

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
October 16, 2024**

Call to Order

Chairperson Lisa L. Morris called the meeting to order on October 16, 2024 at 6:00pm. Present were Vice Chairperson Charlea R. Moore and Directors Robert Bastian, Wayne Del Nero, and Troy Golden. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, Parks Supervisor Don Davidson, Recreation Supervisor Yanni Lagge, and Administrative Assistant Sandra Mefford. General Manager Mike Heller attended the meeting via Zoom Communications. The meeting was also broadcast on Zoom Communications.

Public Comments

There were no public comments this month.

Presentations & Announcements

There were no presentations or announcements this month.

Written Correspondence

CAPRI – Board Election Ballot - Select 2 candidates

Motion No. 1

It was moved by Vice Chairperson Moore Motioned and Director Bastian seconded the motion to select Jill Nunes and Mathew Fuzie as the Rio Linda Elverta Recreation and Park District choices for the 2024 CAPRI Board of Directors. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0).

Consent Calendar

Item #7 was pulled by Vice Chairperson Moore to discuss the General Managers Report. Vice Chairperson Moore referred to Paragraph #8 in the General Manager's report about the Brookfield Properties group pulling out of the Grandpark project and asked, "What does this mean for us"?

- General Manager Heller spoke and replied that the District received a call from Yasha Saber from the Compass Land Group on October 4th. Mr. Saber is overseeing the development plans for the Grandpark project. He informed the District that Brookfield Properties have withdrawn from the owners group. The Demeter and Ose owners are still planning to proceed with the land development. The Park Planning Committee is being updated and once a new land use plan is available, Mr. Saber will be invited to present to the Board of Directors. For now, there will be a reduction in the amount of developed land to around 1900 total acres with 26 parks and 120 acres of parkland.

Motion No. 2

It was moved by Vice Chairperson Moore and Director Del Nero seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Monthly Report (September 2024); Approve: (2) Minutes of September 18, 2024 Board of Directors Meeting; (3) Cash Disbursements, September 30, 2024; (4) Finance Report, September 30, 2024; (5) Park Maintenance Monthly Report, September 2024; (6) Recreation Monthly Report, September 2024; (7) General Manager's Report, September 2024. (8) Adoption of

Resolution #2024-15 Adoption of Resolution #2024-15 Five Year Findings Report for the Sacramento County Impact Fees as developed by the SCI Consulting Group. (9) Adoption of Resolution 2024-18 approving the deposit of \$885.13 into the California Class account from the District savings account at the Safe Credit Union. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0).

General Business

Agenda Item #10

Approval Resolution #2024-17 approving the 2023-2024 Audit Report as prepared by Scott German of Fechter and Company

General Manager Heller introduced Scott German from Fechter and Company, the District's auditor. Mr. German presented a slide show via Zoom describing Fechter and Company's services, how an audit is conducted and their findings of the Park Districts financials.

Motion No. 3

It was moved by Vice Chairperson Moore and Director Del Nero seconded the motion to approve Resolution #2024-17 Approving the 2023-2024 Audit Report as prepared by Scott German of Fechter and Company. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0)

Agenda Item #11

Adoption of Resolution #2024-18 approving a contract with Ridgeway Construction Inc. for the roofing project at the Depot Building and Depot Park Gazebo.

General Manager Mike Heller introduced this item and stated that there were two submittals on the project. District Staff as well as the Administration and Finance Committee are recommending Ridgeway Construction Inc. as the most responsive bidder for the project. Ridgeway Construction Inc. has provided a quote with two options for each roof (Depot and Gazebo). Staff are confident that they can do the job within the time frame of the Park District. If contracted, Ridgeway Construction Inc. believes that the project will be completed in approximately 35 business days. As this is a public agency contract, the Sacramento County Prevailing wage must be incorporated into the project. This wage is currently \$72.13/hour for roofers.

