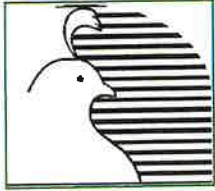


RIO LINDA ELVERTA RECREATION and PARK DISTRICT



Board of Directors Regular Meeting Agenda

Wednesday, March 19, 2025, 6:00pm

Community Center
6730 Front Street
Rio Linda, CA 95673
(916) 991-5929 or
www.RLEParks.com

Charlea R. Moore, Chairperson
Wayne Del Nero, Vice Chairperson
Troy Golden, Secretary
Mike Heller, General Manager

Lisa L. Morris, Director
Deanna Read, Director

“Ensuring Parks, Recreation, Habitat, and Open Space for our Future.”

Call to Orderⁱⁱ

- Pledge of Allegiance
- Roll Call

Charlea R. Moore – Chairperson
Wayne Del Nero – Vice Chairperson
Deanna Read – Director

Troy Golden – Secretary
Lisa L. Morris – Director

THIS DISTRICT BOARD MEETING WILL HAVE A TELECONFERENCE OPTION
<https://us02web.zoom.us/j/82260406658?pwd=suVmaNaCk9dtQ5N1iWZFPvY3cPZ4Gr.1>
Meeting ID: 822 6040 6658 Passcode: 856735

Note: The meeting is being held both live and by video conferencing means for members of the public to observe, for Board Directors who are unable to attend (per AB 2449), and for presentations from consultants who are geographically out of the area. Members of the public seeking to address the Board of Directors are strongly encouraged to attend the General Board Meeting in person.

Public Commentsⁱⁱⁱ for Items not on this Agenda

Introduction of Guests

Presentations & Announcements

1. Strategic Plan Workshop – Public and Board Input – presented by CALA Landscape Architects

Review of Written Correspondence

1. Sacramento County Treasury Oversight Committee – Call for Nominations pg. 3

Consent Calendar

Receive & File:

1. Knight Watch Security Patrol Monthly Report. (D. Broussard) pg. 6

Approve:

2. Minutes of February 19, 2025, Board of Directors Regular Meeting. (M. Heller) pg. 10
3. Cash Disbursements: February 28, 2025. (A. Hernandez) pg. 12
4. Finance Report: February 28, 2025. (A. Hernandez) pg. 20
5. Park Maintenance Monthly Report. (D. Davidson) pg. 32
6. Recreation Monthly Report. (Y. Lagge) pg. 33
7. General Manager's Report. (M. Heller) pg. 34
8. Adoption of Resolution #2025-06 approving the final invoice from Ridgeway Construction. (M. Heller) pg. 40

General Business

Board of Directors Committee Minutes

1. Administration and Finance Committee. (*Golden/Morris – Chair*)
2. Planning Committee (*Del Nero/Moore – Chair*)
3. Safety and Security Committee (*Read/Golden – Chair*)
5. Dry Creek Parkway Committee (*Morris*)
6. LAFCo – SDAC (*Moore/Read*)

Board of Directors Comments & Future Agenda Items

- Comments
- General Manager Comments
- Future Agenda Items

Adjournment

MEETING SCHEDULE

The next regularly scheduled meeting of the Rio Linda Elverta Recreation and Park District Board of Directors is April 16, 2025, at 6730 Front Street, Rio Linda, California 95673.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916-991-5929 or info@rleparks.com. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.

***i Public Records Available:** This agenda may be amended up to 72 hours prior to the regular meeting being held; 24 hours prior to a special meeting. An AGENDA in FINAL FORM is located at the District Office as well as the Rio Linda Elverta Community Water District Office. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.rleparks.com. Support material is available for public inspection at the District Office. Sessions of the Board of Directors may be recorded, and members of the audience are asked to step to the microphone and give their name and address before addressing the Board. Items may be taken in any order listed on this Agenda. For anyone having difficulty hearing, listening assistance headphones are available. Any writing that is a public record and is distributed to all or a majority of the Board of Directors is available for immediate public inspection in the District Office, 810 Oak Lane, Rio Linda. Public records distributed during the meeting shall be made available to review at the meeting. For purposes of the Brown Act §54954.2(a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*

***ii Speaker's Card/Request to Speak:** If you would like to address the Board of Directors on a scheduled agenda item, please complete the Request to Speak Form and give it to the Board Chairperson. The card is at the table at the entrance to the meeting room. Please identify on the card your name, address, and the item on which you would like to speak. The Request to Speak Form assists the Chairperson in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board. When it appears that there are several members of the public wishing to address the Board on a specific item, please limit your comments to two (2) minutes so everyone may be heard. This meeting may be video and/or audio recorded.*

***iii Public Comments:** Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items should fill out a comment card located on the table in the rear of the room and give it to the General Manager. The Chair will call for comments. A time limit of three (3) minutes will be observed for each speaker. It is a violation of state law for the Board to discuss or take action on non-agenda items. The Board may only ask clarifying questions or refer the matter to staff.*

Next Resolution Number. 2025-07

Department of Finance

Chad Rinde
Director



County of Sacramento

Divisions

- Auditor-Controller
- Consolidated Utilities Billing & Service
- Investments
- Revenue Recovery
- Tax Collection & Licensing
- Treasury

March 3, 2025

To: Special District Pooled Investment Fund Board Presidents

Subject: **ELECTION OF SPECIAL DISTRICTS REPRESENTATIVE FOR THE SACRAMENTO COUNTY TREASURY OVERSIGHT COMMITTEE**

Dear Board President,

On February 27, 1996, the Board of Supervisors established the Sacramento County Treasury Oversight Committee by Resolution #96-0163, as required by Government Code Section 27131. The code allows the Board of Supervisors, in consultation with the Director of Finance, to establish a committee composed of three to eleven members. The committee established by the Board consists of ten members, one of whom represents special districts with funds in the County Treasury. Mr. Dave O'Toole has represented the special districts in this position since 2022. As his term expires on June 30, 2025, a new election must be held.

The following outlines the duties, qualifications, and restrictions for committee members:

The duties of the committee are established under the Government Code Sections 27132, et seq. These duties include reviewing the Investment Policy of the Pooled Investment Fund, conducting quarterly reviews of investments, and causing an annual audit of the portfolio. The committee may neither direct individual investments nor infringe upon the day-to-day operations of the County Treasury.

This position requires academic or practical experience in public finance. The term of the appointment is normally three years. Members of the Treasury Oversight Committee: 1) may not be employed by any entity that has either contributed to a campaign of a candidate for the office of local treasurer or contributed to the campaign of a candidate to be a member of a legislative body of any agency that has money deposited in the County Treasury in the previous three years or during the period that the employee is a member of the committee; 2) may neither directly nor indirectly raise money for a candidate for either local Treasurer or a member of the governing board of any local agency that has money deposited in the County Treasury; and 3) may neither secure employment with nor be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms, with whom the Treasurer is doing business either as a member of the committee or for one year after leaving the

700 H Street, Suite 3650, Sacramento, CA 95814
Office (916) 874-7248 | finance.saccounty.gov

committee. Members must file a Statement of Economic Interests (Form 700) upon assuming office and annually thereafter and must complete at least two hours of training in general ethics principles and ethics law every two years.

Attached is the Treasury Oversight Committee fact sheet. We request that your district's governing board provide us with a nomination by April 14, 2025. Individuals nominated must meet the criteria on the fact sheet. Please include a resume and one-paragraph candidate statement for the nominee. On April 21, 2025, a ballot listing the nominations will be mailed to you. Ballots must be returned to us no later than May 30, 2025, at 5:00 p.m. We will tabulate the ballots and notify you of the election results by mail on June 6, 2025. A runoff election will be held if the vote is tied. We expect the elected Special Districts Representative to the Treasury Oversight Committee to be ratified by the Board of Supervisors on July 22, 2025. We look forward to working with the representative elected to fill this position.

If you have any questions, please call Bernard Santo Domingo, Chief Investment Officer, at (916) 874-7320.

Sincerely,



Chad Rinde
Director of Finance

Enclosure

TREASURY OVERSIGHT COMMITTEE FACT SHEET

CONTACT PERSON

Bernard Santo Domingo, Chief Investment Officer, (916) 874-7320

DUTIES

The County Board of Supervisors created the Treasury Oversight Committee (the "Committee") on February 27, 1996 in accordance with Government Code Section 27131. The Committee is responsible for reviewing the quarterly Pooled Investment Fund reports, monitoring and reviewing the County Treasurer's annual Investment Policy, and causing an annual audit of the Pooled Investment Fund portfolio. The Committee is advisory and does not direct individual investment decisions, select investment advisors, brokers, or dealers, or impinge on the day-to-day operations of the county treasury.

MEMBERSHIP

County Director of Finance
Board of Supervisors Representative
Superintendent of Schools Representative
School & Community College Districts Representative
Special Districts Representative
Public Members: 5 Members

TERM

Term of Office
Term of Office
Term of Office
Three-year elected term, may be reelected
Three-year elected term, may be reelected
Three-year appointment, may be reappointed

QUALIFICATIONS

A majority of public members must have expertise or an academic background in public finance. The other public members shall be economically diverse and bipartisan in political registration. All other members must have expertise or academic background in public finance. Members must file a Statement of Economic Interests (Form 700) within 30 days of assuming office and file annually thereafter.

RESTRICTIONS

- 1) A member may not be employed by any entity that has, in the previous three years or during the period that the employee is a member of the Committee, contributed to the campaign of a candidate for either the office of local treasurer or the legislative body of any agency that has deposited funds in the County Treasury.
- 2) A member may not, directly or indirectly, raise money for a candidate for either local treasurer or a member of the governing board of any local agency that has deposited funds in the County Treasury.
- 3) A member may not secure employment with or be employed by bond underwriters, bond counsel, security brokerages or dealers, or financial services firms with whom the Treasurer is doing business either as a member of the Committee or for one year after leaving the Committee.

