

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
May 17, 2023**

Call to Order

Chairperson Wayne Del Nero called the meeting to order on May 17, 2023, at 6:30pm. Present were Directors Robert Bastian, Becky McDaniel, Charlea Moore, and Lisa Morris. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, Parks Supervisor Tim Marble, Recreation Supervisor Alissia DeSalles, and Office Aide Dana Marks. The meeting was also broadcast on Zoom Communications.

Public Comments

There were no public comments this month.

Introduction of Guests

The following guests were present at the meeting: Don Davidson.

Presentations and Announcements

There were no Presentations this month.

Written Correspondence

There was no Written Correspondence this month.

Consent Calendar

There were no consent calendar items pulled for discussion.

Motion No. 1

It was moved by Vice Chairperson McDaniel and Director Bastian seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (April 2023); Approve; (2) Minutes of April 19, 2023 Board of Directors Meeting; (3) Cash Disbursements, April 30, 2023; (4) Finance Report, April 30, 2023; (5) Park Maintenance Monthly Report, April 2023; (6) Recreation Monthly Report, April 2023; (7) General Manager's Report, April 2023; (8) Adoption of Resolution #2023-011 ordering the levy of special taxes for fiscal year 2023-24 within the Community Facilities District No. 2020-01 (Gibson Crossing) Motion carried: Ayes; (5) Bastian, Del Nero, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

General Business

Agenda Item #9: Preliminary Budget for Fiscal Year 2023-24.

General Manger Mike Heller introduced the Preliminary Budget for Fiscal Year 2023-2024 and provided some highlights and recommendations to the Board of Directors. If approved, then the Preliminary Budget will come back for a Public Hearing at the June Board of Directors Meeting. If the Public Hearing is approved, then Staff will work on creating a final draft of the Budget for approval at the July Board of Directors meeting. Once the Final Budget is approved it will be submitted to Sacramento County.

Director Moore inquired about increasing the stipend. Director Moore is not in favor of increasing the stipend from \$100.00 to \$125.00.

- General Manger Mike Heller suggested to the Board that the stipend had not been raised in many years and due to increasing costs it might be time to vote on the increased stipend.

Chairperson Del Nero inquired how much the Board of Directors at the Water District get.

- Secretary Morris answered that she believed that received \$100.00 per meeting. It is also believed that they receive compensation for committee meetings and travel.

Vice Chairperson McDaniel suggested that where the District speaks about reimbursing training cost for part time employees (Lifeguards), that it should be placed in the District's Policies. All trainings for employees should be added. She also confirmed that the District is recommending a step increase and a 2.5% COLA (7.5% total).

- The General Manager confirmed this.

She is also in favor of a \$125.00 stipend for the Board of Directors.

Secretary Morris inquired about computer and software updates.

- Administrative Services Supervisor Hernandez answered that it falls under Sac Valley IT. She asked about fuel in the Maintenance portion of the budget, as fuel prices are rising.

- General Manger Heller answered in the previous year we raised our budget and over budgeted fuel, so we feel comfortable with lowering the fuel budget this fiscal year.

Secretary Morris noticed in group insurance that the budget says increase when it's supposed to be decreased.

- Administrative Services Supervisor Hernandez reassured her that this will be corrected.

She also inquired about 2 cell phones, a hot spot, and on-call phone.

- Administrative Services Supervisor Hernandez answered that as well, 2 cell phones is for Recreation Supervisor DeSalles and Recreation Coordinator Lagge. The hot spot is for the Rio Linda High School Pool so they can access Sportsman.

Vice Chairperson McDaniel inquired about retirement and unfunded liabilities. She suggested renaming it to unfunded liabilities.

The General Manager pointed out that the Maintenance budget showed an increase for the on-call coverage to include weeknights. Maintenance is currently only getting paid for having the On Call phone during weekends. Vice chairperson McDaniel agreed and suggested that this also be placed in the District policy.

Motion No. 2

It was moved by Director Moore and seconded by Secretary Morris to increase the monthly stipend from \$100.00 to \$125.00 for Board of Directors.

Motion carried: Ayes; (5) Bastian, Del Nero, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Board of Director Committee Minutes

Administration and Finance Committee – Met on May 8th. Scott German from Fechter and Company was there and provided a training on the District's responsibilities during the annual Audit. The insurance claim for the light pole at Central Park was also discussed.

Park Planning Committee – Met on May 1st and discussed the progress on the Westside Project. They are meeting again in early June to review the Master Plan and talk about future park projects.

Safety and Security Committee – Met on May 12. Sideshows and the upcoming Special Events were discussed. Sgt. Chumber from the FEC PD was also at the meeting.

Firehouse Committee – Did not meet.

Dry Creek Committee – Did not meet.

LAFCo Committee – Will meet on May 30 ,2023.

Board of Director Comments

Secretary Morris thinks everything looks nice; parks look wonderful thanks to Maintenance. Everything is nice, green, and pretty. People are at our parks, which is nice to see. She congratulated Parks Supervisor Marble on his retirement. Congratulations to Don Davidson on his new position. Thanked General Manager Heller for keeping everyone updated and making sure everything runs smoothly. She also thanked Administrative Services Supervisor Hernandez for the budget. Thanked Recreation Supervisor DeSalles for everything she does.

Vice Chairperson McDaniel agrees with Secretary Morris's comments. She congratulated Parks Supervisor Marble and wished him well on his move.

Director Bastian congratulated Parks Supervisor Marble on retirement, he appreciates everything that he has done. He is looking forward to Don Davidson taking over the position. He thanked Administrative Services Supervisor Hernandez for the budget. He also thanked Recreation Supervisor DeSalles for all the events going on and General Manager Heller for all his work.

Director Moore is sad to see Parks Supervisor Marble leave. She wished him well and hopes that he enjoys his retirement. She congratulated Don Davidson on his new position. Director Moore attended Legislative Days and will have a full report for next month's meeting.

Chairperson Del Nero appreciated the parks looking great. He also appreciates everything all of the staff does. He congratulated Parks Supervisor Marble on his retirement.

General Manger Comments

General Manger Heller spoke about the CSDA Conference in Monterey in August. He recommended that we send a contingent from the Park Board. General Manager Heller will work with the Parks Division and the BMX vendor to find a solution for the bathrooms on site.

Future Agenda Items:

Closed Session

Chairperson Del Nero suspended the meeting at 7:20pm to a closed session for the evaluation of General Manager under California Government Code Section 54957.

Adjournment

The general meeting resumed at 7:45pm and Chairperson Del Nero stated the Board at performed the annual evaluation for the General Manager. Chairperson Del Nero Adjourned 7:46pm.

APPROVED: Bastian, Del Nero, McDaniel, Moore, Morris

ATTEST:

ABSTAIN:

ABSENT:



Wayne Del Nero
Chairperson, Board of Directors



Lisa L. Morris
Secretary, Board of Directors