

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
February 16, 2022**

Call to Order

Chairperson Charlea Moore called the meeting to order on Wednesday, February 16, 2022, at 6:30pm. Due to the COVID-19 pandemic and County order about open Public meetings, this meeting was conducted via Zoom Communications. Present were Directors Stacey Bastian, Jerry Huffhines, Becky McDaniel, and Lisa Morris. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, Parks Supervisor Tim Marble, and Recreation Supervisor Erik Hernandez.

Public Comments

There were no public comments this month.

Presentations and Announcements

Chairperson Moore thanked the Board for their nomination of her as the Chairperson for the upcoming year.

Written Correspondence

There was no written correspondence this month.

Consent Calendar

Director Morris requested that Item #3 be pulled for discussion.

Item #3:

Director Morris asked about the charge to Polar Lights for the Christmas Lights at the Depot. It was explained that this was the name of the vendor who installs the lights on the community buildings. This is something that has been contracted for the past five to six years due to the workload involved with the installation. For 2021, the lights were only installed at the Depot Building.

Motion No. 1

It was moved by Director Morris and Director Bastian seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (January 2022); Approve; (2) Minutes of January 19, 2022 Board of Directors Meeting; (3) Cash Disbursements, January 31, 2022; (4) Finance Report, January 31, 2022; (5) Park Maintenance Monthly Report, January 2022; (6) Recreation Monthly Report, January 2022; (7) General Manager's Report, January 2022; (8) Adoption of Resolution 2022-02-16 approving a continuing resolution recognizing California AB 361; (9) Adoption of Resolution 2022-06 approving the use of Capital Improvement funds for ADA compliance improvements for the Community Center. Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

General Business

Agenda Item No. 10: Adoption of Resolution 2022-07 approving the 2020-2021 Audit report as prepared by Craig Fechter and Company.

Chairperson Moore introduced Craig Fechter from Fechter and Company. Mr. Fechter switched over to screen sharing as he had a PowerPoint presentation to share with the Board. Mr. Fechter shared the following information while reviewing the audit for the Board.

- The District received a 'Clean' opinion, which is the highest opinion that they can give regarding an audit.
- There were no difficulties encountered during the fiscal year that needed to be reported to the Board.
- General Fund expenditures were \$1,145,684.00 and the Fund Balance is \$1,855,310.00
- The District has an almost two year reserve in its General Fund
- General Manager Heller gave a quick review of the Restricted Developer Fees which are part of the District's Park Impact Fees. The District may use these funds with new projects and new rehabilitation projects in Parks.

Chairperson Moore asked about the current year findings on page 6 of the management report with the segregation of duties and the financial/accounting policies. Mr. Fechter suggested that this could be better discussed during an Administration and Finance Committee meeting and that he would be happy to attend a committee meeting after the tax season was over. The General Manager will invite Mr. Fechter to the May, 2022 Administration and Finance Meeting.

Director McDaniel commended the Staff on another great year and a job well done.

Motion No. 2

It was moved by Director McDaniel and Vice Chairperson Bastian seconded the motion to accept the Audit Report and adopt Resolution 2022-07 approving the 2020-2021 District Audit. Motion Carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Agenda Item No. 11: Adoption of Resolution 2022-08 to approve the purchase of a compact excavator for the SAFCA contract.

General Manager Heller introduced this item and provided a review of the SAFCA project and expressed the District need for a new excavator. This piece of equipment was going to be addressed in the next fiscal budget. However, the equipment became available when another company was unable to fulfill their contract with Bobcat of Sacramento, and the dollars are available from our current SAFCA revenues. This piece of equipment will greatly assist the District Staff on many projects for the SAFCA contract, which still has one more year on it and we do believe that it will be renewed moving forward. Funding would not come from the General Fund, but rather from the revenues from the SAFCA contract.

Director McDaniel thanked the Staff and mentioned that this is a great job. Chairperson Moore agreed with Director McDaniel.

Bob Reisig, a Rio Linda resident, asked if the excavator would be used or possibly moved to assist at the sandbag station. General Manager Heller responded that the sandbag station was courtesy of Sacramento County and that the Park District would not necessarily use the excavator

at the sandbag station. But in the event of storm if Staff was available, they would be more than happy to assist with the public at the station.

Motion No. 3

It was moved by Director McDaniel and Vice Chairperson Bastian seconded the motion to approve Resolution 2022-08 and purchase a compact excavator for the Park District from the SAFCA contract revenues. Motion Carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Agenda Item No. 12: Discussion of the Rio Linda Little League constructing batting cages at Babe Best Park.

General Manager Heller introduced the item and gave a brief overview of the partnership between the Park District and the Little League. The Little League is looking to improve their facilities and provide additional opportunities to the community Little Leaguer's by building three batting cages in a currently unused area of the Park. These cages will alleviate field usage with so many teams participating in the league. A future project would be to draw power to the cages, but that will be completed in an additional phase. This project was reviewed by the Park Planning Committee and after some modifications, the Little League is proposing the new cages adjacent to the parking lot off of U Street. Signage will be placed on the cages stating that it belongs to the Little League so that members of the community can reach out to Little League to access the cages.

