection
- Assist the Aquatics Coordinator in the organization and facilitation of weekly in-service trainings.
- Direct and supervise the collection of all fees in accordance with agency policies.
- Maintain, analyze, and submit pertinent records including daily patron admissions and revenue, chemical readings, accidents, incidents, and rescues.
- Promote and supervise a diversified aquatics program for all ages in accordance with community needs. This includes swim lessons, swim team, recreation swim, and more.
- Demonstrate superior customer service skills and commitment to efficiency.
- Additional duties listed on the Lifeguard job description.

*810 Oak Lane
Rio Linda, CA 95673
916/991-5929 ~ Fax 916/991-2892
www.rleparks.com*



**RIO LINDA ELVERTA
RECREATION AND
PARK DISTRICT**

To Apply:

Email resume and job application to yannil@rleparks.com

Job application can be found at www.rleparks.com/job-opportunities

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