- Option #1 for the Depot Roof – retains the existing gutter system and replaces all of the rafter tails. They will also replace damaged sheathing and re-roof the building while restoring water damaged beams. The beam extensions on the north end of the building will also be restored. There will be a reduced warranty on the rafter tails as they will remain to be exposed. All of the purchased supplies will carry the manufacturer's warranty. This option is quoted at \$127,802.44 which accounts for the prevailing wage.
- Option #2 provides the same details as Option #1 but will allow for a new gutter system that extends over the existing rafter tails. This option will carry a full warranty and Ridgeway Construction will stay as close as possible to the current design. This option is quoted at \$113,488.15 which accounts for the prevailing wage.
- Option #1 for the Gazebo Roof - calls for replacing the damaged sheathing and re-roofing with cedar shake shingles. This option is quoted at \$30,512.41 which accounts for the prevailing wage.
- Option #2 for the Gazebo Roof – calls for replacing the damaged sheathing and re-roofing with shingles to match the Depot Building. This option is quoted at \$21,448.14 which accounts for the prevailing wage.

Vice Chairperson Moore asked what does the reduced Warranty on the Depot building mean? Amanda Ridgeway of Ridgeway construction Inc. explained that due to the rafter tails being exposed they would not be covered, however the shingles will be covered by the warranty.

Director Del Nero asked if we had a previous bid for \$60,000.00? That if we budgeted for \$60,000.00 where will the remaining \$100,000.00 come from?

- General Manager Heller says that \$75,000.00 was budgeted, there is also \$65,000.00 in the District Contingency fund and an additional \$29,000.00 is available in Capital improvements left over from Maintenance vehicle purchase. The District will have to conduct a mid-year adjustment in January.

Motion No. 4

It was moved by Vice Chairperson Moore and seconded by Director Bastian to proceed with Option #1 on the Depot roof and Option #2 on the Gazebo roof and adopt Resolution #2024-18 approving a contract with Ridgeway Construction Inc. for the roofing project at the Depot Building and Depot Park Gazebo. This contract shall not exceed \$165,000.00 including any adjustments or change orders. Motion carried: Ayes; (4); Noes; (0), Abstain; (1), Absent; (0)

Board of Directors Committee Minutes

Administration and Finance Committee – Met on October 8, 2024. Discussed were the District's Audit, the Ridgeway Construction Depot, and Gazebo Roof Project. Also, the District's Savings account transfer to the California Class Money Market Account, and the Park Impact Five year findings report were discussed. The Five year findings report will be due to the Sacramento Board of Supervisors in December. During the discussion on the audit, it was determined that there was no need to invest in an additional bookkeeping program for the auditors. The District is also working with streamline to archive the website and keep it in compliance.

Park Planning Committee – Met on October 14, 2024. Discussed development of the Horse arena, Concession Booth, and Restrooms at Central Park. There has been discussion with the Twin Rivers Unified School District to discuss a joint use agreement over the fields at Hayer Park.

Safety and Security Committee – Did not meet.

Firehouse Museum Committee - Did not meet.

Dry Creek Parkway Committee – Did not meet and is scheduled to meet on November 6th.

LAFCo Committee – Did not meet. Scheduled to meet October 29, 2024

Board of Directors Comments

Director Bastian said Thank you to the Board and Staff for everything. He also thanked the members of the public for attending the meeting. He welcomed Ridgeway Construction and stated that the parks look great.

Vice Chairperson Moore said She wanted to follow up on the branding signs to be put up in Grandpark. She feels that it is imperative that we get our name out there. Thank you to Recreation and Parks Staff for all the work on the Country Faire and for hanging out the banner. She is looking forward to the Trunk or Treat event.

Director Golden said Thank you for all who supported the Firehouse dinner, there was great food and prizes, he also echoed Vice Chairperson Moore's comments.

Director Del Nero stated that the Firehouse dinner was a good event and well run. He is looking forward to the upcoming winter activities.

Chairperson Morris echoed the other Director comments. She reminded the Board and public about the upcoming Veterans' Day event with the planting of the flags.

General Manager Comments

General Manager Heller stated that the Firehouse Committee and the Safety and Security Committee need to meet. The Board Vacancy interviews will occur at the November meeting.

Future Agenda Items

There were no future agenda items.

Adjournment

Chairperson Morris adjourned the meeting at 7:02pm.

APPROVED: Bastian, Del Nero, Golden, Moore, Morris

ATTEST:

ABSTAIN:

ABSENT:



Lisa L. Morris
Chairperson, Board of Directors



Robert Bastian
Secretary, Board of Directors