

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
November 16, 2022**

Call to Order

Chairperson Charlea Moore called the meeting to order on Wednesday, November 17, 2022, at 6:30pm. Present were Directors Wayne Del Nero, Jerry Huffhines, Becky McDaniel, and Lisa Morris. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, Parks Supervisor Tim Marble, and Recreation Supervisor Alissia DeSalles. The meeting was also broadcast on Zoom Communications.

Public Comments

There were no Public Comments this month.

Introduction of Guests

The following guests were present for the meeting: Don Davidson; Raymond Manalo Jr.; Doug Freifeld; Robert Bastian; Stacey Bastian; Angela Bauman; Craig DeLuz; and Greg Smith. Mindy Craig was present on Zoom Communication.

Presentations and Announcements

There were no presentations this month.

Written Correspondence

- Sacramento Metropolitan Fire District retirement information for Chief Harms on Thursday, December 8th at the Sac Metro Office in Rancho Cordova.

Consent Calendar

Director Morris requested that Items 3, 4, and 7 be pulled for discussion. Vice Chairperson requested that Item 9 be pulled for discussion.

Item #3:

Director Morris asked about the Sac Valley IT call out on page #18 of the agenda. It was explained that this was for an update to the District's Dropbox as it was not syncing properly.

Item #4:

Director Morris asked about the Compass costs on page #24 of the agenda. The District has spent 143% of the yearly budget. Compass is a County accounting program. The amount was budgeted prior to the invoice coming in from the County. Director McDaniel inquired as to the percentage of the increase. Staff will research and provide an answer to that question.

Item #7:

Director Morris inquired about the status of the American Rescue Plan Act dollars coming to the District. General Manager Heller has not received an update from Sacramento County but is continuing to reach out on the status of the funding.

Item #9:

Vice Chairperson Del Nero asked about the proposed fee schedule for the field at Westside Park. Staff explained that our fees had not been adjusted in a while and that the fee adjustment was in the realm of other public fields (Cities and Special Districts) in Placer, Sacramento, and Yolo Counties. The proposed increase places us in the middle of pack for rental fees and our regular users know that it is being proposed. One of our users previously stated that our fees were on the low end. As an aside, District Staff is recommending that the Rio Linda Little League be grandfathered at the old fee structure for Westside Park.

Motion No. 1

It was moved by Director Morris and Director McDaniel seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (October 2022); Approve; (2) Minutes of October 19, 2022 Board of Directors Meeting; (3) Cash Disbursements, October 31, 2022; (4) Finance Report, October 31, 2022; (5) Park Maintenance Monthly Report, October 2022; (6) Recreation Monthly Report, October 2022; (7) General Manager's Report, October 2022; (8) Adoption of Resolution 2022-11-16 approving a continuing resolution recognizing California AB 361; (9) Adoption of Resolution 2022-26 approving an amendment to the District's Policy and Procedure Manual – Policy #6070 – Indoor Facility Use Fee Schedule. Motion carried: Ayes; (5) Del Nero, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

General Business

Agenda Item #10: Adoption of Resolution #2022-27 approving the new Master Plan for the Rio Linda Elverta Recreation and Park District.

General Manager Heller introduces Mindy Craig from BluePoint Planning to answer any questions regarding the final Master Plan document. Ms. Craig stated that it was important to understand the guidelines that were created and to use them as a tool as the Board makes decisions on where to invest as part of the implementation process. She urged the District to look for grants for the implementation of the plan. It is also important to maintain strong partnerships.

Motion No. 2

It was moved by Director McDaniel and Director Morris seconded the motion to approve the Master Plan final document and adopt Resolution #2022-27. Motion carried: Ayes; (5) Del Nero, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Agenda Item #11: Maintenance and usage agreement between the Park District and the Twin Rivers Unified School District of the Rio Linda Elementary School.

General Manager Heller introduced the item and provided the Board of Directors with a re-cap of his meeting with Twin Rivers Unified School District (TRUSD) Superintendent Steven Martinez that took place on November 8th. Both the Elementary School and Hayer Park were discussed. Superintendent Martinez did say that he could not envision more than minimal fees for rentals at the elementary school for Community events. He also stated that the property is not slated to be sold or placed back on the School District's 7-11 list.