MEETINGS

The meetings are scheduled for the third Friday of the second month following the end of each quarter. Meetings are held at the County of Sacramento Administration Building, 700 H Street, Hearing Room One, Sacramento, CA 95814.



Security Review

March 5, 2025





Agenda – February 2025 Security Update

01. Activities

02. Locations





Activities

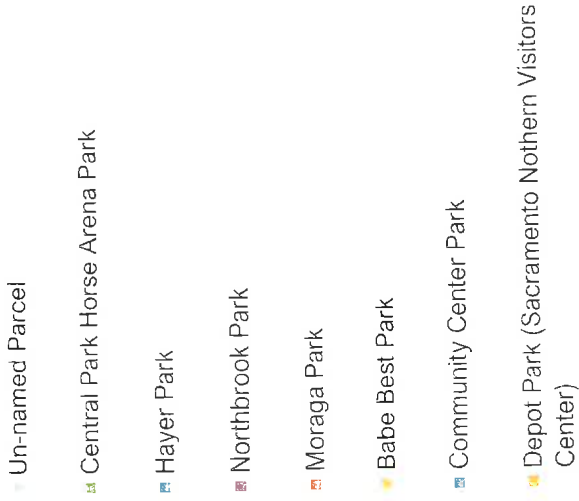


- Homeless/Vagrant
- 602 Issued
- Maintenance Issue - other
- Vandalism
- Trespass - Loitering
- Contact with LEO
- Illegal Dumping
- Maintenance Issue - Damaged Fence
- Suspicious Vehicle
- Suspicious Activity





Locations



**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
February 19, 2025**

Call to Order

Vice Chairperson Wayne Del Nero called the meeting to order on February 19, 2025, at 6:00pm. Present were Secretary Troy Golden, Director Lisa L. Morris and Director Deanna Read. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, Parks Supervisor Don Davidson, Recreation Supervisor Yanni Lagge, Administrative Assistant Sandra Mefford. Chairperson Charlea Moore was absent. The meeting was also broadcast on Zoom Communications.

Public Comments

Stacey Bastian gave an update on Rio Linda Elverta Neighborhood Association and Business watch meetings. She thanked General Manager Heller for speaking at the Rio Linda Elverta Neighborhood Association regarding Incorporation. Ms. Bastian, representing the Twin Rivers Unified School District (TRUSD), spoke about the resurfacing and naming of the Rio Linda High School Football Field. She also provided an update of the roof at the Rio Linda Elementary school.

Written Correspondence

CSDA Board of Directors – Call for Nominations – Received and filed.

Consent Calendar

Motion No. 1

It was moved by Director Morris and Secretary Golden seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Monthly Report (January 2025); Approve: (2) Minutes of January 15, 2025, Board of Director Meeting; (3) Cash Disbursements, January 31, 2025; (4) Finance Report, January 31, 2025; (5) Park Maintenance Monthly Report, January 2025; (6) Recreation Monthly Report, January 2025; (7) General Manager's January 2025; (8) Adoption of Resolution #2025-04 Amending the Policy and Procedure Manual- Policy #2045 - Family and Medical Leave. (9) Adoption of Resolution #2120 - Educational Assistance: Motion carried: Ayes; (4); Noes; (0), Abstain; (0), Absent; (1) Moore.

General Business

Board of Directors Committee Minutes

Administration and Finance Committee - Met on February 7, 2025. Discussed upcoming budget cycle and revenue generation ideas.

Planning Committee - Met on February 3, 2025. Discussed the Grandpark Project with Brookfield Properties in a holding pattern. The Committee also spoke about the Central Park updates.

Safety and Security Committee - Did not meet.

Dry Creek Parkway – Had a brief meeting and selected new Officers.

LAFCo-SDAC - Did not meet – The next meeting is April 29, 2025

Board of Directors Comments

Secretary Golden had no comments.

Director Morris commented that the Staff is doing a great job, and she thanked them for their hard work.

Director Read had no comments.

Vice Chairperson Del Nero thanked the Parks Division for their work on the gazebo at Babe Best Park. He appreciates everything going on in the Parks.

General Manager Comments

General Manager Heller provided an update on the Strategic Plan and commented that there would be a public workshop as well as an opportunity for Board comments at the March 19 General Board Meeting. The workshop will take place prior to the General Board Meeting at 6:00pm. A draft of the Plan will be presented at the May General Board Meeting and should be ready for approval for the June General Board meeting.

The Rio Linda Little League Parade will take place on Saturday, March 8, if any members of the Board would like to ride on the float let him know.

The CPRS Conference is March 18th through the 20th in Sacramento.

Future Agenda Items

Adjournment

Vice Chairperson Del Nero adjourned the meeting at 6:15pm

APPROVED:

ATTEST:

ABSTAIN:

ABSENT:

Charlea R. Moore
Chairperson, Board of Directions

Troy Golden
Secretary, Board of Directors

Rio Linda Elverta
Recreation and Park District

Cash Disbursements Report

March 19, 2025

RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
EXPENDITURES SERVICE AND SUPPLY DETAIL
February 2024-2025

	DATE	CLAIM	VENDOR	AMOUNT	PURPOSE
10111000 S & W REG. EMPLOYEE				\$ 26,329.92	2/7/2025
				\$ 25,892.73	2/21/2025
SUBTOTAL				\$ 52,222.65	
10112400 COMMITTEE MEMBERS					
SUBTOTAL					
10113200 TIME/ONE HALF					
SUBTOTAL					
10121000 RETIREMENT-EMPLOYER					
	2/3/25	290	Pars	\$ 112.03	P/T Retirement - 2/7/25
			SCERS	\$ 2,507.59	F/T Retirement - 2/7/25
	2/21/25	305	Pars	\$ 130.33	P/T Retirement - 2/21/25
			SCERS	\$ 2,607.12	F/T Retirement - 2/21/25
SUBTOTAL				\$ 5,357.07	
10122000 MEDICARE-EMPLOYER				\$ 381.78	2/7/2025
				\$ 375.46	2/21/2025
SUBTOTAL				\$ 757.24	
10123000 GROUP INSURANCE-EMPLOYER					
	2/7/25	294	Kaiser	\$ 5,418.55	F/T Benefits -March
SUBTOTAL				\$ 5,418.55	
10123002 DENTAL INSURANCE					
	2/11/25	298	CoPower	\$ 379.10	Dental March
SUBTOTAL				\$ 379.10	
10123004 VISION INSURANCE					
	2/11/25	298	CoPower	\$ 98.70	Vision March
SUBTOTAL				\$ 98.70	
10124000 WORKERS COMP					
SUBTOTAL					
SUB TOTAL				\$ 64,233.31	
20200500 ADVERTISING-LEGAL NOTICE					
	2/7/25	286	CAL CARD	\$ 374.00	Website
SUBTOTAL				\$ 374.00	
20202900 BUSINESS/CONFERENCE EXPENSE					
	2/7/25	286	CAL CARD	\$ 55.00	CPRS Conference
SUBTOTAL				\$ 55.00	
20203100 BUSINESS TRAVEL					
SUBTOTAL					
20203500 EDUCATION / TRAINING SERVICE					
	2/7/25	286	CAL CARD	\$ 239.00	CPRS Conference
SUBTOTAL				\$ 239.00	
20203900 EMPLOYEE TRANSPORTATION					
SUBTOTAL					
20205300 PROPERTY INSURANCE					
SUBTOTAL					
20205500 LONG TERM INSURANCE					
	2/18/25	309	Lincoln Life	\$ 2,188.74	Annual Life Insurance
SUBTOTAL				\$ 2,188.74	
20206100 MEMBERSHIPS					
	2/7/25	286	CAL CARD	\$ 155.00	CPRS Membership
SUBTOTAL				\$ 155.00	
20207600 OFFICE SUPPLIES					
	2/3/25	289	EDD	\$ 346.96	Unemployment
	2/7/25	286	CAL CARD	\$ 252.26	Air Freshener , Calculators, Keyboard, Office Chair,
	2/21/25	301	Pacific Shredding	\$ 72.80	Acrobat Pro, Email Stamp
					Shredding Services
SUBTOTAL				\$ 672.02	
20210300 AG/HORT SERVICES					
SUBTOTAL					
20211100 BUILDING MAINT SERVICE					
SUBTOTAL					
20211200 BUILDING MAINT SUPPLIES					
	2/7/25	286	CAL CARD	\$ 528.53	Flush Valve
	2/21/25	303	Anderson Lumber	\$ 16.24	Lumber Material
SUBTOTAL				\$ 544.77	
20214100 LAND IMPROVE MAINT SER					
SUBTOTAL					
20214200 LAND IMPROVE MAINT SUPPLIES					
	2/7/25	286	CAL CARD	\$ 79.73	Motion Sensor
	2/26/25	317	Anderson Lumber	\$ 490.52	Motion Sensor
SUBTOTAL				\$ 570.25	

