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**To: Annette Hernandez, Administrative Services Supervisor**

**From: Mike Heller, General Manager**

**CC: Yanni Lagge, Recreation Supervisor**

**Re: Rental of Central Park Horse Arena for Rodeo Style Events**

June 16, 2025

The following fees will be added to each Central Park Horse Arena Rodeo rental moving forward:

Security: Each Rodeo Event will be responsible for providing security over and above any service that we provide. The number of guards required will be taken directly from the ABC Permit.

RLERPD Security: 4 Officers for 4 hours towards the end of the event $1,200.00

Additional time will be billed at $75.00/hour per officer.

District Staff: 1 employee on site for 6 hours $ 180.00

Additional time will be billed at $30.00/hour

Refundable Deposit: In the event of extensive clean-up/damage $1,500.00

**Total: $2,880.00**

Potential renter’s will be required to pay the additional $2,880.00 at the time that their deposits are due. If the event should run over the agreed upon completion time, then the District will either invoice the renter for the remainder that is due or give them the option of subtracting it from the remaining portion of their refundable deposit (if applicable). The renter will not be allowed to rent again until all of their past due accounts are paid.

The renter will also need to provide proof of security guards hired per the ABC permit and that permit must have a reasonable expected head count for better accuracy.

Please direct any question on this directly to me. Thank you for your attention to this matter.

Sincerely,

Mike Heller

General Manager