- Vice Chairperson Del Nero asked about the plans for Hayer Park.
 - TRUSD is planning on re-doing the fields at Hayer. They have either received a grant or are in the process of receiving a grant, the park is not on the construction list yet. But when started, the athletic fields will be redone with community access.
 - The Park District has asked for a seat at the table when the planning begins due

to the restroom/concession building which currently belongs to the District and we would desire to replace it and have a joint usage with the School District.

- Vice Chairperson Del Nero asked about the connex boxes on the property. These are on the property line. They used to belong to AYSO and Bobby Sox. We believe that the School District have the keys and are using them now.
- Director McDaniel recommended that the District continue to do what we are trying to do. There are concerns with the water usage, but the District really does not use it.
- Director Morris agrees with Director McDaniel but sees both sides and would like to see it remain with the community.
- Chairperson Moore believes that we have the assurance from TRUSD that we would only be charged a permit fee for community events. She is comfortable returning the property for maintenance needs. She is hoping for something more developed on the site in the future.
- TRUSD Trustee Bastian feels that both maintenance staffs (RLERPD and TRUSD) could work together on the site. There are several potential used for it.
- General Manager Heller also stated that it could be ideal for both a dog park and, with work, an upgraded softball field. TRUSD is amenable to both of these ideas but would need to check on liabilities with a dog park while students are on campus.
- Director Del Nero asked if there was a Staff recommendation
 - General Manager Heller stated that Staff is in favor of returning the property to TRUSD.

The Board made the decision to table the item to the December meeting and asked Staff to bring it back to the Board with a recommendation.

Agenda Item No. 12: Approval for the addition of a new policy for Commercial Signage on District Property and adoption of Resolution #2022-25 for this policy.

General Manager Heller introduced this item and reminded the Board that this had been tabled from the October meeting so that the proposed policy could be included. The proposed policy is included with the package and the recommendation is to approve the policy for commercial signage on District property but not implement it at this time.

- Director Morris commented that she has no issues with local associations and non-profits hanging banners for sponsorships. However, she is not in favor of commercial signage as it sets new precedence, and it does not set limits as to who or wear signs are placed. She also commented that the Ueda Parkway is still the County's, and we would need permission from the County to hang anything there.
- Vice Chairperson Del Nero asked how much per year could the District generate from signage. He agrees with Director Morris if the amount is not huge.
- Director McDaniel reiterated that we still need a Rio Linda Elverta Recreation and Park District sign at 16th and Elkhorn. She has mentioned this in the past and would not be in favor of any additional signage at that location until the Park District puts in their own sign.
- Director Huffhines agreed with Director Morris's comment.
- Rio Linda Resident Greg Smith asked where the Ueda Parkway was located.
 - Chairperson Moore provided the location
- Rio Linda Resident Craig DeLuz agreed with Vice Chairperson Del Nero's comments and cautioned the District to ensure that any language for signage was airtight in the agreement.
- Director Morris asked Staff how much of the land at 16th and Elkhorn that the District actually owned.
 - Parks Supervisor Marble informed the Board that we only had the very tip, and that

complete portion would need to be cleaned up for any additional sign placement.

- Chairperson Moore commented that eventually Sacramento County will use the land to extend 16th Street. She also stated that she is in favor of having the policy on the books but not have the District implement. She would also agree with Director McDaniel and would like to see a Park District sign at the 16th and Elkhorn location.
- Director Morris asked if the High School still had a shop program that could possibly make a sign for the Park District.

Motion No. 3

It was moved by Director McDaniel and Vice Chairperson Del Nero seconded the motion to approve policy #6045 for commercial signage but correct the typo of Ueda Parkway in the policy. Motion carried: Ayes; (5) Del Nero, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Agenda Item No.13: Discussion and Candidate Interviews – Vacant Board Director Seat.

General Manager Heller introduced this item and introduced the four potential candidates that were present to interview for the Board Director Seat that will be vacated on December 1, 2022 by outgoing Director Huffhines. The candidates are Robert Bastian; Angela Bauman; Craig DeLuz; and Raymond Manalo Jr. The Board was provided seven questions for the candidates and Doug Freifeld, the District's Counsel was introduced.

