

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
December 13 , 2023**

Call to Order

Chairperson Wayne Del Nero called the meeting to order on December 13, 2023, at 6:30pm. Present was Vice Chairperson Becky McDaniel and Directors Robert Bastian, Charlea Moore, and Lisa Morris. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, Parks Supervisor Don Davidson, and Office Aide Dana Marks. Recreation Supervisor Alissia DeSalles attended via zoom. The meeting was also broadcast on Zoom Communications.

Public Comments

Twin Rivers Unified School District Trustee Stacey Bastian commented that the Breakfast with Santa event was a success and she thanked everyone for their hard work. She also commented on the Christmas Craft Faire at the High School and its success.

Introduction of Guests

General Manager Heller introduced the new Fire Chief for the Sacramento Metropolitan Fire District, Adam House, who was sworn in on August 10, 2023. He holds the distinction of being the first Fire Chief to serve continuously as a member of Metro Fire since its inception in 2000.

- The Board thanked him for his services.
- Vice Chairperson McDaniel inquired about renewing a conversation about triage hubs in certain communities to assist in emergency situations.

Presentations and Announcements

There were no presentations or announcements this month.

Written Correspondence

There was no written correspondence this month.

Consent Calendar

No agenda items were pulled.

Motion No. 1

It was moved by Director Moore and Vice Chairperson McDaniel seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (November 2023); Approve; (2) Minutes of November 15, 2023 Board of Directors Meeting; (3) Cash Disbursements November 30, 2023; (4) Finance Report, November 30, 2023; (5) Park Maintenance Monthly Report, November 2023; (6) Recreation Monthly Report, November 2023; (7) General Manager's Report, November 2023; Motion carried: Ayes; (5) Bastian, Del Nero, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

General Business

Agenda Item #8: Review and approve the 2024 Annual Calendar for the Park District

General Manger Heller introduced the item and stated that this is normally a consent calendar item, but because of the National holiday, Juneteenth, falls on the third Wednesday of June, it is recommended to move the District Board meeting up one week to June 12th.

- Vice Chairperson McDaniel stated that she was fine with the change, but to ensure that Staff put notice of the change out on Social Media.

Motion No. 2

It was moved by Chairperson McDaniel seconded Director Moore to approve the 2024 Annual Calendar. Motion carried: Ayes; (5) Bastian, Del Nero, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Agenda Item #9: State Minimum Wage

General Manger Heller introduced the item and explained that the State minimum wage will be raised to \$16.00 per hour on January 1st and that there is going to be an initiative on the November ballot looking to raise the minimum wage to \$18.00 per hour by 2026. Staff have been working on a salary scale for the past few months. The State will also raise the minimum wage for Fast Food workers to \$20.00 per hour on April 1st and this is slated to increase annually for the next five years. It was determined to not respond to the fast food wages as the Park District is not a fast food organization. District Staff are recommending using a hybrid pay scale that starts employees at \$17.00 per hour so that we are better ready to adjust for when the wages will increase again.

- Director Bastian commented that he is on the Administration and Finance Committee and has seen the discussions for the proposed wage scale. He thanked the Staff for their work.
- Vice Chairperson McDaniel commented that 5-6 steps seem to be a lot and if the District needs to go out that far on the step scale. She is recommending a four step process.

Motion No. 3

It was moved by Vice Chairperson McDaniel and Director Moore seconded the motion to approve starting pay at \$17.00 per hour; Motion carried: Ayes; (5) Bastian, Del Nero, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Agenda Item #10: Adoption of Resolution #2023-23 changing the District General Board Meeting time to 6:00pm

General Manager Heller introduced this item and spoke about the conflicting times when the full Board meets (monthly for the General Board Meeting and quarterly for the RLE Foundation for the Future). It had been discussed at the September Foundation for the Future meeting about proposing that meetings be at the same time of day as the full Board meets (Monthly General meeting and RLE Foundation meetings). Staff are recommending that these meetings begin at 6:00pm as it will allow both the Board and Staff to go home earlier and since the COVID pandemic more than 41% of the workforce are working from home. Also, with all of the meetings being broadcast on Zoom, the public will still have an opportunity to participate. 6:00pm starts will not have a negative impact on the general fund.