20216200 PAINTING SUPPLIES						
	2/7/25	286	CAL CARD	\$	252.93	Fence and Paint supplies
SUBTOTAL				\$	252.93	
20218500 PERMIT CHARGES						
SUBTOTAL						
20219100 ELECTRICITY						
	2/18/25	307	SMUD	\$	94.16	Harvey House (2763859)
	2/18/25	307	SMUD	\$	215.65	Depot Building (2943238)
	2/18/25	307	SMUD	\$	71.37	Westside Park (108911)
	2/18/25	307	SMUD	\$	49.30	Hayer Park (94209)
	2/18/25	307	SMUD	\$	194.74	Babe Best Snack Bar/Restroom (3349289)
	2/18/25	307	SMUD	\$	480.93	Community Center (107641)
	2/18/25	307	SMUD	\$	45.23	Best Irrigation (93071)
	2/18/25	307	SMUD	\$	197.04	Arena Electrical (93428)
	2/18/25	307	SMUD	\$	18.61	Arena Entrance Light (93806)
	2/18/25	307	SMUD	\$	40.18	Northbrook (1041047)
	2/18/25	307	SMUD	\$	39.20	Aldred Way (6845312)
	2/21/25	313	SMUD	\$	39.20	Moraga Park - Catalano Way
SUBTOTAL				\$	1,485.61	
20219200 NATURAL GAS						
	2/7/25	295	PGE	\$	117.44	Depot 1061109075-3
	2/7/25	295	PGE	\$	781.91	Community Center 2098662479-7
SUBTOTAL				\$	899.35	
20219300 REFUSE COLLECT/DISPOSAL						
	2/7/25	286	CAL CARD	\$	380.71	Refuse - Atlas
SUBTOTAL				\$	380.71	
20219500 SEWAGE DISPOSAL SER						
SUBTOTAL						
20219700 TELEPHONE SERVICE						
	2/7/25	286	CAL CARD	\$	380.08	Comcast Business Phones/ Internet
SUBTOTAL				\$	380.08	
20219800 WATER						
	2/3/25	288	Rio Linda Water	\$	78.67	Harvey House (11126001)
	2/3/25	288	Rio Linda Water	\$	84.99	Depot Building (11124500)
	2/3/25	288	Rio Linda Water	\$	819.23	Westside Park (1159102)
	2/3/25	288	Rio Linda Water	\$	160.24	Hayer Park (23000102)
	2/3/25	288	Rio Linda Water	\$	233.99	Babe Best Park (19170101)
	2/3/25	288	Rio Linda Water	\$	610.42	Community Center (1124100)
	2/3/25	288	Rio Linda Water	\$	226.56	Bike Trail (Depot) (11123102)
	2/3/25	288	Rio Linda Water	\$	870.65	Horse Arena (2067102)
SUBTOTAL				\$	3,084.75	
20219800 WATER (Gibson Crossing)						
	2/7/25	286	CAL CARD	\$	233.06	Cal AM Water- Moraga Park
SUBTOTAL				\$	233.06	
20220500 AUTO MAINT SERV						
	2/12/25	300	O'Reilly	\$	232.55	F/P Mod ASM
SUBTOTAL				\$	232.55	
20220600 AUTO MAINT. SUPPLIES						
	2/4/25	291	O'Reilly	\$	21.54	Blue Def
SUBTOTAL				\$	21.54	
20222600 EXPENDABLE TOOLS						
	2/12/25	299	O'Reilly	\$	10.76	AC/FL Disc
SUBTOTAL				\$	10.76	
20222700 CELLPHONE						
	2/7/25	286	CAL CARD	\$	386.38	Cell Phone
SUBTOTAL				\$	386.38	
20223600 FUELS/LUBRICANTS						
	2/7/25	286	CAL CARD	\$	835.00	Fuel - Maint
SUBTOTAL				\$	835.00	
20226100 OFFICE EQUIP MAINT. SERVICES						
	2/7/25	286	CAL CARD	\$	210.00	IT Services
SUBTOTAL				\$	210.00	
20226400 OFFICE EQUIPMENT FURNITURE						
	2/7/25	286	CAL CARD	\$	520.91	Extension Ladder
SUBTOTAL				\$	520.91	
20227500 RENTS/LEASES						
SUBTOTAL						
20227501 COPY MACHINE RENTAL						
	2/6/25	293	US Bank Equip	\$	508.75	Copier Lease
SUBTOTAL				\$	508.75	
20229100 EQUIPMENT MAINTENANCE SERVICE						
SUBTOTAL						

20229200	EQUIPMENT MAINT. SUPPLIES					
	SUBTOTAL					
20231400	CLOTHING/PERSONAL					
	SUBTOTAL					
20232200	CUSTODIAL SUPPLIES					
	SUBTOTAL					
20233200	FOOD SUPPLIES					
	SUBTOTAL					
20235100	LAUNDRY/ DRY CLEANING					
	2/7/25	286	CAL CARD	\$ 355.60	Maint Uniforms	
	SUBTOTAL			\$ 355.60		
20244300	MEDICAL SERVICES					
	SUBTOTAL					
20244400	FIRST AID/SAFETY SUPPLIES					
	2/7/25	286	CAL CARD	\$ 130.49	Work Boots - Randal	
	SUBTOTAL			\$ 130.49		
20250700	PROPERTY TAX COLLECTION					
	SUBTOTAL					
20253100	LEGAL SERVICES					
	2/21/25	306	FFF	\$ 1,704.46	General Legal	
	2/25/25	315	FFF	\$ 508.00	General Legal	
	SUBTOTAL			\$ 2,212.46		
20254102	BENEFIT ADMIN. SERVICE					
	2/18/25	308	Pars Memberships	\$ 300.00	Pars Membership	
	SUBTOTAL			\$ 300.00		
20255100	PLANNING SERVICES					
	SUBTOTAL					
20257100	SECURITY SERVICE/RENTAL GUARD					
	SUBTOTAL					
20257100	SECURITY SERVICE/RENTAL GUARD					
	2/19/25	310	Knight Watch	\$ 4,140.00	Park Lock up and Patrol	
	SUBTOTAL			\$ 4,140.00		
20281202	PC SUPPLIES					
	SUBTOTAL					
20281304	COUNTY AUDIT					
	SUBTOTAL					
20281700	ELECTION SERVICES					
	2/10/25	296	Rio Linda Fence	\$ 9,778.43	Wrought Iron-CC	
	SUBTOTAL			\$ 9,778.43		
20285100	RECREATION SERVICES					
	2/4/25	292	Robinson Taekwondo	\$ 8,355.00	Taekwondo - Feb	
	2/7/25	286	CAL CARD	\$ 26.50	Email Blast	
	2/7/25	286	CAL CARD	\$ (38.78)	Credit Rain Boots	
	2/7/25	286	CAL CARD	\$ 571.96	Pool Rental LG Class	
	2/7/25	286	CAL CARD	\$ (96.80)	Credit CPRS Refund	
	2/21/25	314	Rocket Design	\$ 4,289.56	Postcard Mailing Spring Summer activity guide	
	SUBTOTAL			\$ 13,107.44		
20285200	RECREATION SUPPLIES					
	2/7/25	286	CAL CARD	\$ 336.18	Softballs for adult Softball	
	2/7/25	286	CAL CARD	\$ 262.22	Art Class clay canvas table cloths	
	2/7/25	286	CAL CARD	\$ 27.99	Seniors Cake	
	SUBTOTAL			\$ 626.39		
20287300	UNEMPLOYMENT CLAIMS					
	2/3/25	289	EDD	\$ 500.00		
	SUBTOTAL			\$ 500.00		
20289800	EXPENDITURE REIMBURSEMENT					
	SUBTOTAL					
20291300	AUDITOR/CONTROLLER SERVICE					
	SUBTOTAL					
20291500	COMPASS COSTS					
	SUBTOTAL					
20291700	ALARM SERVICES					
	SUBTOTAL					
20291900	GS WORK REQUEST SERVICES					
	SUBTOTAL					
	SUB TOTAL			\$41,251.97		

41410100	LAND IMPROVEMENTS					
		2/7/25	286	CAL CARD	\$ 581.78	Parking Lot Lights
	SUBTOTAL				\$ 581.78	
42420200	IMP. OTHER THAN BUILDINGS					
	SUBTOTAL					
43430300	EQUIPMENT					
	SUBTOTAL					
SUB TOTAL					\$ 581.78	
GRAND TOTAL					\$ 106,067.06	
96964600	REFUNDS					
		2/10/25	297	Josh Surette	\$ 750.00	Refundable Deposit -CC
		2/21/25	302	Virginia Moreno	\$ 500.00	Refundable Deposit -CC
	SUBTOTAL				\$ 1,250.00	
96969900	SAFCA					
		2/7/25	286	CAL CARD	\$ 182.72	Maint Uniforms SAFCA
		2/7/25	286	CAL CARD	\$ 465.30	Fuel SAFCA
		2/21/25	304	County of Sac	\$ 676.20	Safca REFUSE
	SUBTOTAL				\$ 1,324.22	
Total Refunds					\$ 2,574.22	

CONTINGENCY RESERVES

79790100	Compensation Absences	\$ 30,000.00	\$ -	\$ -	0%	\$ 30,000.00
79790100	ADA Compliance	\$ 35,000.00		\$ -	0%	\$ 35,000.00
79790100	Unrestricted-Deferred Maintenance			\$ -	#DIV/0!	\$ -
	SUB TOTAL	\$ 65,000.00	\$ -	\$ -	0%	\$ 65,000.00

