

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
January 17, 2024**

Call to Order

Vice Chairperson Lisa Morris called the meeting to order on January 17, 2024, at 6:15pm. The meeting was delayed due to a poor internet connection with Chairperson McDaniel who was unable to connect. Vice Chairperson Morris presided over the meeting. Present were Directors Wayne Del Nero and Charlea Moore. Director Robert Bastian was absent. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, and Parks Supervisor Don Davidson. Recreation Supervisor Alissia DeSalles attended via zoom. Chairperson McDaniel was able to join via Zoom phone call at 6:22pm, she was disconnected several times throughout the meeting. The meeting was also broadcast on Zoom Communications.

Public Comments

There were no public comments this month.

Introduction of Guests

Guests present were Stacey Bastian, Twin Rivers Unified School District; Scott German, Fechter and Company; Roger Mitchell, Community member; Cody Scott, Community member

Presentations and Announcements

There were no presentations or announcements this month.

Written Correspondence

There was no written correspondence this month.

Consent Calendar

No agenda items were pulled.

Motion No. 1

It was moved by Director Moore and Director Del Nero seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (December 2023); Approve; (2) Minutes of December 13, 2023 Board of Directors Meeting; (3) Cash Disbursements December 31, 2023; (4) Finance Report, December 31, 2023; (5) Park Maintenance Monthly Report, December 2023; (6) Recreation Monthly Report, December 2023; (7) General Manager's Report, December 2023; Motion carried: Ayes; (3) Del Nero, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (2) Bastian and McDaniel.

General Business

Agenda Item #8: Adoption of Resolution 2024-01 approving the 2022-2023 Audit Report as prepared by Scott German of Fechter and Company.

General Manger Heller Scott German from Fechter and Company, the District's auditor. Mr. German presented a slide show describing Fechter and Company's services, how an audit is conducted and their findings of the Recreation and Park District's financials.

- Director Moore inquired as to why there was such a large discrepancy between the budgeted numbers and the actuals in 2022-23. Mr. German responded that it was mostly due to timing. Contracts and projects often begin prior to funding being in place.
- Chairperson McDaniel stated that the Audit looked clean and commended Staff for keeping the Park District on track.
- Director Del Nero thanked Fechter and Company for the audit report stating that it was well presented.
- Vice Chairperson Morris agreed with Director Del Nero and thanked the Staff.

Please note that Chairperson McDaniel was disconnected from the Zoom call shortly after she spoke and was not able to participate in the vote.

Motion No. 2

It was moved by Director Moore and seconded Director Del Nero to approve the 2022-223 Financial Audit as presented by Fechter and Company and adopt Resolution #2024-01; Motion carried: Ayes; (3) Del Nero, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (2) Bastian and McDaniel.

Agenda Item #9: Discussion of Municipal Service Review Policies as presented by Sac LAFCo.

General Manger Heller introduced the item and explained that Sacramento LAFCo (LAFCo) was seeking comments from public agencies on their proposed Municipal Service Review (MSR) policies. If the Board wishes to comment, they must be received by LAFCo by February 2 for their March 5 Commissioner meeting.

- Director Moore commented that she has an appreciation for LAFCo policies since being elected to the Commission. She believes that the MSR is an important policy and agrees with it.

There were no additional comments and General Manager Heller will respond to LAFCo stating that the RLERPD agree with the draft policies.

Chairperson McDaniel reconnected during the LAFCo discussion. At the conclusion of Item #9 she requested that the agenda be forwarded to Chairperson's comments. At this time Chairperson McDaniel read a statement to the Board of Directors. She had planned to stay in California and retire in March. Her employer is allowing her to work remotely, and the McDaniel's were able to sell their home. While she does have residency in Elverta, the McDaniel's have moved to West Virginia. Chairperson McDaniel resigned from the Board of Directors at this time.

She thanked each member of the Board as well as Twin Rivers Unified School District Trustee Bastian for their support and friendship through the years. She also thanked members of the Park District Staff. Becky McDaniel was part of the Board of Directors since 2006.

General Manager recommended that since we were in the first meeting of a term that the Board rotate everybody one position for the remainder of 2024. This would create the following positions for the Board of Directors:

Chairperson	Lisa Morris	Vice Chairperson	Charlea Moore
Secretary	Robert Bastian	Director	Wayne Del Nero
Director	Appointee		

General Manager Heller also recommended to the Board that an appointment be made to fill the Director position. Similar to the two appointments made in 2022, the Board would need to place the appointment item on the February agenda for discussion. Two options would be provided. Option #1 would allow for a quick review of applicants with a selection being made in March. Option #2 would be a standard review of applicants with a selection being made in April. The Board will be able to make a choice after reviewing all the information at their February meeting.

Agenda Item #10: Adoption of Resolution #2024-02 approving the Board Committee Assignments for 2024.

General Manager Heller introduced this item and asked Vice Chairperson Morris if she had a copy of the Committee list from Becky McDaniel. She did not have it, General Manager Heller pulled it from his phone.

Director Moore asked if the list on the Resolution on page #76 of the agenda package was the proposed list. General Manager Heller apologized and informed her that those were the 2023 committee assignments, and the page was supposed to be blank, and page #76 was a typo.

General Manager read Becky McDaniel's Committee selections from his phone:

Administration and Finance:	Moore (Chair)	and Bastian
Park Planning:	Morris (Chair)	and Del Nero
Safety and Security:	Bastian (Chair)	and the appointee
Fire House & Museum:	Del Nero (Chair)	and the appointee
Dry Creek Parkway:	Morris	
LAFCo (SDAC):	Bastian (SDAC)	Moore (elected alternate to the Commission)

Motion No. 3

It was moved by Director Moore and Vice Chairperson Morris seconded the motion to accept the Standing Committees as presented and adopt Resolution #2024-02; Motion carried: Ayes; (3) Del Nero, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (1) Bastian.

Board of Director Committee Minutes

Administration and Finance Committee – Met on January 8th. The Audit was the main topic for the meeting and there was nothing more to add.

Planning Committee – Did not meet.

Safety and Security Committee – Did not meet.

Firehouse Committee – Did not meet.

Dry Creek Committee – Did not meet.

LAFCo Committee – Will meet on January 30, 2024.

Board of Director Comments

Director Del Nero commented that it had been an interesting meeting. He thanked everybody for their hard work

Director Moore hoped that everybody had a safe holiday and is happy to be back on the Board for another year. She was surprised by Becky McDaniel's news and wished her luck in her new

endeavors in West Virginia. The parks look great and the RLE Country Faire is considering using Westside Park for a craft fair.

Vice Chairperson Morris thanked Staff for the completion of the Audit. She thanked the Parks Division for giving the Depot building some attention and for the installation of the security cameras at the Harvey House.

Becky McDaniel wished all to stay blessed and thanked the Board, Staff, and Community.

General Manger Comments

General Manger Heller reminded the Board and relevant Staff that Sacramento County has sent emails requesting everybody to complete their Form 700 for 2023. These will be due in very early April.

Future Agenda Items:

General Manager Heller informed the Board to be on the lookout for a recommendation for the Depot roof repair. He expects it to be on the agenda for February.

Adjournment

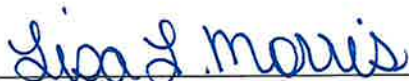
Vice Chairperson Morris adjourned the meeting at 7:07pm.

APPROVED: Bastian, Del Nero, Morris

ATTEST:

ABSTAIN: Moore

ABSENT:



Lisa L. Morris
Chairperson, Board of Directors



Robert Bastian
Secretary, Board of Directors