- Vice Chairperson McDaniel said changing the time may make the meetings too early as it could make community members who want to attend Board Meeting rush from work, try to get a dinner and family all set then come to meetings.
- Director Morris does not feel that the change will matter that much with the community because of the Zoom option, if it becomes an issue, then they can be changed back.
- Director Moore has no issues with the change of time.

Motion No. 4

It was moved by Vice Chairperson McDaniel and Director Moore seconded the motion to adoption Resolution #2023-23 changing the District Board Meetings from 6:30pm to 6:00pm; Motion carried: Ayes; (5) Bastian, Del Nero, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Agenda Item #11: Realignment of Board Directors to serve for the Calendar Year 2024

General Manager Heller introduced the item and summarized the rotation system for the Board of Directors. The rotation will take effect for January 2024.

New Position:

Chairperson – Becky McDaniel
Vice Chairperson – Lisa Morris
Secretary – Charlea Moore
Director (1) – Robert Bastian
Director (2) – Wayne Del Nero

Vice Chairperson McDaniel requested that the Board send her any committee placement requests as soon as possible.

Board of Director Committee Minutes

Administration and Finance Committee – Met on December 4th. The meeting Minutes were reviewed.

Planning Committee – Did not meet.

Safety and Security Committee – Did not meet.

Firehouse Committee – Did not meet.

Dry Creek Committee – Did not meet.

LAFCo Committee – Will meet on January 30, 2024.

Board of Director Comments

Director Moore expressed how great the Breakfast with Santa was and thanked the Recreation Division. She also commented on the continued new programs being offered in Recreation. She thanked the Parks Division and stated that she was excited to see the little Christmas tree next to the Big Christmas Tree. Director Moore also thanked the Administrative Services Supervisor Hernandez, General Manager Heller, and Office Aide Marks who will be missed. Lastly, she thanked the Board of Directors and wished all a Merry Christmas.

Director Bastian congratulated Office Aide Marks and wished her luck. He thanked the Recreation Division and the Administration Division for their continued work. He also thanked the Parks Division for their work on the big projects during the year. He also thanked Chief House and Director Saylor (Sac Metro) for being at the meeting.

Director Morris thanked everyone that helped out on the Veterans' Day event. The Breakfast with Santa had a wonderful turn out and the FFA did an incredible job. The Christmas Light Parade

was really nice this year. She mentioned that that the Parks look great and the lot at Babe Best looks good. She also thanked Administrative Services Supervisor Hernandez and General Manager Heller. She also wished a Merry Christmas to everyone.

Vice Chairperson McDaniel thanked Office Aide Marks. She mentioned that she had a lot of fun with the parade and the Breakfast with Santa was a blast. She resolved to promote the Park District more on Rio Linda Online and other Social Media outlets. She stated that Girl Scout Troop 1565 was awesome during the Veterans' Day event. She wished all a Merry Christmas and thanked the Board of Directors for their service.

Chairperson Del Nero thanked everyone in the District for their hard work and expressed his gratitude towards all activities that the Recreation Division has going on. He stated that the Parks look great, and he is looking forward to next year.

General Manger Comments

General Manger Heller thanked everyone, wished all a Merry Christmas. He announced that he has applied for a CPRS award for Westside Park. The award will be presented in Palm Springs in February of 2024, if General Manger Heller can't attend, he will make sure to get the award. Also, General Manger Heller reminded the Board that Board Meetings now start at 6:00pm starting January of 2024.

Future Agenda Items:

No future agenda items this month.

Adjournment

Chairperson Del Nero adjourned the meeting at 7:14pm.

APPROVED: Del Nero, Moore, Morris

ATTEST:

ABSTAIN:

ABSENT: Bastian, McDaniel



Lisa L. Morris
Chairperson, Board of Directors



Mike Heller
General Manager, RLERPD
for Robert Bastian, Secretary of the
Board of Directors