

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT  
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
August 21, 2024**

**Call to Order**

Chairperson Lisa L. Morris called the meeting to order on August 21, 2024 at 6:01pm. Present were Vice Chairperson Charlea R. Moore and Directors Robert Bastian, Wayne Del Nero and Troy Golden. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, Parks Supervisor Don Davidson, Recreation Supervisor Yanni Lagge, and Office Aide Sarah Quelland. The meeting was also broadcast on Zoom Communications.

**Public Comments**

There were no public comments this month.

**Presentations & Announcements**

There were no presentations or announcements this month.

**Written Correspondence**

There was no written correspondence this month.

**Consent Calendar**

**Motion No. 1**

It was moved by Vice Chairperson Moore and Director Golden seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Monthly Report (July 2024); Approve: (2) Minutes of July 17, 2024 Board of Directors Meeting; (3) Cash Disbursements, July 31, 2024; (4) Finance Report, July 31, 2024; (5) Park Maintenance Monthly Report, July 2024; (6) Recreation Monthly Report, July 2024; (7) General Manager's Report, July 2024. (8) Adoption of Resolution #2024-10 Amending the District's Policy and Procedure Manual – Policy #6045. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0).

**General Business**

**Agenda Item #9:**

Approval of Resolution 2024-11 Adopting the Final Budget for Fiscal Year 2024-2025.

This item was introduced by General Manager Heller, who announced that the District has reached the end of the formal process to approve the budget for the 2024-2025 fiscal year. He said that since the initial budget was drafted in July, there have been some minor changes regarding cell phone plans used by District staff and incoming property tax revenue received from Sacramento County. He informed the Board that the final budget was a little more than \$2.3 million and was ready to submit.

**Motion No. 2**

**It was moved by Vice Chairperson Moore and Director Bastian seconded the motion to approve Resolution 2024-11 Adopting the Final Budget for Fiscal Year 2024-2025. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0)**

### **Board of Directors Committee Minutes**

Administration/Finance Committee – Met on August 13<sup>th</sup>. The Minutes from the July 9, 2024 meeting were reviewed. July Financials and the Compass Report; the final budget for fiscal year 2024-2025; Policy #6045 regarding Rules and Regulations for District Park and Facility Usage; and a cornerstone plaque for the Capitol Quarter Midget Association's Roy Hayer Memorial Speedway were discussed.

Park Planning Committee – Did not meet.

Safety and Security Committee – Met on August 6<sup>th</sup>. The Minutes from the May 13, 2024 meeting were reviewed. The recent uptick of transient activity in District parks; Policy #6045 regarding Rules and Regulations for District Park and Facility Usage; and the status on parks were discussed.

- Director Bastian described the committee meeting as a lengthy discussion that included exploring resources, such as utilizing the Twin Rivers Unified School District Police Department to help address challenges on the Sacramento Northern Bike Trail since it used daily by area students traveling to and from school.

Dry Creek Parkway Committee – The regular meeting scheduled for August 7, 2024 was canceled. The next meeting is scheduled for October.

LAFCo Committee – Met on July 30<sup>th</sup> for a special Municipal Service Review training and discussion session designed for board directors, general managers and staff members of Sacramento County's special districts. The meeting took place at SMUD Headquarters at 6201 S Street in Sacramento.

- Vice Chairperson Moore described it as a small meeting that included a presentation from Policy Analyst Desirae N. Fox regarding Municipal Service Reviews. Vice Chairperson Moore said it wasn't clear yet which cycle of review the Rio Linda Elverta Recreation and Park District will be in but she added that the District already has many things in place, including the Strategic Plan and the Master Plan, that will be part of the review.

### **Board of Directors Comments**

Director Golden said he really enjoyed participating in the summer water aerobics program offered at the Rio Linda High School Pool through the District. He thanked Recreation Supervisor Lagge for starting the class and said he hoped it would be offered again next summer with more dates available. He also thanked Parks Supervisor Davidson for keeping the parks looking good and the District staff for all their hard work.

Director Del Nero thanked everyone, including Administrative Services Supervisor Hernandez for the budget, and said "good job."