Chairperson Moore asked the questions, and the candidates were interviewed in alphabetical order (Bastian, Bauman, DeLuz, and Manalo). The candidates not being interview were asked to wait in the Staff office in the Depot.

At the conclusion of the interviews the meeting was suspended for five minutes. Upon resumption each of the Board Directors were given an opportunity to speak about the candidates.

- Vice Chairperson Del Nero posed the question about the four candidates – “Who can win an election in four years? We should select a candidate who can campaign for the Park District and win another four year.”
- Director McDaniel stated that she had Robert Bastian has her top candidate and Angela Bauman as a close second
- Director Morris also had Robert Bastian and Angela Bauman has her top candidates.
- Chairperson Moore had Raymond Manalo as her top candidate with Angela Bauman her second candidate.
- Vice Chairperson Del Nero felt that Angela Bauman did very well, and he was also impressed with Craig DeLuz. However, he will cast his vote with Robert Bastian.
- Director Huffhines also had Robert Bastian as his top candidate, but it was close.
- Director McDaniel suggested that the District and the Board of Directors offer involvement in the RLE Foundation and other District Committees.

Motion No. 3

It was moved by Director McDaniel and Director Morris seconded the motion to nominate Robert Bastian to fill the vacant Board Seat until the General Election in November 2026. Motion Carried: Ayes; (5) Del Nero, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

The candidates were asked to return to the Board Chambers. Chairperson Moore thanked all of the candidates and informed them that they were all impressive with their qualifications. She

announced that the Board had selected Robert Bastian as the new Director. She encouraged the other candidates to get involved with the District's standing committees.

Agenda Item No. 14: Procedural process during Board Meetings.

Chairperson Moore introduced this item as she had requested that it be placed on the agenda. She was taken aback by comments made during the Director's comments during the September 2022 Board meeting. She felt that the comment made by a Board Director was directed at her and she took it personally. Once she got over that feeling, she didn't feel that it was appropriate to say in Directors comments and that it cast aspersions on the Board. She felt that a matter like this should be handled privately between the two Board Directors, or the General Manager should be involved.

- Vice Chairperson Del Nero stated that he did not know who the comments were directed at, but he did not think that they were out of line. During Director's comments the Directors should be able to say whatever they would like.
- Director Huffhines asked if there, was in fact, an ethics violation as no names were ever mentioned.
 - Chairperson Moore stated that "we do not know that – the accusation was made but there was never any discussion, so we don't know if there was a violation."
- General Manager Heller suggested that the Board turn the conversation over to Mr. Freifeld, the District's lawyer.
- Mr. Freifeld felt that the comment was not offensive, and District Policy #4030.2 was not violated. He encouraged an ethics and brown act workshop in January. It is a requirement every two years. He also stated that the District has a policy in place regarding comments and that courtesy is important, and it was not violated.
- Chairperson Moore said that she was most disturbed by, not by the policy, but rather by the words that there was a violation of ethics and policy, and the word violation is what upset her.
 - Director McDaniel informed the Board that the word violation was never used. She reread the exact quote and informed all in chambers that "I was the one who said it. I have no qualms about saying it, I contacted the FPPC about it as well as the General Manager and I did not do anything wrong. Pursuant to AB 1234, we as Directors are negligent if we don't say something. Because we are bound by law to bring things up. I did this in the most professional way possible without trying to embarrass anybody. I did not mention names, and I did not go negative about it. It was done in a very calm manner, and nobody said a word after the comment was made. And it was when somebody on Zoom called me an F'n B on loud Zoom..."
 - Chairperson Moore: "That did not..."
 - Director McDaniel: "Yes..."
 - Chairperson Moore: "...happen during the meeting. I'm sorry but..."
 - Director McDaniel: "Ummm Excuse me, but you opened this in Open Session Charlea, so I'm bringing it up. Your right hand person for the event, who has a husband working for the Park District called me a "Fucking Bitch" on Zoom as soon as I said..."
 - Chairperson Moore: "I never heard that..."
 - Director McDaniel: "Well, I'm telling you that it was done ok. You want to bring this up in public. I did nothing wrong, I was not trying to embarrass you in any way, shape, or form. But by law and through the FPPC, they said this was a way that I could do it. I could bring it up as a reminder to everybody. I never mentioned violation, and these were my exact words. So please don't say this in front of the

