

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT  
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
January 18, 2023**

**Call to Order**

Chairperson Wayne Del Nero called the meeting to order on Wednesday, January 18, 2023, at 6:30pm. Present were Directors Becky McDaniel, Lisa Morris, and Robert Bastian. Director Charlea Moore was absent. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, Parks Supervisor Tim Marble, Recreation Supervisor Alissia DeSalles, and Office Aide Dana Marks. The meeting was also broadcast on Zoom Communications.

**Public Comments**

There were no Public Comments this month.

**Introduction of Guests**

The following guests were present for the meeting: Don Davidson; Susan Bastian, Maddie Bastian, with children Logan and Miles, and Stacey Bastian with daughter Paisley.

**Presentations and Announcements**

Oath of Office for Robert Bastian officiated by Twin Rivers Unified School District Trustee Stacey Bastian

**Written Correspondence**

LAFCo nomination for their Special District Advisory Committee (SDAC). Both Office 'A' (1 year term) and Office 'B' (2 year term) are taking nominations. Director Morris nominated Vice Chairperson McDaniel for Office 'B.' The motion was rescinded.

**Motion No 1.**

**It was moved by Director Morris and Vice Chairperson McDaniel seconded the motion to nominate Robert Bastian for Office 'B' on the SDAC. Motion carried: Ayes; (3) Del Nero, McDaniel, and Morris; Noes; (0), Abstain; (1) Bastian; Absent; (1) Moore.**

**Consent Calendar**

Vice Chairperson McDaniel requested that Items 1, 2, and 4 be pulled for discussion.

Item #1. Vice Chairperson McDaniel mentioned the increased traffic at the Ueda Parkway. She asked if CHP or the Sacramento Sheriff's Department were aware of the increased vehicular traffic. Parks Supervisor Marble answered that this occurs after business hours, the Fulton El Camino Park Police are locking up at night and he unlocks in the morning and there have been no vehicles parked overnight.

Vice Chairperson McDaniel also asked about the female subject in Depot Park using power by charging her phone and wondered why the power was still on. Parks Supervisor Marble answered, the Park District keeps the power on as when it is turned off, it is usually vandalized.

Item #2. Vice Chairperson McDaniel reminded the Board that Director Bastian was not yet sworn in at the December meeting and his name should be removed from the Minutes.

Item #4. Vice Chairperson McDaniel wanted to know about the increase expenditures of water and property insurance. Administrative Services Supervisor Hernandez answered the property insurance is paid off once per year. Chairperson Del Nero wanted to know if it always costs this much to water Westside and if the school was still sharing water with the Park District. Parks Supervisor Marble answered we have had problems with people breaking the sprinkler heads at the dog park, however, we have separated from the school, and they have their own water bill.

#### **Motion No. 2**

**It was moved by Chairperson McDaniel and Director Morris seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report, December 2022; Approve; (2) Minutes of December 14, 2022 Board of Directors Meeting; (3) Cash Disbursements, December 31, 2022; (4) Finance Report, December 31, 2022; (5) Park Maintenance Monthly Report, December 2022; (6) Recreation Monthly Report, December 2022; (7) General Manager's Report, December 2022; (8) Adoption of Resolution 2023-01-18 approving a continuing resolution recognizing California AB 361 for the continued use of teleconferencing/virtual meetings. Motion carried: Ayes; (4) Bastian, Del Nero, McDaniel, and Morris; Noes; (0), Abstain; (0), Absent; (1) Moore.**

#### **General Business**

**Agenda Item #9:** Adoption of Resolution #2023-01 approving Abide Builders Inc. as the General Contractor for the Westside Improvement Project.

General Manager Heller introduced this item and provided information on Abide Builders Inc., the General Contractor that won the bid for the Westside Improvement Project. There were no protests, and the contract agreement has been completed by them.

Chairperson Del Nero asked if the project was approved for \$850,000.00 per Resolution #2021-27 and the Abide bid was \$401,335.00, where is the rest of the budgeted money allocated?

General Manager Heller responded that the remaining dollars are allocated to the planning of the project, the construction management, landscaping, and County Permitting.

#### **Motion No. 3**

**It was moved by Vice Chairperson McDaniel and Chairperson Del Nero seconded the motion to adopt Resolution #2023-01 and approve Abide Builders Inc. as the General Contractor for the Westside Improvement Project . Motion carried: Ayes; (4) Bastian, Del Nero, McDaniel, and Morris; Noes; (0), Abstain; (0), Absent; (1) Moore.**

**Agenda Item #10:** Adoption of Resolution #2023-02 approving the Board Committee Assignments for 2023.

General Manager Heller introduced the item to the Board of Directors and Chairperson Del Nero discussed the Committee Assignments for 2023.

