

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT**  
**810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING**  
**MINUTES**  
**June 21, 2023**

**Call to Order**

Chairperson Wayne Del Nero called the meeting to order on June 21, 2023, at 6:30pm. Present were Vice Chairperson Becky McDaniel and Directors Robert Bastian, Charlea Moore, and Lisa Morris. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, Parks Supervisor Don Davidson, Recreation Supervisor Alissia DeSalles, and Office Aide Dana Marks. The meeting was also broadcast on Zoom Communications.

**Public Comments**

There were no public comments this month.

**Introduction of Guests**

The following guests were present at the meeting: Don Davidson.

**Presentations and Announcements**

General Manager Heller presented the Board of Directors with the California Association for Parks & Recreation Indemnity (CAPRI) Safety Award where the District scored a 99 on the Cycle XVIII Visitation program.

**Written Correspondence**

There were two items that were received and filed in June. Each was from the Sacramento LAFCo: 1) The call for nominations for a Special District Officer for Office #7 and 2) The review of their 2023-24 Budget.

**Consent Calendar**

There were no consent calendar items pulled for discussion.

**Motion No. 1**

It was moved by Director Moore and Vice Chairperson McDaniel seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (May 2023); Approve; (2) Minutes of May 17, 2023 Board of Directors Meeting; (3) Cash Disbursements, May 31, 2023; (4) Finance Report, May 31, 2023; (5) Park Maintenance Monthly Report, May 2023; (6) Recreation Monthly Report, May 2023; (7) General Manager's Report, May 2023; (8) Adoption of Resolution #2023-012 amending the District's Policy and Procedure Manual – Policy #2010 – Hours of Work and Overtime; (9) Adoption of Resolution #2023-013 amending the District's Policy and Procedure Manual – Policy #2150 – Compensation. Motion carried: Ayes; (5) Bastian, Del Nero, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

**General Business**

**Agenda Item #10:** Discussion – Proposed LAFCo Local Policy on Government Code 56133

General Manager Mike Heller introduced this item and informed the Board of Directors that LAFCo had sent out notice that they would be reviewing this policy in November of 2021. The policy has to do with public agencies crossing their jurisdictional lines to provide services to other public agencies. These agreements must be approved by the local County LAFCo. Currently there are a great deal of ambiguities to the policy creating a lot of confusion. Sacramento LAFCo is asking each of their public agency partners to review the draft policy and provide any comments prior to the August 5<sup>th</sup> LAFCo Commission meeting.

Director Moore provided additional insight on Government Code #56133 and commented that the Sacramento LAFCo came up with a draft policy, that has been included with the package, and would like to receive comments from all public agencies for the new policy. The question that the Park District needs to ask is whether we feel that we should ask for an exemption each time we contract with an outside agency or should we send the MOU to LAFCo for approval. In her opinion, we should ask for an exemption first

Vice Chairperson McDaniel suggested that Sacramento LAFCo would need to make a decision on any MOU/Contract in a 30-45 day window as government services move slowly enough and some of the MOU's just can't wait for a decision to be rendered months later due to long agendas and items being tabled.

- Director Moore stated that in the event an MOU was created due to an emergency, it would be immediately exempted and then discussed for approval at the next LAFCo Commission meeting.

Chairperson Del Nero agreed with Vice Chairperson McDaniel and stated that the policies and timelines would need to be tightened up.

Director Bastian asked what would happen if LAFCo does not approve an MOU/Contract in a timely manner. The response was to take it up the ladder to the County Board of Supervisors for discussion and ask them to help.

General Manager Heller was directed to send the Board's two comments to LAFCo for discussion prior to the August 5<sup>th</sup> meeting. These comments are:

1. In the case of Special Districts, we should always ask for an exemption from Government Code #56133 in the case of contracting services outside of our boundary.
2. Sacramento LAFCo to be encouraged to work on a 30-45 day timeline to rule of requests for services outside of an agency's jurisdiction.

**Agenda Item #11:** Conduct Public Hearing and approve Resolution #2023-14 – approving the Fiscal Year 2023-2024 Preliminary Budget

General Manager Heller introduced the item and reminded the Chair that a Public Hearing regarding the Preliminary Budget needed to occur. Once the Public Hearing was completed, the Board could make comments on the Preliminary Budget and then call for a vote.

