RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673

BOARD OF DIRECTORS REGULAR MEETING
MINUTES
June 18, 2025

Call to Order
Chairperson Charlea Moore called the meeting to order on June 18, 2025, at 6:00pm. Present were Vice Chairperson Wayne Del Nero, Secretary Troy Golden, Director Deanna Read and Director Lisa L. Morris. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, and Recreation Supervisor Yanni Lagge. Parks Supervisor Don Davidson and Administrative Assistant Sandra Mefford were absent. The meeting was also broadcast on Zoom Communications.

Public Comments
Gene Davis, the club leader for the Green Acres 4-H, spoke about expanding activities for youth who participate in the RLE Country Faire and other showmanship events. She expressed that the 4-H would like to expand and be able to show rabbits, chickens, and guinea pigs. She introduced Trent Jensen who spoke about rabbits and guinea pigs needing to be indoors as they do not do well in temperatures over 75-80 degrees. Specifically, he was requesting the use of the Community Center for the RLE Country Faire to show the animals. Chairperson Moore informed the Green Acres 4-H that the Board of Directors could not take any action during the meeting as this item was not on the agenda. She requested that Staff place this as a discussion item on the July Board agenda.

Written Correspondence
1. Sacramento LAFCo – Nomination Package for Special District Representation and Alternate:

Motion No. 1
It was moved by Director Morris and Vice Chairperson Del Nero seconded the motion to nominate Charlea Moore as a candidate for the LAFCo Special District Commissioner Alternate Seat: Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0).

2. Sacramento LAFCo – Final Budget Notification Package: - Received and Filed

3. Sacramento County Treasury Oversight Committee:

Motion No. 2
It was moved by Director Morris and Secretary Golden seconded the motion to vote for Dave O'Toole from Sac Metro Fire for the open Treasury Oversight Committee Seat: Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0).

4. Joanna's Kids "R" It request of extension:
General Manager Heller requested that the Board of Director's discuss this letter as Joanna McVay, the owner of Joanna's Kids "R" It was requesting an extension to purchase Sexual Abuse/Molestation (SAM) coverage as the District is requiring of all Independent Contractors. Ms. McVay has been given a deadline of July 1, 2025 to purchase the insurance and she is requesting an extension until September 1, 2025 so that she may attend a District Board Meeting to discuss it with the Board of Directors.

Chairperson Moore added that Ms. McVay had attended the Community Lunch Bunch meeting and had spoken to her and provided her with a more detailed letter. Chairperson Moore read some excerpts from the letter and then handed it over to District Staff so that it could be copied and distributed to the rest of the Board of Directors. In Chairperson Moore's letter there were comments about the interpretation of SAM and who should and should not be required to carry it. There was also a statement about being in business for 40 years and never having a complaint filed nor a liability claim. It was stated that SAM coverage could cost up to $5,000.00 annually and that her programs have finally recovered to pre-COVID numbers. The added cost of SAM would not only raise her rates, but it would likely cause a number of her customers to not return due to costs. She commented that there was very little overhead to the Recreation and Park District as she had both a key and alarm code, so the only cost to the District is electricity and advertising. The letter requested five items:

a. An extension of the July 1st deadline due to her annual recital preparation.
b. The Board to investigate ways to mitigate risk (such as cameras in the Community Center)
c. An assessment of risk by RLERPD of contracted classes, including hers.
d. The Board to investigate providing SAM through the District's SAM policy.
e. The Board to waive the SAM requirement for her programs, in consideration of her 40 years of service, and impeccable reputation and record.

Secretary Golden commented that not having an incident is not a reasonable answer. As a business owner, things come up and owners need to pivot with the times. He asked about the duration of the class, Staff responded that the class operated year round.

Vice Chairperson asked if the classes impacted other rentals. Staff responded that while Joanna has been flexible and great to work with, we are unable to rent the facility until after 4:00pm on Saturday's and not at all on Friday's due to her current programming.

General Manager Heller commented that the District has been consistent with all Independent Contractors regarding insurance and SAM requirements. Every other Contractor has picked up SAM coverage. He asked the Board what the message being sent to the other Contractors is if the Recreation and Park District waived SAM for her programs.

Recreation Supervisor Lagge also added that while it is true that Joanna has a key to the building and an alarm code, there have been instances where Joanna has not been at the programs and the key and code has been given to her subordinate Staffor a parent. Director Morris stated that she was not comfortable with that information.

At the conclusion of the discussion, Chairperson Moore asked the Board if they would like to grant an extension and place the item on a future agenda for discussion. A suggestion was made to potentially extend the date until July 31st and place the item on the July 16th agenda.

Motion No. 3
It was moved by Director Read and Secretary Golden seconded the motion to deny an extension of the July 1 deadline for all Contracted programs to come into compliance with SAM coverage. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0).

Consent Calendar
Chairperson Moore requested to pull Item #3 for discussion.

Chairperson Moore had a quick question regarding the expense for CPR supplies. Staff explained the expense to the satisfaction of the Board of Directors.

