



## **RIO LINDA ELVERTA RECREATION AND PARK DISTRICT**

### Job Description

#### **Pool Manager**

**\$16.55.18.72/hr**

Regular Part-Time

#### **Job Description**

Under the general direction of the Recreation Coordinator, the Pool Manager will provide daily operation, supervision, and maintenance of the Rio Linda Elverta Aquatics Programs.

#### **Minimum Qualifications**

- Current certification in the following:
  - American Red Cross Lifeguarding and First Aid
  - American Red Cross CPR/AED for the Professional Rescuer
  - American Red Cross Title 22 (Preferred)
- LGI and WSI highly desired

#### **Preferred Experience**

- Several years or seasons of lifeguarding experience
- Management experience highly desired

#### **Knowledge and Skills**

- Through knowledge and application of lifeguarding surveillance and rescue techniques
- The ability to instruct, assign, supervise and evaluate lifeguards in their performance
- An understanding of facility characteristics, rules, policies, and procedures
- Leadership, public relations, and decision-making skills
- The ability to identify hazards and unsafe practices and to make suitable recommendations for minimizing or eliminating those hazards

#### **Job Duties**

- Ensure the safety of the facility patrons and lifeguard team
- Supervise the lifeguard team and daily facility safety inspection
- Assist the Aquatics Coordinator in the organization and facilitation of weekly in-service trainings
- Direct and supervise the collection of all fees in accordance with agency policies
- Maintain, analyze, and submit pertinent records including daily patron admissions and revenue, chemical readings, accidents, incidents, and rescues
- Promote and supervise a diversified aquatics program for all ages in accordance with community needs. This includes swim lessons, swim team, recreation swim, and more.
- Demonstrate superior customer service skills and commitment to efficiency
- Additional duties listed on the Lifeguard job description

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