Chairperson Del Nero opened the Public Hearing at 6:47pm:

- Kris McCandless, a resident of the Rio Linda/Elverta community asked for consideration on the salaries paid to employees working in the Parks Division and spoke about the various risks associated with parks maintenance and the SAFCA contract. She also commented on the view of society's value on the labor class (blue collar) compared to the white collar and the discrepancy in compensation.
- Director Moore requested a salary comparison/ratio difference between blue collar and

white collar employees within our Park District. Also, how does our ratio compare to similar park districts with Maintenance and Operations versus Administration. She would like to see this information prior to the next fiscal year budget.

- Vice Chairperson McDaniel asked when the last salary survey was completed. The response was two years ago (in 2021) and that the Rio Linda Elverta Recreation and Park District was just above the mid-line for most positions. She requested that the results of that survey be provided. She also requested that education and certifications be included with the ratio comparison requested by Director Moore.

Chairperson Del Nero closed the Public Hearing at 6:55pm.

Vice Chairperson McDaniel commented that the budget is coming along great, and the numbers look good. She cautioned that Staff keep an eye on fuel and water.

Director Moore asked where we are currently with the tax revenue from Sacramento County. Administrative Services Supervisor Hernandez responded and informed the Board that we just received an additional \$8,200.00 from property tax that will be reflected on the Final document.

Director Bastian thanked Staff for all of their hard work on the budget document.

Director Morris echoed Director Bastian's comments and stated that it looked good.

Chairperson Del Nero agreed with the comments and that the budget looks good.

## **Motion No. 2**

**It was moved by Vice Chairperson McDaniel and seconded by Director Moore to approve the fiscal year 2023-2024 preliminary budget. Motion carried: Ayes; (5) Bastian, Del Nero, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).**

## **Board of Director Committee Minutes**

Administration and Finance Committee – Met on June 12<sup>th</sup>. It was a good meeting with all topics being discussed at this Board Meeting. The main item was the approval of the preliminary budget.

Park Planning Committee – Met on June 5<sup>th</sup>. The Westside Park Improvement Project was the main topic of conversation, most notably the relocation for the sandbag station provided by Sacramento County. The Masterplan needs was also discussed, and Staff are working on some of the highlights from that document.

Safety and Security Committee – Met on May 12<sup>th</sup>. Director Moore mentioned the sideshows and the distractions that they cause in the community.

Firehouse Committee – Did not meet.

Dry Creek Committee – Did not meet.

LAFCo Committee – Met on May 30<sup>th</sup>. The decision to begin to meet in person again was approved and they met at the SMUD building on 65<sup>th</sup>. They did discuss Policy #56133 as well as finance and grants.

## **Board of Director Comments**

Director Morris thanked Administrative Services Supervisor for the budget. She also thanked Recreation for the continued Senior Program and asked about the status. Recreation Supervisor

DeSalles commented that it is increasing in size, and we were the 2<sup>nd</sup> Café to reopen. There are now 11 Café's open. She is working on opening 5 days per week. Director Morris also thanked the Board for all of their hard work.

Vice Chairperson McDaniel congratulated the District for the CAPRI Safety award. She Congratulated Parks Supervisor Davidson on his promotion. She thanked everybody for the budget.

Director Bastian thanked the District Staff. He congratulated Parks Supervisor Davidson on his promotion. He thanked Administrative Services Supervisor Hernandez for the budget. He also thanked Recreation Supervisor DeSalles for working on Farm & Tractor days and the seed library.

Director Moore thanked the District for the hard work on the Safety award. She stated that the District does strive hard, and Staff does a good job. She complimented Administrative Services Supervisor Hernandez on the finances and the budget. She also thanked the General Manager for the updates and congratulated Parks Supervisor Davidson on his new position.

Chairperson Del Nero thanked the District. He appreciates everybody for their hard work.

**General Manger Comments**

No Comments

**Future Agenda Items:**

The Final Budget will be brought back in July and in August for final approval.

**Adjournment**

Chairperson Del Nero adjourned the meeting at 7:12pm.

**APPROVED: Bastian, Del Nero, McDaniel, Moore, Morris**

**ATTEST:**

**ABSTAIN:**

**ABSENT:**



Wayne Del Nero  
Chairperson, Board of Directors



Lisa L. Morris  
Secretary, Board of Directors