- Chairperson Morris stated that this is a great idea and a great opportunity.
- Director McDaniel commended Staff and the Little League for working so well together.
- Vice Chairperson Bastian feels that this is very impressive. She is excited and proud for the Little League taking this on. It is good for the kids in our community.
- Director Huffhines agrees with the other comments. It is an amazing step forward and great for the kids in the community.
- Park Supervisor Marble suggested that the cages be moved south more towards the field so that natural drainage not be impacted during the flooding season.
- Chairperson Moore asked if the Little League would be making any concession due to the Flood Plain. General Manager Heller stated that the Little League will be working with the Park District with their plans and are aware of the flood plain.

Motion No. 4

It was moved by Vice Chairperson Bastian and Director Morris seconded the motion to approve the construction of the batting cages by the Rio Linda Little League. Motion Carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Agenda Items No 13: Discussion of the connection of the Dry Creek Trail to the Northern Sacramento Bike Trail.

This item was introduced by General Manager Heller who recapped the comments from the Master Plan visioning meeting and the community request to connect the two trails. He introduced KC Sorgen from Sacramento County Regional Parks to discuss the grant and the connection proposal.

Ms. Sorgen mentioned that the County has applied for a grant to connect the trails as well as to extend the Bike Trail to the Placer County line. This would complete a 72 mile loop around Sacramento and Placer County.

- Park Supervisor Marble spoke at this time expressing his concerns that the connection will cut through the southern portion of the Community Center Park. This is due to the request of easements, moving through the park where transients can access and destroy the property. It also opens access to the Maintenance yard, and he has general concerns due to maintenance concerns.
- Chairperson Moore did comment that the new connection is at the very tip of our land, and it would be maintained by Regional Parks. KC Sorgen agreed with this. She requested that General Manager Heller work Regional Parks to ensure that the language is in the final agreement so that the County is responsible for the maintenance and operations of the strip of land where the connection takes place.
- Director McDaniel mentioned that there was along conversation in the Park Planning Committee, and she has confidence with the General Manager, the Board and Sacramento County to make this work. The community needs this as there is not enough appropriate care nor signage on the Bike Trail. She believes that we can move forward so that we are stuck picking up after others.
- Chairperson Moore agrees that we need signage and recognized that Director McDaniel has been requesting this at the Dry Creek Parkway meetings for a long time.
- KC Sorgen did state that they will look into signage for the project.
- Vice Chairperson Bastian thanked everybody for the work on the project. She sees Supervisor Marble's point and that the Staff works very hard on the clean-up. She is still hoping for something to be worked out with the transient concerns.
- Director Morris concurs with the points made. She likes the new location for the connection and believes that it is in a good spot right now.
- Director Huffhines also agreed with the previous comment.

General Manager Heller stated that Sacramento County Regional Parks will be invited to the next Master Plan community engagement meeting to report back on the status of the project.

Board of Director Committee Minutes

Administration and Finance Committee – met on February 8th. The budget looks good for year to date. The audit was discussed as was the purchase of the new excavator.

Planning Committee – The Minutes are included, and all items were covered in the Board meeting this evening. The District is headed in the right direction.

Safety and Security Committee – Did not meet.

Firehouse Committee – Did not meet.

Dry Creek Committee – Director McDaniel was unable to attend the meeting

LAFCo Committee – Did not meet. Is scheduled to meet on March 29th.

Board of Director Comments

Vice Chairperson Bastian thanked the Staff for their continued hard work. She walked the parks earlier today and they look great. She thanked the Parks Division. The Little League is also hard at work. On March 5th there will be a Celebration of Life for Bob Bastian at the Ranch House, all are invited. She thanked everybody for their love, support, and Prayers. She also requested that the District speak with Liz Bellas from Sacramento Regional Parks regarding the encampment at Elkhorn and 6th. Finally, she saw the upgrades to the greenway at Rio Linda Elementary School and was happy with the progress.

Director Huffhines thanked the Staff for doing a good job. Spring is around the corner, and everybody will be ready to enjoy our Parks.

Director Morris thanked Staff for their hard work. She provided an update on former District Director Chuck Gordon who was in a car accident on February 10th. He is ICU at UC Davis. He also has some underlying health issues. Please keep him in your thoughts and prayers.

Director McDaniel stated that it is sad news regarding Chuck Gordon. As a Park professional she said that all we can ask for is safe/clean/and green. Our Staff does that, and it is appreciated. Hopefully the County, State, and the 9th Circuit can get their act together we might be able to clean up some of these areas which would eliminate people moving away.

Chairperson Moore is sorry to hear about Chuck Gordon, he has been active in so many service organizations. She is delighted about the connection of the trails and is confident that an agreement regarding maintenance and operations will be taken care off.

General Manager reminded the Board that based on the rescinded Health Order, we will meet in person beginning in March.

Adjournment

Chairperson Moore adjourned the meeting at 7:48pm

APPROVED: Bastian, Huffhines, McDaniel, Moore, Morris

ATTEST:

ABSENT:



Charlea R. Moore
Chairperson, Board of Directors



Becky L. McDaniel
Secretary, Board of Directors