

RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673

BOARD OF DIRECTORS REGULAR MEETING
MINUTES
September 21, 2022

Call to Order

Chairperson Charlea Moore called the meeting to order on Wednesday, September 21, 2022, at 6:34pm. Present were Directors Wayne Del Nero, Jerry Huffhines, Becky McDaniel, and Lisa Morris. Staff members present included General Manager Mike Heller and Recreation Supervisor Alissia DeSalles. Administrative Services Supervisor Annette Hernandez and Parks Supervisor Tim Marble were absent. The meeting was also broadcast on Zoom Communications.

Public Comments

Anna Marie Tomlinson and Deborah Crowe from the RLE Quilt Trail Project presented on a new project that the Quilt Trail is working on. They are working with the Papa Murphy's restaurant at the corner of Rio Linda Blvd. and M St. and are designing a 'Welcome to Rio Linda' barn quilt that will have both 2'x2' and 4'x4' quilt squares of various businesses and service clubs on it. The Chamber of Commerce is partnering with the RLE Quilt Trail Project and will be painting the building in preparation of the barn quilt. They will also finance the hanging of the new quilt.

The RLE Quilt Trail Project was requesting that the Park District purchase a square for the new quilt. Chairperson Moore referred the matter to the Administration and Finance Committee and Ms. Tomlinson and Ms. Crowe left information with the General Manager to present at the next Administration and Finance Committee meeting.

Introduction of Guests

- Dennis Johnson, Caiden Johnson, Greg Kramer, and Caiden Johnson's girlfriend (we could not understand her name) were introduced. Caiden Johnson is an Eagle Scout candidate.

Presentations and Announcements

General Manager Heller introduced Caiden Johnson and provided a quick synopsis of his Eagle Scout project with the building of two new bulletin boards for the Park District. One has been installed at Babe Best Park and the other will go to Westside Park when the gazebo project is completed.

- Chairperson Moore asked Caiden to join her while she presented him with a certificate of appreciation for his project. Photos were also taken at this time.
- Caiden thanked the Board for the opportunity. He also thanked his Scout Master, Greg Kramer, and the Park Maintenance staff for their guidance on the project.
- Vice Chairperson Del Nero inquired about the life badge that Caiden was wearing. Greg Kramer answered that Caiden was almost finished with the Eagle Scout project, he has to complete a Scout Master conference and finish his Eagle binder.

Written Correspondence

CAPRI's call for nominations for their 2023 Board. Nominations will be accepted until September 30th.

Consent Calendar

There were no Consent items pulled for discussion.

Motion No. 1

It was moved by Director Morris and Director McDaniel seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (August 2022); Approve; (2) Minutes of August 17, 2022 Board of Directors Meeting; (3) Cash Disbursements, August 31, 2022; (4) Finance Report, August 31, 2022; (5) Park Maintenance Monthly Report, August 2022; (6) Recreation Monthly Report, August 2022; (7) General Manager's Report, August 2022; (8) Adoption of Resolution 2022-09-21 approving a continuing resolution recognizing California AB 361; (9) Proclamation of Retirement for Chief Todd Harms of the Sacramento Metro Fire District; (10) Adoption of Resolution 2022-21 approving an amendment to update the District's Policy and Procedure Manual – Policy #3120 – Financial Reporting; (11) Adoption of Resolution 2022-22 approving an amendment to update the District's Policy and Procedure Manual – Policy # 6060 – Fee Schedule for Outdoor Facilities. Motion carried: Ayes; (5) Del Nero, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

General Business

Agenda Item No. 12: December 2022 Board of Directors Meeting date.

General Manager Heller introduced this item and reminded the Board that the regular scheduled meeting is set for Wednesday, December 21, 2022 which is four days prior to Christmas. It is recommended that the meeting be moved up a week to Wednesday, December 14th. This is traditionally a ceremonial meeting with the new Board being seated.

Motion No. 2

It was moved by Vice Chairperson Del Nero and Director McDaniel seconded the motion to permanently move the December meeting to the second Wednesday of December: Motion carried: Ayes; (5) Del Nero, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Agenda Item No. 13: Vacancy of the open Board Director seat.

General Manager Heller introduced the item and provided a review of the process to make an appointment as well as a suggested timeline to complete the appointment so that the candidate can be sworn in during the December meeting when the incumbents are sworn in. The District will be posting the Notice of Vacancy at the Community Center, the Depot Building, and the Water District. It will also be on the District's website.

- Director McDaniel requested that the notice of vacancy also be posted on all of the District's Social Media accounts.
- Vice Chairperson Del Nero asked where potential candidates could get an application. It was explained that all that is required is a Statement of Qualifications. As well, all candidates need to be a registered voter in Sacramento County and must reside in either Rio Linda or Elverta.