Fiscal Year 2025
 From period 1
 To period 7

Fund/Group 345A
 Funds Center/Group 9345000
 Budget Version 0

RIO LINDA-ELVERTA RECREATION AND PARK
 RIO LINDA-ELVERTA RECREATION & PARK DIST

Commitment Code	Item	Budget	Actual-St	Actual Total	Available	% Consumed
10131000	REGULAR EMPLOYEES	857,348.00	453,063.76	453,063.76	404,284.24	52.84
10112400	COMMITTEE MEMBERS	9,375.00	4,375.00	4,375.00	5,000.00	46.67
10113200	TIME/ONE HALF OT		192.54	192.54	192.54	
10121000	RETIREMENT	93,717.00	41,181.10	41,181.10	52,535.90	43.94
10122000	QASDHI	12,862.00	6,635.65	6,635.65	6,226.35	51.59
10123000	GROUP INS	61,335.00	12,894.00	12,894.00	48,441.00	21.02
10123002	DENTAL PLAN BR COST	5,307.00	1,300.60	1,300.60	4,006.40	24.51
10123004	VISION INS - BR COST	1,135.00	319.20	319.20	815.80	28.12
10124000	WORK COMP - ACP	72,000.00	34,092.00	34,092.00	37,908.00	47.35
* 10 - SALARIES AND EMPLOYEE BEN		1,113,079.00	554,053.85	554,053.85	559,025.15	49.78
20200500	ADVERTISING	7,415.00	3,084.00	3,084.00	4,331.00	41.59
20202900	BUS/CONFERENCE EXP	4,500.00	453.20	453.20	4,046.80	4.32
20203100	BUSINESS TRAVEL	10,500.00	189.00	189.00	5,961.00	3.07
20203500	ED/TRAINING SVC	6,150.00	8.75	8.75	491.25	1.75
20203900	EMP TRANSPORTATION	500.00			1,000.00	
20204100	EXPEND OFFICE EQUIP	1,000.00			10,009.51	89.78
20205300	INS-BONDS/GEN PROP	97,950.00	3,183.29	3,183.29	5,516.71	36.59
20205500	INSURANCE-LONG TERM	8,700.00	10,413.00	10,413.00	1,487.00	87.50
20206100	MEMBERSHIP DUES	11,900.00	2,429.90	2,429.90	5,140.10	32.10
20207600	OFFICE SUPPLIES	7,570.00	4,035.49	4,035.49	7,964.51	33.63
20210300	AGRI/HORT SVC	12,000.00	5,416.99	5,416.99	2,583.01	67.71
20211100	BLDG MAINT SVC	8,000.00	2,806.61	2,806.61	4,693.39	37.42
20211200	BLDG MAINT SUP/MAT	7,500.00	7,099.73	7,099.73	1,400.27	83.53
20214100	LAND IMP MAINT SVC	8,500.00	8,752.13	8,752.13	6,247.87	58.35
20214200	LAND IMP MAINT SUP	15,000.00	1,208.00	1,208.00	1,792.00	40.27
20216200	PAINTING SUP	3,000.00	560.00	560.00	60.00	112.00
20218500	PERMIT CHARGES	500.00	17,939.74	17,939.74	7,060.26	71.76
20219100	ELECTRICITY	25,000.00	1,653.63	1,653.63	5,846.37	22.05
20219200	NAT GAS/LPG/FUEL OIL	7,500.00	3,016.39	3,016.39	1,483.61	67.03
20219300	REF COLL/DISP SVC	4,500.00	2,763.29	2,763.29	4,236.71	39.48
20219500	SEWAGE DISP SVC	7,000.00	7,930.20	7,930.20	9,569.80	45.32
20219700	TELEPHONE SVC	17,500.00	49,042.10	49,042.10	25,957.90	65.39
20219800	WATER	75,000.00	3,825.18	3,825.18	9,174.82	29.42
20220500	AUTO MAINT SVC	13,000.00	952.44	952.44	1,047.56	47.62
20220500	AUTO MAINT SUP	2,000.00	2,063.21	2,063.21	936.79	68.77
20222500	EXPEND TOOLS	3,000.00	3,725.87	3,725.87	4,774.13	43.83
20222700	CELLPHONE/PAGER	8,500.00	7,189.95	7,189.95	29,650.05	19.52
20223600	FUEL/LUBRICANTS	36,840.00	1,412.60	1,412.60	2,587.40	35.32
20226100	OFFICE EQ MAINT SVC	4,000.00	305.76	305.76	3,694.24	7.64
20226200	MODULAR FURNITURE	4,000.00			1,500.00	
20227500	RENT/LEASE EQ	1,500.00	2,463.49	2,463.49	4,136.51	37.33
20227501	COPY MACHINES	6,600.00	190.62	190.62	7,309.38	2.54
20229100	OTHER EQ MAINT SVC	7,500.00	2,714.83	2,714.83	10,785.17	20.11
20229200	OTHER EQ MAINT SUP	13,500.00	387.90	387.90	412.10	48.49
20231400	CLOTH/PERSONAL SUP	800.00	3,670.54	3,670.54	2,329.46	61.18
20232200	CUSTODIAL SUP	6,000.00			500.00	
20233200	FOOD/CATERING SUP	5,500.00	2,224.98	2,224.98	3,275.02	40.45
20235100	LAUN/DRY CLEAN SVC	500.00			500.00	
20244300	MEDICAL SVC	2,000.00	200.00	200.00	1,800.00	10.00
20244400	MEDICAL SUP	17,000.00	11,901.44	11,901.44	5,098.56	70.01
20250700	ASSESSMENT COLL SVC					

Fiscal Year 2025
 From period 1
 To period 7

Fund/Group 345A
 Funds Center/Group 9345000
 Budget Version 0

RIO LINDA-ELVERTA RECREATION AND PARK
 RIO LINDA-ELVERTA RECREATION & PARK DIST

Comm. Line#	Item	Budget	Actual \$Y	Actual %Y	Available	Consumed
20253100	LEGAL SVC	20,000.00	12,899.00	12,899.00	7,101.00	64.50
20254102	BENEFIT ADMIN SVCS	3,600.00	2,100.00	2,100.00	1,500.00	58.33
20255100	PLANNING SVC	4,000.00			4,000.00	
20257100	SECURITY SVC	123,496.00	76,652.14	76,652.14	46,843.86	62.07
20281700	ELECTION SVC	30,000.00	2,061.00	2,061.00	27,939.00	6.87
20285100	RECREATIONAL SVC	148,620.00	75,789.02	75,789.02	72,830.98	51.00
20285200	RECREATIONAL SUP	19,878.00	3,218.13	3,218.13	16,659.87	16.19
20287300	UNEMPLOYMENT CLAIMS	500.00			500.00	
20289800	OTHER OP EXP SUP	1,000.00			1,000.00	
20291300	AUD/CONTROLLER SVC	13,700.00	13,699.22	13,699.22	0.78	99.99
20291500	COMPASS COSTS	2,750.00	2,704.00	2,704.00	46.00	98.33
20291700	ALARM SERVICES - ACP	5,000.00	2,160.00	2,160.00	2,840.00	43.20
20291900	GS CONTRACT SERVICES	1,500.00	221.00	221.00	1,279.00	14.73
* 20 - SERVICES AND SUPPLIES		853,969.00	454,658.25	454,658.25	399,310.75	53.24
41410100	LAND ACQ COST	135,000.00	134,069.28	134,069.28	930.72	99.31
* 41 - Land		135,000.00	121,787.91	121,787.91	8,212.09	99.31
42 - Buildings		130,000.00	121,787.91	121,787.91	8,212.09	93.68
* 42 - Buildings		130,000.00	10,213.52	10,213.52	29,786.48	25.53
43 - Equipment		40,000.00	10,213.52	10,213.52	65,000.00	25.53
* 43 - Equipment		40,000.00			65,000.00	
79790100	CONTINGENCY APPR	65,000.00			65,000.00	
* 79 - Appropriation for Conting		65,000.00			65,000.00	
** Expenditure accounts		2,337,048.00	1,274,782.81	1,274,782.81	1,062,265.19	54.55
91910100	PROP TAX CUR SEC	1,375,000.00	1,733,081.04	1,733,081.04	641,918.96	53.32
91910200	PROP TAX CUR UNSEC	45,000.00	49,492.28	49,492.28	4,492.28	109.98
91910300	PROP TAX SUP	25,000.00	8,899.38	8,899.38	16,100.62	35.60
91910400	PROP TAX SEC DELINQ	8,000.00	12,711.94	12,711.94	4,711.94	158.90
91910500	PROP TAX SUP DELINQ	3,100.00	2,745.02	2,745.02	354.98	88.55
91910600	PROPERTY TAX UNITARY	3,600.00	5,316.76	5,316.76	1,716.76	147.69
91912000	PROP TAX REDEMPTION	145.00			145.00	
91913000	PROP TAX PR UNSEC	400.00	547.29	547.29	147.29	136.82
91914000	PROP TAX PENALTIES	300.00	94.30	94.30	205.70	31.43
* 91 - TAXES		1,460,545.00	812,888.01	812,888.01	647,656.99	55.66
94941000	INTEREST INCOME	7,000.00	20,314.00	20,314.00	13,314.00	290.20
* 94 - REVENUE FROM USE OF MONEY		7,000.00	20,314.00	20,314.00	13,314.00	290.20
95952200	HOME PROP TAX REL	7,777.00	4,541.43	4,541.43	3,235.57	58.40
* 95 - INTERGOVERNMENTAL REVENUE		7,777.00	4,541.43	4,541.43	3,235.57	58.40
96960300	SPECIAL ASSESSMENT	28,000.00	14,973.05	14,973.05	13,026.95	53.48
96964500	RECREATION SVC CHGS	298,542.00	239,996.18	239,996.18	58,545.82	80.39
96969900	SVC FEES OTHER	183,500.00	63,924.90	63,924.90	119,575.10	34.84
* 96 - CHARGES FOR SERVICES		510,042.00	318,894.13	318,894.13	191,147.87	62.52
97979000	MISC OTHER	1,200.00	59,472.48	59,472.48	58,272.48	4,956.04
* 97 - MISCELLANEOUS REVENUE		1,200.00	59,472.48	59,472.48	58,272.48	4,956.04
** REVENUE ACCOUNTS		1,986,564.00	1,216,110.05	1,216,110.05	770,453.95	61.22
*** Total		350,484.00	58,672.76	58,672.76	291,811.24	16.74