Administration and Finance:	Del Nero (Chair)	and Bastian
Park Planning:	McDaniel (Chair)	and Morris
Safety and Security:	Moore (Chair)	and Morris
Fire House & Museum:	Bastian (Chair)	and Del Nero

Dry Creek Parkway: McDaniel.  
LAFCo (SDAC): Moore.

**Motion No. 4**

**It was moved by Chairperson Del Nero and seconded by Director Morris to accept the Standing Committees as presented for 2023 and adopt Resolution #2023-02. Motion carried: Ayes; (4) Bastian, Del Nero, McDaniel, and Morris; Noes; (0), Abstain; (0), Absent; (1) Moore.**

**Agenda Item #11:** Adoption of Resolution #2023-03 approving the Mid-Year Budget for Fiscal Year 2022-23.

General Manager Heller introduced the item and made recommendations for the mid-year budget adjustments He also reminded the Board of Directors the District was approved for and expecting the \$200,000.00 from the America Rescue Fund Act (the COVID-19 reimbursement dollars). There are five recommended adjustments for the mid-year expenses.

- Part Time wages and benefits due to the Minimum Wage Increase
- Land Improvement Maintenance Services
- Equipment Maintenance Supplies
- Capital Improvements – Land (Westside Park Improvement Project)
- Capital Improvements – Building (Accordion doors at Community Center)

Vice Chairperson McDaniel asked what the new minimum wage was set at. Administrative Services Supervisor Hernandez answered that it was \$15.50.

Chairperson Del Nero asked if the \$100,000.00 for Westside is from the \$850,000.00 allocated in Resolution #2021-27. General Manger Heller responded that this was included in the original cost, it is more for coverage due to rising construction costs.

**Motion No. 5**

**It was moved by Director Bastian and seconded by Vice Chairperson McDaniel to approve the Mid-year for Fiscal Year 2022-23 and adopt Resolution #2023-03. Motion carried: Ayes; (4) Bastian, Del Nero, McDaniel, and Morris; Noes; (0), Abstain; (0), Absent; (1) Moore.**

**Agenda Item #12:** Approving the use of Emergency Funds Reserve for Repairs at the Community Center

General Manager Heller introduced the use of Emergency Funds Reserve for a break in one of our gas lines that was still underground. That line was capped, and a new line was put in above ground. Also, during our routine maintenance, we discovered our sump pump was not working properly. The lines had some calcification and scaling in result of needing the pipes flushed.

Director Morris asked if we need to put in new water lines. Parks Supervisor Marble responded that there is only about 25 to 30 feet of pipe that needs a flush.

**Motion No 6.**

**It was moved by Chairperson Del Nero and seconded by Director Morris to approve the use of Emergency Funds Reserve and adopt Resolution #2023-04. Motion carried: Ayes; (4) Bastian, Del Nero, McDaniel, and Morris; Noes; (0), Abstain; (0), Absent; (1) Moore.**

**Board of Director Committee Minutes**

Administration and Finance Committee – met on January 10, 2023. General Manager Heller provided an updated from the meeting Minutes.

Park Planning Committee – did not meet.

Safety and Security Committee – did not meet.

Firehouse Committee – did not meet.

Dry Creek Committee – did not meet.

LAFCo Committee – did not meet.

**Board of Director Comments**

Director Morris welcomed Director Bastian. She also commended all the Staff for their hard work. She attended a Board Director Webinar hosted by CARPD geared for new board members. She had notes from the webinar. She also mentioned that it's a good idea for Board Directors to watch their social media and to not like the same community posts. Just one Board Director can like the post, not all.

Director McDaniel wished everyone a Happy New Year and commented that Spring is on its way. She thanked Parks Supervisor Marble and his crew for taking care of the downed trees from the recent storms. She welcomed Director Bastian to the board and is happy that he is part of the team and is looking forward to working with Bastian for many years to come.

Director Bastian thanked everyone for this opportunity and is looking forward to working with everyone at the District. He is happy and excited to be on the Board. Bastian thanked all our staff and Parks Supervisor Tim and his staff for taking care of all the down and trees.

Director Del Nero received positive feedback from a Community member regarding the Pickleball program and the community member was happy with having 4 pickleball courts.

**Future Agenda Items:**

**Adjournment**


Chairperson Del Nero adjourned the meeting at 7:19pm


**APPROVED: Bastian, Del Nero, McDaniel, Morris**

**ATTEST:**

**ABSTAIN:**

**ABSENT: Moore**

  
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Wayne Del Nero  
Chairperson, Board of Directors

  
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Lisa L. Morris  
Secretary, Board of Directors