Chairperson Morris congratulated Director Golden, Director Del Nero and Vice Chairperson Moore for retaining their seats on the Rio Linda Elverta Recreation and Park District's Board of Directors. She also thanked Administrative Services Supervisor Hernandez for the budget and

General Manager Heller for his efforts. She said she appreciated Parks Supervisor Davidson for making the parks look wonderful and praised Recreation Supervisor Lagge for doing such great work and being very successful in her new position.

Vice Chairperson Moore congratulated the directors who will be retaining their positions on the RLERPD Board of Directors and said she's sorry that Director Bastian will not be continuing to serve on the Board. She said she appreciates everything he's done.

She informed a visitor to the meeting that the District has spent many months repeatedly going over the budget and told him that the District is currently undergoing the annual financial audit. She added that she's very proud of the District and its Board and that she considers this Board to be a "responsible, conservative" board.

Vice Chairperson Moore said she appreciated Parks Supervisor Davidson for taking care of the parks and Recreation Supervisor Lagge for providing programs for the community. She also thanked Administrative Services Supervisor Hernandez for her work on the budget and General Manager Heller for his work on behalf of the District.

Director Bastian stated that he concurs with everything the other Board Directors said and that he's enjoyed being on the Board for the past two years. He said that he will continue to serve until the end of the year and added that it was a tough decision to leave. He explained that it was simply a time commitment issue and that he was trying to find balance between work, life and family. Director Bastian also thanked everyone for their work for the community and thanked the Board, saying he expects great things to continue to happen within the District.

### **General Manager Comments**

General Manager Heller said there would be no election held this year for seats on the RLERPD Board of Directors. He stated there were no challengers so the District will be declaring candidates elected by acclamation. He added that since Director Bastian will be leaving at the end of 2024, they will be preparing to appoint a new Director to fill his seat. He said he expected to have the approaching vacancy on the agenda for September's Board of Directors meeting with plans to go through the appointment process in November and have the new Director sworn in at December's meeting. He added that he has reached out to Supervisor Sue Frost, who represents District 4 on the County Board of Supervisors, to conduct the swearing-in oath of office.

General Manager Heller also informed the Board that the annual audit concluded earlier in the day on Wednesday, Aug. 21<sup>st</sup>, and that the results would first be discussed at the next Administration and Finance Committee and then the information on recommendations provided to the District would be presented at a future Board meeting.

He added that he expects work to start on resurfacing and restriping the parking lots at Westside Park and the Community Center to move forward in September with a start date in October. He also said he anticipates work to begin on the Depot Building's re-roofing project and said he's reached out to the Rio Linda Lions Club for input on re-roofing the Depot Park gazebo. He told the Board that he will be consulting with Parks Supervisor Davidson and expects to have a presentation ready for the Board in November.

General Manager Heller also discussed the installation of the cornerstone plaque for the Capitol Quarter Midget Association's Roy Hayer Memorial Speedway. He said the initially proposed date of September 21, 2024 would not work since that date conflicts with the date of the Rio Linda

Elverta Country Faire. He said they were considering September 22<sup>nd</sup> or sometime in October as alternate dates for the installation ceremony.

He also said the District was in the process of finding out if the Twin Rivers Unified School District Police Department will start patrolling the parks again and suggested it would be an effective solution to some of the transient problems if they would.

He also reminded the Board of a complaint made by community member John Colbert at the May 2024 Board meeting regarding Puncturevine and other invasive weeds at the District's Dog Park at Westside Park. He said Mr. Colbert followed up via email to thank the District for addressing the situation promptly and to express his appreciation for being able to enjoy a weed-free park that's safe for dogs.

General Manager Heller concluded by telling the board to expect to learn more about the District's transparency certificate from LAFCo at the December Board meeting.

**Future Agenda Items**

There were no future agenda items.

**Adjournment**

Chairperson Morris adjourned the meeting at 6:27pm.

**APPROVED: Bastian, Del Nero, Golden, Moore, Morris**

**ATTEST:**

**ABSTAIN:**

**ABSENT:**



Lisa L. Morris  
Chairperson, Board of Directors



Robert Bastian  
Secretary, Board of Directors