Rio Linda Elverta
Recreation and Park District

Finance Report

March 19, 2025

EXPENDITURES SERVICE AND SUPPLY DETAIL SUMMARY
FY 2024-2025

ACCT#	ACCOUNT TITLE	Budget	Feb	YTD	%	Balance
10111000	Salaries	\$ 855,348.00	\$ 52,222.65	\$ 505,286.41	59%	\$ 350,061.59
10112400	Committee Members	\$ 9,375.00	\$ -	\$ 4,375.00	47%	\$ 5,000.00
10113200	Time/One Half	\$ 2,000.00	\$ -	\$ 192.54	10%	\$ 1,807.46
10121000	Retirement	\$ 93,717.00	\$ 5,357.07	\$ 46,865.42	50%	\$ 46,851.58
10122000	Medicare	\$ 12,862.00	\$ 757.24	\$ 7,422.93	58%	\$ 5,439.07
10123000	Group Insurance	\$ 61,335.00	\$ 5,418.55	\$ 39,012.29	64%	\$ 22,322.71
10123002	Dental	\$ 5,307.00	\$ 379.10	\$ 3,079.25	58%	\$ 2,227.75
10123004	Vision	\$ 1,135.00	\$ 98.70	\$ 801.00	71%	\$ 334.00
10124000	Workers Comp	\$ 72,000.00	\$ -	\$ 52,584.00	73%	\$ 19,416.00
	SUB TOTAL	\$ 1,113,079.00	\$ 64,233.31	\$ 659,618.84	59%	\$ 453,460.16
20200500	Advertising/Legal Notice	\$ 7,415.00	\$ 374.00	\$ 3,458.00	47%	\$ 3,957.00
20202900	Business/Conference Expense	\$ 4,500.00	\$ 55.00	\$ 55.00	1%	\$ 4,445.00
20203100	Buisness Travel	\$ 10,500.00	\$ -	\$ 453.20	4%	\$ 10,046.80
20203500	Education/Training Services	\$ 6,150.00	\$ 239.00	\$ 428.00	7%	\$ 5,722.00
20203900	Employee Transportation	\$ 500.00	\$ -	\$ 8.75	2%	\$ 491.25
20204100	Computer	\$ 1,000.00	\$ -	\$ -	0%	\$ 1,000.00
20205300	Property Insurance	\$ 97,950.00	\$ -	\$ 87,940.69	90%	\$ 10,009.31
20205500	Long Term/ Life Insurance	\$ 8,700.00	\$ 2,188.74	\$ 5,372.03	62%	\$ 3,327.97
20206100	Memberships	\$ 11,900.00	\$ 155.00	\$ 10,568.00	89%	\$ 1,332.00
20207600	Office Supplies	\$ 7,570.00	\$ 672.02	\$ 3,706.83	49%	\$ 3,863.17
20210300	Agric./Hort. Services	\$ 12,000.00	\$ -	\$ 4,035.49	34%	\$ 7,964.51
20211100	Building Main. Services	\$ 8,000.00	\$ -	\$ 5,416.99	68%	\$ 2,583.01
20211200	Building Main. Supplies	\$ 7,500.00	\$ 544.77	\$ 3,351.38	45%	\$ 4,148.62
20214100	Land Imp. Maintenance Services	\$ 8,500.00	\$ -	\$ 7,099.73	84%	\$ 1,400.27
20214200	Land Imp. Maintenance Supplies	\$ 15,000.00	\$ 79.73	\$ 8,831.86	59%	\$ 6,168.14
20216200	Painting Supplies	\$ 3,000.00	\$ 252.93	\$ 1,460.93	49%	\$ 1,539.07
20218500	Permit Charges	\$ 500.00	\$ -	\$ 560.00	112%	\$ (60.00)
20219100	Electricity	\$ 25,000.00	\$ 1,485.61	\$ 19,425.35	78%	\$ 5,574.65
20219200	Gas	\$ 7,500.00	\$ 899.35	\$ 2,553.88	34%	\$ 4,946.12
20219300	Refuse Disposal	\$ 4,500.00	\$ 380.71	\$ 3,397.10	75%	\$ 1,102.90
20219500	Sewage Disposal	\$ 7,000.00	\$ -	\$ 2,763.29	39%	\$ 4,236.71
20219700	Telephone	\$ 17,500.00	\$ 380.08	\$ 8,310.28	47%	\$ 9,189.72
20219800	Water	\$ 75,000.00	\$ 3,317.81	\$ 52,359.91	70%	\$ 22,640.09
20220500	Automotive Main. Serv.	\$ 13,000.00	\$ 232.55	\$ 4,057.73	31%	\$ 8,942.27
20220600	Automotive Main. Supplies	\$ 4,544.18	\$ 21.54	\$ 3,608.16	79%	\$ 936.02
20222600	Expendable Tools	\$ 3,000.00	\$ 10.76	\$ 2,073.97	69%	\$ 926.03
20222700	Cellphone	\$ 7,000.00	\$ 386.38	\$ 4,112.25	59%	\$ 2,887.75
20223600	Fuel/Lubricants	\$ 36,840.00	\$ 835.00	\$ 8,024.95	22%	\$ 28,815.05

20226100	Office Equip. Maint. Services	\$ 4,000.00	\$ 210.00	\$ 1,622.60	41%	\$ 2,377.40
20226400	Office Equipment Furniture-Tables	\$ 4,000.00	\$ 520.91	\$ 826.67	21%	\$ 3,173.33
20227500	Rents/Leases	\$ 1,500.00	\$ -	\$ -	0%	\$ 1,500.00
20227501	Copy Machine Rental	\$ 6,600.00	\$ 508.75	\$ 2,972.24	45%	\$ 3,627.76
20229100	Equipment Maintenance Service	\$ 7,500.00	\$ -	\$ 190.62	3%	\$ 7,309.38
20229200	Equipment Maintenance Supplies	\$ 13,500.00	\$ -	\$ 2,714.83	20%	\$ 10,785.17
20231400	Clothing/Personal Equipment	\$ 800.00	\$ -	\$ 387.90	48%	\$ 412.10
20232200	Custodial Supplies	\$ 6,000.00	\$ -	\$ 3,670.54	61%	\$ 2,329.46
20233200	Food	\$ 500.00	\$ -	\$ -	0%	\$ 500.00
20235100	Laundry/Dry Cleaning	\$ 5,500.00	\$ 355.60	\$ 2,580.58	47%	\$ 2,919.42
20244300	Medical Services	\$ 500.00	\$ -	\$ -	0%	\$ 500.00
20244400	First Aid Safety Supplies	\$ 2,000.00	\$ 130.49	\$ 330.49	17%	\$ 1,669.51
20250700	Assessment/County Fees	\$ 17,000.00	\$ -	\$ 11,901.44	70%	\$ 5,098.56
20253100	Legal Services	\$ 20,000.00	\$ 2,212.46	\$ 15,111.46	76%	\$ 4,888.54
20254102	Benefit Admin. Service	\$ 3,600.00	\$ 300.00	\$ 2,400.00	67%	\$ 1,200.00
20255100	Planning Services	\$ 4,000.00	\$ -	\$ -	0%	\$ 4,000.00
20257100	Security Service	\$ 123,496.00	\$ -	\$ 76,748.50	62%	\$ 46,747.50
20281700	Elections	\$ 30,000.00	\$ 9,778.43	\$ 11,839.43	39%	\$ 18,160.57
20285100	Recreation Services	\$ 148,620.00	\$ 13,107.44	\$ 88,896.46	60%	\$ 59,723.54
20285200	Recreation Supplies	\$ 19,878.00	\$ 626.39	\$ 3,844.52	19%	\$ 16,033.48
20287300	Unemployment Claims	\$ 500.00	\$ 500.00	\$ 500.00	100%	\$ -
20289800	Expenditure Reimbursements	\$ 1,000.00	\$ -	\$ -	0%	\$ 1,000.00
20291300	Auditor/Controller Services	\$ 13,700.00	\$ -	\$ 13,699.22	100%	\$ 0.78
20291500	Compass Costs	\$ 2,750.00	\$ -	\$ 2,704.00	98%	\$ 46.00
20291700	Alarm Services	\$ 5,000.00	\$ -	\$ 2,160.00	43%	\$ 2,840.00
20291900	GS Work Request Services-DOJ	\$ 1,500.00	\$ -	\$ 221.00	15%	\$ 1,279.00
	SUB TOTAL	\$ 855,013.18	\$ 40,761.45	\$ 498,756.25	58.33%	\$ 356,256.93
41410100	Land Improvements	\$ 135,000.00	\$ 581.78	\$ 134,651.06	100%	\$ 348.94
42420200	Building	\$ 130,000.00	\$ -	\$ 121,787.91	94%	\$ 8,212.09
43430300	Vehicle	\$ 40,000.00	\$ -	\$ 10,952.52	27%	\$ 29,047.48
	SUB TOTAL	\$ 305,000.00	\$ 581.78	\$ 267,391.49	87.67%	\$ 37,608.51
9345000	BUDGET UNIT TOTAL	\$ 2,273,092.18	\$ 105,576.54	\$ 1,425,766.58	62.72%	\$ 847,325.60