Motion No. 3

It was moved by Director McDaniel and Vice Chairperson Del Nero seconded the motion to approve the vacancy of the Park Director Board seat for the upcoming General Election: Motion carried: Ayes; (5) Del Nero, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Board of Director Committee Minutes

Administration and Finance Committee – met on September 13th. Chairperson Moore recapped the information from the meeting and asked for an update on the ongoing bank fees (MTOT – Monthly Merchant transactions and BTOT – Batch transactions) that Staff was to follow up on. General Manager Heller provided an update on the fees which were, for the most part, credit card fees from payments and refunds that go through our 3rd party vendor when registering on the website and through Sportsman. These fees are common and impact all in the customer service industry. Staff has an open ticket regarding the BTOT fees to drill down details even further. It was requested of Staff to bring back the refund policy to the Administration and Finance Committee with a recommendation to pay all refunds by County claim rather than by credit card.

Park Planning Committee – met on August 23rd. The majority of the meeting centered around the Master Plan. BluePoint Planning was present at the RLE Country Faire, and they sent over a copy of the final draft of the plan.

Safety and Security Committee – met on August 31st. Officer Chumbar from the FEC PD was present. For the most part, our parks are in good shape and the Special Events are doing well. There have been no major issues.

Firehouse Committee – met on September 13th. An update on Engine #2 was provided and the restoration crew is looking for a leather maker to complete some leather work for the hose bed. Chairperson Moore recommended Double D Leatherwork or any Boot/Shoe repair as they will be far more inexpensive than a harness maker. The Restoration Crew is looking for new volunteers. The Firehouse fundraiser dinner is scheduled for October 8th.

Dry Creek Committee – met on September 20th. There were seven people present. The Historical Society has been very active with activities. The Cherry Island Sports Complex is coming back under Sacramento County control, and this is a good opportunity for a stronger partnership with the Park District. As well, the Dry Creek Parkway from Dry Creek to Cherry Island is going to be named the 'Bob Bastian Memorial Trail.'

LAFCo Committee – did not meet. Chairperson Moore requested that the name of the Committee be changed on the agenda as the LAFCo-SDAC as it is the Special District Advisory Committee and not the full LAFCo committee. The next meeting is scheduled for November 29th.

Board of Director Comments

Director Huffhines thanked everybody for a great job. He also recognized the great job on the Social Media activity.

Vice Chairperson Del Nero stated that all is great. He enjoyed the RLE Country Faire.

Director Morris heard the RLE Country Faire went well. She asked about the number of people who came into the Depot and the Firehouse (There was a good showing at both venues). She thanked Staff for the continued good work.

Director McDaniel stated that the RLE Country Faire was a good event. She asked if the Parks Division would be going to the CPRS District 2 Equipment Expo (which they will be attending). She mentioned that the Board of Directors should periodically have an Ethics reminder and Board Directors should never be using District resources, this includes supplies, personnel, equipment, vehicles for personal uses, events, resources. It looks bad and please be cognizant of this as people see it and comments can be made. She commented that the Parks look good and asked how registration was going for the Trunk or Treat as she is thinking about bringing her Jeep out.

She spoke with Liz Bellas from Sacramento Regional Parks and expressed disappointment that Parks and Park Facilities were not mentioned in the two ordinances passed by the Board of Supervisors. She also commented on the good presence on Social Media.

Chairperson Moore stated that the RLE Country Faire was a rip roaring success and there were no complaints. She gave Kudos to entire Staff. The Parks look fantastic, Administrative Services Supervisor Hernandez is doing an amazing job and Recreation Supervisor DeSalles is doing a great job on Social Media. She has a concern that the Park District is surrounded by Sacramento on the South and West, by Citrus Heights on the East, and by Roseville on the North. She is predicting that our Park District will lose the Grand Park development. One of our latent powers is, the ability as a District to vote unanimously, we can incorporate on our District boundaries.

Future Agenda Items:

Adjournment

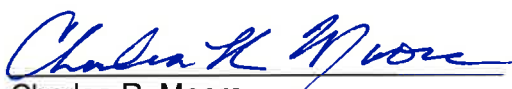
Chairperson Moore adjourned the meeting at 7:50pm

APPROVED: Del Nero, Huffhines, McDaniel, Moore, Morris

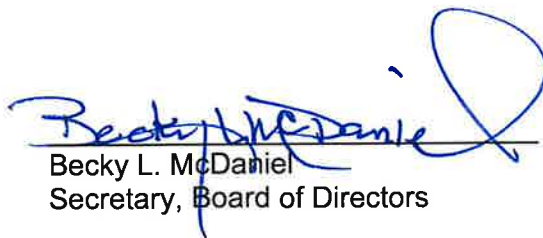
ATTEST:

ABSTAIN:

ABSENT:



Charlea R. Moore
Chairperson, Board of Directors



Becky L. McDaniel
Secretary, Board of Directors