Motion No. 4
It was moved by Director Read and Director Morris seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Monthly Report (May 2025); Approve: (3) Cash Disbursements, May 31, 2025; (4) Finance Report, May 31, 2025; (5) Park Maintenance Monthly Report, May 2025; (6) Recreation Monthly Report, May 2025; (7) General Manager's Report May 2025; (8) Adoption of Resolution #2025-10 Approving the California State Parks Land Water Conservation Fund Grant Program; (9) Adoption of Resolution #2025-11 amending the District's Policy and Procedure Manual – Policy #3020 – Budget Preparation: Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0).

General Business
Agenda Item #10
Adoption of Resolution #2025-12 to approve the District Strategic Plan

General Manager Mike Heller introduced this item and introduced Ben Woodside from Callander Associates (CALA) to present the final product. And to answer any questions from the Board of Directors.

- The entire Board commented that the layout and content of the Strategic Plan looked great.
- Chairperson Moore stated that she truly appreciated all of the photos being from District programs and events as well as the layout of the Plan.

Motion No. 5
It was moved by Director Read and Secretary Golden seconded the motion to accept and implement the Strategic Plan as presented. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0).

Agenda Item #11
Conduct a Public Hearing and approve Resolution #2025-13 – approving the fiscal year 2025-2026 Preliminary Budget

This item was introduced by General Manager Heller, who went over the changes that were discussed at the May General Board Meeting as well as the June Safety and Security and Administration and Finance Committee meetings. Changes included removing $30,000.00 from the Security budget line and re-allocating these dollars into other budget lines to complete some alternative projects for the Recreation and Park District. He also commented on the budget process for the District Staff.

Chairperson Moore opened the Public Hearing for comment at 7:01pm. There were no public comments and Chairperson Moore closed the Public Hearing at 7:02pm.

Motion No. 6
It was moved by Secretary Golden and Director Morris seconded the motion to accept the Preliminary Budget as presented. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0).

Agenda Item #12
Adopt Resolution #2025-14 approving the installation of a pipe and rail fence at Community Center Park

This item was introduced by General Manager Heller who recounted the increasing number of lawn jobs and vandalism on the grassy area at the Community Center Park. The Safety and Security Committee has agreed with Staff and is recommending the installation of a pipe and rail fence along the eastern side of parking lot.

Secretary Golden pointed out that the resolution number was incorrect in the recommendation portion of the Staff report. Staff thanked him and stated that this will be corrected for the Minutes and public postings.

Director Read commented that cost for fence makes sense, and the fence will not detract from the look of the Center. Director Morris agreed with her.

Chairperson Moore commented that she did not like the pipe and rail fence at the time that it was installed on Oak Lane. She thought that looked too industrial. However, with time, it has faded into the background.

Vice Chairperson Del Nero asked about the need for fencing at Depot Park. General Manager Heller responded that while Depot Park has had its share of lawn vandalism, placing fencing on the perimeter may really be distracting. He suggested that both the new fence as well as Depot Park be monitored and that if fencing was needed for Depot Park, then it be addressed at a later date.

Motion No. 7
It was moved by Director Read and Secretary Golden seconded the motion to accept the quote and have the pipe and rail fence installed at the Community Center Park. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0).

Board of Directors Committee Minutes
Administration and Finance Committee - Met on June 9. The Committee reviewed the budget and spoke about the security and future of partnering with TRUSD.

Planning Committee – Did not Meet.

Safety and Security Committee – Met on June 2. They discussed the potential of not being able to use TRUSD for security services but would like to eventually find a POST Certified option. Currently Knight Watch is doing a good job. The new pipe and rail fence was also discussed.

Dry Creek Parkway – did not meet, but Director Morris did comment that the County did host Family Health and Fitness Day on June 14. She was present at Cherry Island and Gibson Ranch at around 10:30am and there was nobody at Cherry Island ad the crowd at Gibson Ranch was sparse. Staff said that they would follow up.

LAFCo-SDAC - Did not meet.

Board of Directors Comments
Director Read had no comments

Vice Chairperson Del Nero thanked the Staff for their work on the Strategic Plan and the Budget.

Secretary Golden had no comments.

Director Morris thanked Staff for their work on the Strategic Plan and the Budget. She commented that she was at the Pool Bash and had a lot of fun.

Chairperson Moore thanked the Staff for the work on the Budget and Strategic Plan. She commented that the Pool Bash was great, and she is looking forward to the summer movies in the park series.

General Manager Comments:

- The Recreation and Park District will be closed on June 19th in honor of Juneteenth
- The General Manager will be going on Vacation from June 24-July 6.

Future Agenda Items

- The General Manager stated that on the next RLE Foundation for the Future Agenda a discussion item would be included for grant funding being applied for a new teen center to be located at the Rio Linda Elementary School. This is a joint project with the community, TRUSD, and the Foundation. He apologized for this not being discussed at the recent June meeting.

Adjournment

Chairperson Moore adjourned the meeting at 7:21pm.

APPROVED: Del Nero, Golden, Moore, Morris, Read

ATTEST:

ABSTAIN:

ABSENT:

Charlea R. Moore
Chairperson, Board of Directors

Troy Golden
Secretary, Board of Directors