Revenue 2024-2025

ACCOUNT TITLE	Budget	Feb	YTD	%	Balance
91910100 Prop. Tax Cur Se	\$ 1,375,000.00	\$ -	\$ 733,081.04	53%	\$ 641,918.96
91910200 Prop. Tax Cur Un	\$ 45,000.00	\$ -	\$ 49,492.28	110%	\$ (4,492.28)
91910300 Prop. Tax Cur Su	\$ 25,000.00	\$ -	\$ 8,899.38	36%	\$ 16,100.62
91910400 Prop. Tax Sec De	\$ 8,000.00	\$ -	\$ 12,711.94	159%	\$ (4,711.94)
91910500 Prop. Tax Sup De	\$ 3,100.00	\$ -	\$ 2,745.02	89%	\$ 354.98
91910600 Prop. Tax Unitary	\$ 3,600.00	\$ -	\$ 5,316.76	148%	\$ (1,716.76)
91912000 Redemption	\$ 145.00	\$ -	\$ -	0%	\$ 145.00
91913000 Prop. Tax Pr Uns	\$ 400.00	\$ -	\$ 547.29	137%	\$ (147.29)
91914000 Prop. Tax Penalty	\$ 300.00	\$ -	\$ 94.30	31%	\$ 205.70
94941000 Interst Incom	\$ 7,000.00	\$ -	\$ 20,314.00	290%	\$ (13,314.00)
95952200 Home Prop Tax R	\$ 7,777.00	\$ -	\$ 4,541.43	58%	\$ 3,235.57
96960300 Special Assesment	\$ 28,000.00	\$ -	\$ 14,973.05	53%	\$ 13,026.95
96964600 Recreation	\$ 298,542.00	\$ 2,314.18	\$ 327,608.78	110%	\$ (29,066.78)
96969900 SAFCA	\$ 183,500.00	\$ 15,600.00	\$ 78,200.68	43%	\$ 105,299.32
97979000 Misc.	\$ 1,200.00	\$ -	\$ 824.09	69%	\$ 375.91
10124000 Workers Comp	\$ -	\$ -	\$ 18,492.00	#DIV/0!	\$ (18,492.00)
20207600 Office Supplies	\$ -	\$ -	\$ 604.91	#DIV/0!	\$ (604.91)
20219300 Refuse Service	\$ -	\$ 1,500.00	\$ 1,500.00	#DIV/0!	\$ (1,500.00)
20257100 Security	\$ -	\$ -	\$ 96.36	#DIV/0!	\$ (96.36)
20220600 Vehicle Supplies	\$ -	\$ -	\$ 2,634.18	#DIV/0!	\$ (2,634.18)
43430300 Equipment	\$ -	\$ -	\$ 739.00	#DIV/0!	\$ (739.00)
BUDGET TOTAL	\$ 1,986,564.00	\$ 19,414.18	\$1,283,416.49	65%	\$ 703,147.51

Misc.

Recreation Summary 2024/2025

YOUTH CARE PROGRAMS	Budget Expense	Budget Revenue	Revenue-YTD	Staffing YTD	Total Expenses	Total Revenue
Summer Camps	\$ 23,594.00	\$ 24,340.00	\$ 49,840.00	\$ (10,526.67)	\$ (10,853.76)	\$ 38,986.24
TOTAL	\$ 23,594.00	\$ 24,340.00	\$ 49,840.00	\$ (10,526.67)	\$ (10,853.76)	\$ 38,986.24
LEISURE CLASSES	Budget Expense	Budget Revenue	Revenue-YTD	Staffing YTD	Total Expenses	TOTAL
Dance/Gym - CC	\$ 350.00	\$ 3,250.00	\$ 4,198.15	\$ -	\$ (300.15)	\$ 3,898.00
ECHO		\$ -	\$ -	\$ -	\$ -	\$ -
Elections		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 350.00	\$ 3,250.00	\$ 4,198.15	\$ -	\$ (300.15)	\$ 3,898.00
SAFETY/MARKETING	Budget Expense	Revenue	Revenue-YTD	Staffing YTD	Total Expenses	TOTAL
CPR Course	\$ 1,400.00	\$ 1,600.00	\$ 320.00		\$ (230.00)	\$ 90.00
Marketing/Promotions	\$ 1,188.00	\$ -	\$ -		\$ (1,485.06)	\$ (1,485.06)
TOTAL	\$ 2,588.00	\$ 1,600.00	\$ 320.00	\$ -	\$ (1,715.06)	\$ (1,395.06)
SPECIAL EVENTS 2400	Budget Expense	Revenue	Revenue-YTD	Staffing YTD	Total Expenses	TOTAL
RLERPD Anniversary	\$ 3,933.00	\$ -	\$ -		\$ -	\$ -
Breakfast W/Santa	\$ 938.00	\$ 850.00	\$ 10.00	\$ (180.61)	\$ (514.78)	\$ (504.78)
Creek Week	\$ -	\$ -	\$ -		\$ -	\$ -
Country Faire	\$ 590.00	\$ 590.00	\$ -	\$ (301.47)	\$ (301.47)	\$ (301.47)
Eggstravaganza	\$ 1,211.00	\$ 800.00	\$ -		\$ -	\$ -
Events (Misc)	\$ 1,115.00	\$ -	\$ -		\$ -	\$ -
E-Waste	\$ -	\$ -	\$ -		\$ -	\$ -
Family Bingo	\$ 321.00	\$ 350.00	\$ -		\$ -	\$ -
Farmers Maket	\$ -	\$ -	\$ 750.00		\$ -	\$ 750.00
Farm & Tractor Days	\$ -	\$ -	\$ -		\$ -	\$ -
Kids Night Out	\$ 321.00	\$ 350.00	\$ 45.00		\$ -	\$ 45.00
Movie in the Park	\$ 487.00	\$ 195.00	\$ -	\$ (327.27)	\$ (458.56)	\$ (458.56)
National Night Out	\$ -	\$ -	\$ -	\$ (141.12)	\$ (141.12)	\$ (141.12)
Trunk or Treat	\$ 919.00	\$ 700.00	\$ -	\$ (70.48)	\$ (323.53)	\$ (323.53)
Valentine's Event	\$ 686.00	\$ 500.00	\$ 347.00		\$ -	\$ 347.00
Veterans Day	\$ 246.00	\$ -	\$ -		\$ (45.24)	\$ (45.24)
TOTAL	\$ 10,767.00	\$ 4,335.00	\$ 1,152.00	\$ (1,020.95)	\$ (1,784.70)	\$ (632.70)
SENIOR ACTIVITIES	Budget Expense	Budget Revenue	Revenue-YTD	Staffing YTD	Total Expenses	TOTAL
Senior Lunch	\$ 26,806.00	\$ -	\$ -	\$ (10,526.95)	\$ (10,926.07)	\$ (10,926.07)
Senior Trips	\$ 1,310.00	\$ 350.00	\$ -	\$ (214.88)	\$ (214.88)	\$ (214.88)
TOTAL	\$ 28,116.00	\$ 350.00	\$ -	\$ (10,741.83)	\$ (11,140.95)	-\$11,140.95
YOUTH/ADULT SPORTS	Budget Expense	Budget Revenue	Revenue-YTD	Staffing YTD	Total Expenses	TOTAL
Adult Softball	\$ 5,772.00	\$ 5,850.00	\$ 450.00	\$ (207.49)	\$ (1,117.58)	\$ (667.58)
National Academy of Athletics	\$ 13,650.00	\$ 20,000.00	\$ 55,905.50		\$ (11,227.58)	\$ 44,677.92
Taekwondo	\$ 100,260.00	\$ 108,000.00	\$ 102,690.00		\$ (67,465.00)	\$ 35,225.00
Youth Art Class	\$ 2,666.00	\$ 2,880.00	\$ 5,665.00	\$ (784.09)	\$ (1,089.90)	\$ 4,575.10
Youth Sports Camp	\$ -	\$ 13,650.00	\$ -		\$ -	\$ -
Youth Water Polo	\$ 643.00	\$ 1,950.00	\$ -		\$ (65.00)	\$ (65.00)
TOTAL	\$ 122,991.00	\$ 152,330.00	\$ 164,710.50	\$ (991.58)	\$ (80,965.06)	\$ 83,745.44

AQUATICS	Budget Expense	Budget Revenue	Revenue-YTD	Staffing YTD	Total Expenses	TOTAL
Aquatics Supplies	\$ 7,560.00	\$ -	\$ 54.93		\$ (107.75)	\$ (52.82)
Cashier	\$ -	\$ -	\$ -	\$ (1,993.32)	\$ (1,993.32)	\$ (1,993.32)
Equipment Rentals (Pool Safety Equip)	\$ -	\$ -	\$ -		\$ -	\$ -
Lifeguard Training (seasonal training)	\$ 3,295.00	\$ 2,700.00	\$ 1,200.00		\$ (1,071.35)	\$ 128.65
Manager	\$ -	\$ -	\$ -	\$ (14,644.35)	\$ (14,644.35)	\$ (14,644.35)
Movie at the Pool	\$ -	\$ -	\$ 18.00	\$ (796.05)	\$ (796.05)	\$ (778.05)
Pool Rental	\$ -	\$ -	\$ 373.00		\$ -	\$ 373.00
Public Swim	\$ 28,800.00	\$ 16,575.00	\$ 21,083.50	\$ (13,873.38)	\$ (13,873.38)	\$ 7,210.12
Public Swim - Grant	\$ -	\$ -	\$ 22,500.00	\$ (11,880.40)	\$ (15,941.66)	\$ 6,558.34
Staff Training	\$ 24,695.00	\$ -	\$ -	\$ (990.64)	\$ (990.64)	\$ (990.64)
Summer Kick off - Pool Bash	\$ 671.00	\$ 500.00	\$ -		\$ -	\$ -
Swim Lessons	\$ 23,695.00	\$ 24,280.00	\$ 2,093.00	\$ (19,848.18)	\$ (19,848.18)	\$ (17,755.18)
Twin Rivers Lifeguard Class	\$ -	\$ -	\$ -	\$ (605.88)	\$ (605.88)	\$ (605.88)
Water Aerobics	\$ 586.00	\$ 800.00	\$ -	\$ (422.88)	\$ (517.68)	\$ (517.68)
TOTAL	\$ 89,302.00	\$ 44,855.00	\$ 47,322.43	\$ (65,055.08)	\$ (70,390.24)	\$ (23,067.81)
SWIM TEAM	Budget Expense	Budget Revenue	Revenue-YTD	Staffing YTD	Total Expenses	TOTAL
Polar Plunge	\$ -		\$ 110.00	\$ (105.75)	\$ (215.75)	\$ (105.75)
Stroke & Turn	\$ -	\$ 2,800.00	\$ 420.00		\$ -	\$ 420.00
Swim Team	\$ 26,296.00	\$ 26,800.00	\$ 986.01	\$ (11,307.74)	\$ (12,327.74)	\$ (11,341.73)
TOTAL	\$ 26,296.00	\$ 29,600.00	\$ 1,516.01	\$ (11,413.49)	\$ (12,543.49)	\$ (11,027.48)
Grand Total	\$ 304,004.00	\$ 260,660.00	\$ 269,059.09	\$ (99,749.60)	\$ (189,693.41)	\$ 79,365.68

