

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
May 18, 2022**

Call to Order

Chairperson Charlea Moore called the meeting to order on Wednesday, May 18, 2022, at 6:35pm. Present were Directors Becky McDaniel and Lisa Morris. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, and Parks Supervisor Tim Marble. Director Jerry Huffhines was present at 6:40pm.

Introduction of Guests

Present at the meeting were Kris Bain and Wayne Del Nero. Patrick Kernan from F3 Law (the District's Attorney) was also present.

Public Comments

There were no public comments this month.

Presentations and Announcements

There were no presentations this month.

Written Correspondence

There was no written correspondence this month.

Consent Calendar

Chairperson Moore requested that Item #7 be pulled for discussion.

Item #7:

Chairperson Moore inquired about the initials GL referenced at the top of page 27 in the Administration and Finance Committee Minutes. It was explained that GL stands for General Ledger for accounting purposes with the budget.

Motion No. 1

It was moved by Director McDaniel and Director Morris seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (April 2022); Approve; (2) Minutes of April 20, 2022 Board of Directors Meeting; (3) Cash Disbursements, April 30, 2022; (4) Finance Report, April 30, 2022; (5) Park Maintenance Monthly Report, April 2022; (6) Recreation Monthly Report, April 2022; (7) General Manager's Report, April 2022; (8) Adoption of Resolution 2022-05-18 approving a continuing resolution recognizing California AB 361; (9) Adoption of Resolution 2022-15 approving Staff to amend the District's Policy and Procedure Manual changing updated job titles for the General Manager and Administrative Services Supervisor throughout the Manual. Motion carried: Ayes; (3) McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (1) Huffhines.

General Business

Agenda Item No. 10: Discussion of the preliminary Budget for Fiscal Year 2022-23.

General Manager Heller introduced the preliminary budget and reminded the Board that the Administration and Finance Committee had reviewed it and their recommendations will be incorporated along with the Board of Directors comments to the Public Hearing that will be held at the June General Board Meeting. The schedule for the budget process was also reviewed and the Board was reminded that this was the first full budget that Administrative Services Supervisor Hernandez had written.

Director McDaniel is concerned about the property tax coming in from Sacramento County. She is good with the suggestions and review made by the Administration and Finance Committee, and she reaffirmed that the Committee did recommend both the COLA and Step increases for Staff. Chairperson Moore confirmed this from the Administration and Finance Committee. Director McDaniel also congratulated Administrative Services Supervisor Hernandez on the completion of her first budget.

Director Morris is also concerned with the incoming property taxes. She thanked Administrative Services Supervisor Hernandez on a well written budget document.

Director Huffhines went through the budget in the Administration and Finance Committee and had nothing additional. He also thanked Administrative Services Supervisor Hernandez for her work on the budget.

Chairperson Moore also had nothing additional for the budget. She did ask about the new Development at 6th between Q and U streets. Staff responded and said that the Fox Hollow development had paid Park In-Lieu fees (Quimby) in 2004 for \$48,300.00 and that each property lot pulled were being assessed &8,908.00 per lot and to date building permits have been pulled for 12 lots. These funds are collected by Sacramento County. She also thanked Administrative Services Supervisor Hernandez for the budget document.

Motion No. 2

It was moved by Director McDaniel and Director Morris seconded the motion to approve the preliminary budget for Fiscal Year 2022-23. Motion Carried: Ayes; (4) Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Agenda Item No. 11: Discussion and Candidate interviews for the vacant seat on the Board of Directors.

General Manager Heller introduced this item and informed the Board that candidate Robert Bastian withdrew his name for consideration of the seat. The two candidates present; Kris Bain, and Wayne Del Nero were introduced to the Board of Directors. The Board was provided the 10 questions for the candidates and took a few minutes to review them.

Kris Bain was interviewed first, and Wayne Del Nero was shown to the Staff Office in the Depot. Kris answered the questions posed by the Board of Directors and finished up with a question of her own. She was then directed to the Staff Office in the Depot and Wayne Del Nero was brought into the Board Chambers for his interview.

Wayne Del Nero was interviewed and at the conclusion of his questions he was directed back to the Staff Office so that the Board of Directors could deliberate and make a selection for the Board Seat.

Each of the Board Directors were given an opportunity to speak about the candidates. Everybody thought that both candidates were suitable, but Mr. Del Nero clearly had more Board experience. It was recommended that the Board swear in Wayne Del Nero for the appointed position and encourage Kris Bain to run for a seat in the general election in November.

Motion No. 3

It was moved by Director Huffhines and Director Morris seconded the motion to nominate Wayne Del Nero to fill the vacant Board Seat until the General Election in November. Motion Carried: Ayes; (4) Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Both candidates were asked to return to the Board Chambers. Chairperson Moore thanked both for their Statement of Qualifications. She informed both candidates that they were both impressive with their qualifications and she encouraged Ms. Bain to run for a seat in the general election in November. The Board was selecting Wayne for his previous Board work.

Chairperson Moore proceeded to swear Wayne Del Nero in as a Rio Linda Elverta Recreation and Park District Board Director. Mr. Del Nero recited the Oath of Office and was sworn in.

Board of Director Committee Minutes

Administration and Finance Committee – met on May 10th. The Minutes were included in the package. The majority of the Committee Meeting was the preliminary budget which was approved at this meeting.

Planning Committee – Did not Meet.

Safety and Security Committee – Did not Meet.

Firehouse Committee – Did not Meet. Their next meeting in on May 25th at 3:30pm and the Firehouse Open House is scheduled for June 11th.

Dry Creek Committee – Did not Meet.

LAFCo Committee – Did not Meet.

Board of Director Comments

Director McDaniel gave kudos to the Staff. The Parks are clean and green, she thanked Administrative Services Supervisor Hernandez for the budget, and she thanked Staff for keeping the Board informed. She remains excited for the next steps in the Master Plan.

Director Morris stated that the Parks look great. She reminded the Staff to stay hydrated. She thanked Staff for the continued updates.

Director Huffhines agreed that the Parks look good. He also thanked Administrative Services Supervisor Hernandez for the work on the budget.

Chairperson Moore thanked the Parks Division for the condition of the Parks. She is also happy that the trees in the parking lot are casting shade. Administrative Services Supervisor Hernandez is doing an outstanding job. She also thanked the General Manager for his work as well.

Closed Session

Chairperson Moore suspended the meeting at 7:41pm to closed session for the evaluation of the General Manager under California Government Code §54957

Adjournment

The general meeting resumed at 8:28pm and Chairperson Moore stated that the Board had preformed the annual evaluation for the General Manager.


Chairperson Moore adjourned the meeting at 8:29pm

APPROVED: Huffhines, McDaniel, Moore, Morris

ATTEST:

ABSTAIN: Del Nero

ABSENT:



Charlea R. Moore
Chairperson, Board of Directors



Becky L. McDaniel
Secretary, Board of Directors