- public that I did. These are the exact words.”
- Chairperson Moore: “Ok”
- Director McDaniel: “There was no violation from the FPPC or the Ethics Committee on what I said.”
- Chairperson Moore: “Ok”
- Director McDaniel: “Ok, I want you to be clear on that.”
- Chairperson Moore: “Ok, I think we...”
- Director McDaniel: “You have been disparaging me in the public about it, you have been talking crap about it.”
- Chairperson Moore: “Excuse me...”
- Director McDaniel: “So, I’m just telling you, I did not.”
- Chairperson Moore: “Ok, we are, I think we are crossing the line about respect when you tell me I...”
- Director McDaniel: “You tried to bring this up to embarrass me.”
- Chairperson Moore: “I did not, I did not...”
- Director McDaniel: “Don’t try to tell the public that I said there was a violation when I did not.”
- Chairperson Moore: “I heard that word...”
- Director McDaniel: “No, you did not. You didn’t hear anything until your friend on Zoom told you about it...”
- Chairperson Moore: “Now that’s not true Becky. You sat there and said it.”
- Director McDaniel: “Ok, ok”
- Chairperson Moore: “You think I’m not listening?”
- Director McDaniel: “Well these are, this is the exact thing”
- Chairperson Moore: “Well alright, that’s fine”
- Director McDaniel: “Alright”
- Mr. Freifeld interjected, he said that he was impressed with the Board and the Community and that the Board should be commended and that the Policy 4030 is a good one. He would be delighted and pleased to come back in January and bring the Board through an Ethics Training.
- Chairperson Moore agreed and mentioned that she feels the Board does take both the ethics and sexual harassment training seriously and noted that they are completed every two years. She also said: “I was just somewhat dismayed by what was said and I feel like I have the right to say and I did not know how else to go about it. I would have preferred it to just be done quietly with just the General Manager. But it wasn’t, it was done out in public, so here we are.”
- Mr. Freifeld spoke about the Governance and that he had read the full 4000 series of the District’s Policies, and this could be discussed further in the workshop.

Board of Director Committee Minutes

Administration and Finance Committee – met on November 8th. The District Financials were reviewed. Director Morris asked about the water leak at the Park. Staff is working on the issue with Cal-Am water. The fear is that the leak is in the basin which is making it difficult to pinpoint. The water has been turned off for the time being.

Park Planning Committee – did not meet.

Safety and Security Committee – did not meet. Set to meet on November 29th.

Firehouse Committee – did not meet.

Dry Creek Committee – did not meet.

LAFCo Committee – did not meet. Set to meet on November 29th.

Board of Director Comments

Director McDaniel congratulated Staff on the Trunk or Treat. She also thanked the Recreation Division, Ms. Wright, the RLE Country Lions and Girl Scout Troop 1565 for their participation in the Veterans' Day event. "Those who preserve their integrity, remain unshaken by the storms of daily life." She wants to thank Director Huffhines for the last four years and for his friendship over the years. She wished him well. Thanks to all of the Staff.

Director Morris said that the Trunk or Treat went very well. Thanks to Staff and she is happy to hear that the Harvey House is getting some security upgrades. She thanked the Staff. She was at the Veterans' Day event and stated that it was a great event.

Vice Chairperson Del Nero thanked the Staff for their hard work and really appreciates seeing the Facebook posts.

Director Huffhines thanked the Board for the past four years. He thanked the Parks Division for their great job with the parks and he has seen a lot of growth over the past four years. He wished Robert Bastian luck with the new position.

Chairperson Moore stated that the trunk or Treat event was awesome. The parks look superb and is excited for the new hitching rails to be installed. She thanked Annette and the Administration Division, she also thanked Mike for his work in the community. She also mentioned that December 10th was a big community day with the Tree Lighting, Parade, Breakfast with Santa, Cookies with Santa, and the craft fair.

Future Agenda Items:

Adjournment

Chairperson Moore adjourned the meeting at 8:58pm

APPROVED: Del Nero, McDaniel, Moore, Morris

ATTEST:

ABSTAIN:

ABSENT: Bastian



Charlea R. Moore
Chairperson, Board of Directors



Becky L. McDaniel
Secretary/ Board of Directors