RENTALS	Budget Revenue	Revenue	Salary + Benefits	Refunds	Total Exp	Balance
BMX	\$ 5,200.00	\$ 400.00		\$ -	\$ -	\$ 400.00
CC	\$ 21,865.00	\$ 9,105.00	\$ (875.95)	\$ (5,415.00)	\$ (6,290.95)	\$ 2,814.05
CPHA	\$ 15,296.00	\$ -		\$ (3,100.00)	\$ (3,100.00)	\$ (3,100.00)
Depot	\$ 5,210.00	\$ 4,645.00	\$ (570.40)	\$ (1,670.00)	\$ (2,240.40)	\$ 2,404.60
Equipment Rental/Marque	\$ -	\$ 75.00		\$ -	\$ -	\$ 75.00
Babe Best	\$ -	\$ 517.89		\$ -	\$ -	\$ 517.89
Westside Field	\$ 6,000.00	\$ 2,600.00		\$ -	\$ -	\$ 2,600.00
Westside Lights	\$ -	\$ 811.65		\$ -	\$ -	\$ 811.65
Parks	\$ 350.00	\$ -	\$ (36.10)	\$ -	\$ (36.10)	\$ (36.10)
High School Pool	\$ 2,100.00	\$ 960.00		\$ (182.00)	\$ (182.00)	\$ 778.00
TOTAL	\$ 56,021.00	\$ 19,114.54	\$ (1,482.45)	\$ (10,367.00)	\$ (11,849.45)	\$ 7,265.09
	SUB TOTAL	\$19,114.54	\$ (1,482.45)	\$ (10,367.00)	\$ (11,849.45)	\$ 7,265.09



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Statement Period:	02/01/25 to 02/28/25
Page:	1 of 3

RIO LINDA ELVERTA RECREATION AND PARK DI
810 OAK LN
RIO LINDA CA 95673-2342

Statement Summary This Period:		
Checking	\$	64,494.98
Savings	\$	0.00
Money Market	\$	-
Certificates	\$	-
IRAs/Coverdell	\$	-
Share Total	\$	64,494.98

Apply for a \$4,000 scholarship!
Deadline 3/21/25. See eligibility requirements.

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BUSINESS VALUE CHECKING		Account Number: 30581974594	
Beginning Balance:	130,732.54	Joint Owners/Authorized Signers:	Micah B Heller Lisa L Burnham-Morris Annette S Hernandez
Deposits:	20,599.06	Year to Date Dividends:	0.00
Withdrawals/Checks Paid:	86,836.62	Number of Checks Paid:	1
Service Charges / Fees:	0.00	Annual Percentage Yield Earned:	0.00%
Dividends Earned:	0.00	For Period 02/01/25 to 02/28/25	
Ending Balance:	64,494.98		

Deposits Post Date	Amount	Description
02-04	512.51	External Deposit BANKCARD - BTOT DEP 422369770009681
02-05	42.87	External Deposit BANKCARD - MTOT DEP 422369770009681
02-06	106.98	External Deposit BANKCARD - BTOT DEP 422369770009681
02-06	150.00	Deposit
02-07	11.71	External Deposit BANKCARD - BTOT DEP 422369770009681
02-10	18.22	External Deposit BANKCARD - BTOT DEP 422369770009681
02-10	393.98	External Deposit BANKCARD - BTOT DEP 422369770009681
02-13	18.39	External Deposit BANKCARD - BTOT DEP 422369770009681
02-14	11.61	External Deposit BANKCARD - BTOT DEP 422369770009681
02-18	79.99	External Deposit BANKCARD - BTOT DEP 422369770009681
02-18	16.53	External Deposit BANKCARD - BTOT DEP 422369770009681
02-21	554.56	External Deposit BANKCARD - BTOT DEP 422369770009681
02-21	745.65	Deposit
02-24	354.56	External Deposit BANKCARD - BTOT DEP 422369770009681
02-25	172.24	External Deposit BANKCARD - BTOT DEP 422369770009681
02-27	138.52	External Deposit BANKCARD - BTOT DEP 422369770009681
02-28	70.74	External Deposit BANKCARD - BTOT DEP 422369770009681



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Member Number:	819745
Statement Period:	02/01/25 to 02/28/25
Page:	2 of 3

BUSINESS VALUE CHECKING continued								
<i>Deposits</i>								
Post Date	Amount	Description						
02-28	17,200.00	Deposit						
<i>Fees & Withdrawals</i>								
Post Date	Amount	Description						
02-03	-273.23	External Withdrawal BANKCARD - MTOT DISC 422369770009681						
02-03	-86,548.39	Check 126						
02-04	-15.00	External Withdrawal AUTHNET GATEWAY - BILLING 139961000						
<i>Checks Paid</i>								
Number	Date	Amount	Number	Date	Amount	Number	Date	Amount
126	02-03	86,548.39						

BUSINESS SHARE SAVINGS			Account Number: 20581974500	
Beginning Balance:	0.00	Joint Owners/Authorized Signers:	Micah B Heller	
Ending Balance:	0.00		Lisa L Burnham-Morris	
			Annette S Hernandez	
		Year to Date Dividends:	0.00	
		Annual Percentage Yield Earned:	0.00%	
		For Period 02/01/25 to 02/28/25		



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Rio Linda Elverta Recreation and Park District
810 Oak Lane
Rio Linda, CA 95673

Summary Statement

February 28, 2025

Page 1 of 3

Investor ID: CA-01-0189

California CLASS

		Average Monthly Yield: 4.4125%					
	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0189-0001	347,406.68	0.00	0.00	1,176.32	2,476.77	347,448.69	348,583.00
TOTAL	347,406.68	0.00	0.00	1,176.32	2,476.77	347,448.69	348,583.00

General Fund

Tel: (877) 930-5213

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Account Statement

February 28, 2025

Page 2 of 3

Account Number: CA-01-0189-0001

General Fund

Account Summary

Average Monthly Yield: 4.4125%						
Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
347,406.68	0.00	0.00	1,176.32	2,476.77	347,448.69	348,583.00

California CLASS

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
02/01/2025	Beginning Balance			347,406.68	
02/28/2025	Income Dividend Reinvestment	1,176.32			
02/28/2025	Ending Balance			348,583.00	

Tel: (877) 930-5213

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CA Class

<u>Fiscal Month</u>	<u>Beginning Balance</u>	<u>Interest</u>	<u>Ending Balance</u>
1	\$ 338,000.00	\$ 50.19	\$ 338,050.19
2	\$ 338,050.19	\$ 1,548.34	\$ 339,598.53
3	\$ 339,598.53	\$ 1,463.56	\$ 341,062.09
4	\$ 341,062.09	\$ 2,331.13	\$ 343,393.22
5	\$ 343,393.22	\$ 1,358.73	\$ 344,751.95
6	\$ 344,751.95	\$ 1,354.28	\$ 346,106.23
7	\$ 346,106.23	\$ 1,300.45	\$ 347,406.68
8	\$ 347,406.68	\$ 1,176.32	\$ 348,583.00
9			\$ -
10			\$ -
11			\$ -
12			\$ -
		\$ 10,583.00	\$ 348,583.00



**Rio Linda Elverta
Recreation and Park District**

AGENDA REPORT

Item #5

TO: Board of Directors
FROM: Don Davidson, Parks Supervisor
REPORT DATE: March 4-2025
MEETING DATE: March 19-2025
SUBJECT: Monthly Park Maintenance Report – December 2024

Events/Rentals

- There were two events at the Community Center

Staff Daily Assignments

- Routine winter maintenance,
- Maintained two facilities for all contractors and meetings
- Staff have been completing our weekly contract for SAFCA.
- Staff have begun mowing as needed going onto the spring

Additional Assignments

- Staff completed monthly playground inspections
- Staff have completed rehabbing two of our three gazebo's
- Staff repaired five bollard's at West Side Park That were hit by a car
- Staff Replaced the fuel pump in truck #110
- Staff Fixed the parking lot light at Depot Park
- Staff added new fence topper to the outfield fence at West Side Park
- Staff repaired and painted all woodwork at both Babe Best and West Side Parks
- Parks make Life Better



RIO LINDA ELVERTA RECREATION & PARK DISTRICT

AGENDA REPORT

Item #6

TO: Board of Directors
FROM: Yanni Lagge- Recreation Supervisor
REPORT DATE: March 10th, 2025
MEETING DATE: March 19th, 2025
SUBJECT: Recreation Division Monthly Report –March 2025

Recommended Action: Receive and file the Monthly Recreation Division Report for February 2025.

ADMINISTRATION

- The team is actively preparing for Kids Night Out, ensuring a fun and memorable experience for all participants.
- Staff is currently being scheduled and making preparations for the upcoming Stroke and Turn Clinic.

SPECIAL EVENTS

- **Kids Night Out (March 15):** Staff is fully prepared and looking forward to an exciting evening filled with fun activities, games, pizza and entertainment for all participants.

COMMUNITY PROGRAMS

Youth Programs:

- Dodgeball, basketball, and volleyball all started last week and are off to a great start.
- Taekwondo: Sessions continue every Tuesday and Thursday, with participants developing new skills, discipline, and confidence.
- The Stroke and Turn Clinic will begin on March 31st at the high school pool.

Adult Programs:

- Seniors will celebrate St. Patrick's Day with a festive potluck on Wednesday, March 12th. Everyone is invited to bring a dish to share, and the event promises to be a fun gathering with food and friends.
- Paint Club on Thursdays is always a great time, and we're working on ways to attract more participants to join and enjoy the creative atmosphere.

FACILITY RENTALS

- **March Rentals** – Two facility rentals.



**RIO LINDA ELVERTA RECREATION
AND PARK DISTRICT**

AGENDA REPORT

Item #7

TO: Board of Directors
FROM: Mike Heller, General Manager
REPORT DATE: March 13, 2025
MEETING DATE: March 19, 2025
SUBJECT: **General Manager's Report for February/March 2025**

Recommendation:

That the Board of Directors receives the report for file.

Discussion:

1. The General Manager and Recreation Supervisor have met with the Chief Business Officer at the Twin Rivers Unified School District to finalize a new MOU for the Rio Linda Pool. This has been completed and executed. It will be reviewed annually. Additionally, the Recreation and Park District won the RFP competition for the operations of the Grant High School pool for the summer.
2. On February 21st, the General Manager attended a grant workshop hosted by the Staff of Representative Bera. The workshop was informative and provided very good tips on the grant application process. However, the presenter was unable to directly answer the question of the future of federal government grant programs and which departments would be staffing and administering them in the near future.
3. The new roof wrought iron panels at the Community Center have appeared to be the deterrent needed. Since the installation, we have had one report of an unauthorized person on the roof. The Parks Division is ordering signs restricting roof access. Staff will continue to monitor.
4. The General Manager met with the General Managers of the Arcade Creek Recreation and Park District and the North Highlands Recreation and Park District to discuss teaming together for Police coverage by the TRUSD Police. We will meet with the Chief of Police in March to review details as the three agencies begin their FY 2025-26 budget preparation.
5. The hearing for the Juvenile who vandalized the Community Center on October 13th is still proceeding. The case has been continued until April 10th and the juvenile's ankle monitor was removed at the last hearing on February 26th. He has been warned to stay away from the Community Center Park. We still expect an admission of guilt, and the attorneys are working on sentencing recommendations.
6. Policy #3055 – Customer Payment Arrangements was updated to reflect the 2025 Federal Poverty Guidelines. This policy is updated at the beginning of the year annually by Staff as directed by the Board of Directors in 2023.

7. The General Manager signed a letter of support for the California Special District Association (CSDA) supporting SB 496. This Senate Bill will provide relief to local agencies in their efforts to comply with the ambitious deadlines and requirements of the California Air Resources Board advanced clean fleets/zero-emission vehicle mandates.
8. On March 15th, the Recreation Division hosted a Kids Night Out at the Community Center. The event was enjoyed by all.
9. Minutes from Committee Meetings – To assist in keeping the Board up to date on the District's committees, the General Manager will attach the Minutes from any meeting that took place since the last Board Meeting to the GM's report so that Committee members may discuss during the reporting time of the District Board Meeting.
The February/March Meetings to include:
 - Safety and Security – March 5th
 - Administration and Finance – March 7th

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**Minutes Safety and Security Sub-Committee
March 5, 2025 - 3:00pm**

Call to Order

Chairperson Golden called the meeting to order at 3:00pm. Director Read was present along with General Manager Heller.

General Manager Heller provided a brief overview of the Committee for Director Read as this is her first year on the Safety and Security Committee.

General Business

1. Review of Minutes from December 4, 2024
 - The Minutes were reviewed with corrections to three typographical errors on Item #2. There were no additional questions or comments. It was recommended that the Minutes be forwarded to the Board of Directors for approval.

2. Discussion – Park Security Patrol – Knight Watch
 - General Manager Heller introduced the item and provided an overview of the service being received by Knight Watch Protective Services. Overall, the service has been satisfactory, they have been responsive to District requests and needs. The gates are being locked nightly, and patrols are being completed. There have not been any major challenges since they took over the patrols.
 - General Manager Heller provided a copy of the February Knight Watch report for the Committee to review. Both Chairperson Golden and Director Read stated that they would like to see more detail in the report. Actual number of incidents reported rather than pie charts and percentages. General Manager Heller agreed and informed the Committee that he would reach out to Knight Watch to request more detailed reports moving forward.
 - There were no additional comments or questions regarding the Knight Watch patrols.

3. Discussion – Twin Rivers Unified School District Police Contract
 - General Manager Heller introduced this item and provided an update to the potential of using the Twin Rivers Unified School District (TRUSD) Police Service. This would be ideal for the Recreation and Park District as it would ensure that the District is being served by a POST Certified agency.
 - General Manager Heller has met with both the General Manager of the Arcade Creek Recreation and Park District and the North Highlands Recreation and Park District to initiate a discussion about the three Districts combining to use one swing shift officer from TRUSD to cover the three Districts. The first discussion was well received, and a follow up meeting is being scheduled with the TRUSD Chief of Police.
 - Director Read asked if the former FECPD was in fact a POST agency. General Manager Heller responded that they were working towards POST Certification and some of their officers had POST, but the entire department was not fully POST.
 - The District is hoping to have a recommendation regarding the status of TRUSD by the end of April so that adjustments may be made for the 2025-26 FY budget preparation.

4. Discussion – Status of Parks

- General Manager Heller introduced this item and provided an update on the status of the nine properties within the District.
- Chairperson Golden asked if it would be possible to relocate or bury the water and electrical hook-up's at Central Park to discourage unauthorized people from using it, rather than installing a gate through the fence. General Manager Heller responded that it is definitely possible, but it may be more cost effective to include it in the scope of the park upgrade and upcoming grant applications as both the water and power may need to be relocated.
- Chairperson Golden suggested that if there is a new restroom/concession building placed in Hayer Park that it has a local artist design and draw a mural on it to avoid graffiti and vandalism. Public art seems to have a longer lifespan from vandalism. The Committee agreed and the District Staff will work towards having the new building have a design on it prior to installation.
- Chairperson Golden spoke about the dog park at Westside and asked about the status of the Fire Hydrant located at the Harvey House. General Manager Heller said that he would look into this. (As a follow up with Staff, the Fire Hydrant was disposed of more than 10 years ago). It was also asked if the District could look into a "pay as you go" camera for the dog park. This would allow for subscriptions to be purchased by the public to view the dog park prior to heading out to the facility. General Manager will look into options for this.
- It was also pointed out that the boardwalk on the bridge over Dry Creek between Central Park and Hayer Park is becoming deteriorated and unsafe. District Staff will place a call to the Sacramento County Department of Transportation as they oversee the Bike Trail and that bridge.

Items not on the Agenda

1. General Manager Heller provided an update on the court case with the juvenile who trespassed at the Community Center and shattered the tempered glass on the front entrance. It is believed that the case will conclude at the next hearing on April 10, 2025.
2. General Manager Heller asked if the Committee would like to meet with Sacramento County Sheriff Cooper at a future meeting. Director Read said that she would reach out to set up the meeting.

Adjournment

Chairperson Golden adjourned the meeting at 3:54pm.

RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673

ADMINISTRATION and FINANCE COMMITTEE MEETING MINUTES
Tuesday, March 7, 2025

Call to Order

Chairperson Morris called the meeting to order at 1:01pm. Director Troy Golden was present. General Manager Mike Heller and Administrative Services Supervisor Annette Hernandez were in attendance. The meeting was also broadcast via Zoom communications

General Business

Review of Minutes from the February 7, 2025 meeting

- There were no questions or comments, and it was recommended that the Minutes be forwarded to the Board of Directors for approval.

Discussion – February Financials and Compass Report

- Chairperson Morris asked if Community Center rentals had decreased. Staff responded that they were down and most of this was due to the rising cost of insurance conditions. This includes the Sexual Abuse and Molestation (SAM) State requirements. The insurance costs are a concern as if they continue to make outdoor amenities such as the arena cost prohibitive then the District may need to look at other options for the park upgrades. This should be placed on the public outreach when it is discussed for Central Park.
- Staff have begun to work on the preliminary budget for FY 2025-26 and are looking at current areas to adjust due to overages, etc.
- There were no additional questions on the finance report, and it was recommended that the report be forwarded to the Board of Directors for approval.

Discussion – Ridgeway Construction Change Order

- The item was introduced by General Manager Heller, who provided an update about the final invoices from Ridgeway Construction and inspections that were verbally agreed to but never invoiced. The dollars are able to be allocated but Staff prefers to have Board approval as this is over and above the agreed upon contract and Ridgeway did not invoice at the time of the inspections.
- Director Golden informed the Committee that he would need to abstain from a vote as he knows the Ridgeway Construction management team.
- Chairperson Morris suggested that Staff contact Sacramento County and make an inquiry as to why the building would have needed an asbestos inspection when the County built it in 2005.
- The Committee had no additional questions or comments and recommended that the item be forwarded to the Board of Directors for approval.

Discussion – Future Revenue generation for the Recreation and Park District

- General Manager Heller introduced this item and commented that one main challenge is that the Twin Rivers Unified School District (TRUSD) is duplicating services and offering these services free of charge which makes it difficult for the Recreation and Park District to charge for the same programs. The Recreation and Park District does offer programs that TRUSD does register students for. However, since the TRUSD is paying for these programs, there is no accountability for people to actually show up and participate which does not help the programming. District Staff continue to look at different options for revenue generation.

- Director Golden inquired as to where the breakdown in communication was taking place with the TRUSD in filling the District run programs? TRUSD does all of their internal marketing and has not always looked at maximum numbers or distributed flyers in a timely manner. There is constant communication from our Staff to the TRUSD.
- Chairperson Morris asked if the Recreation and Park District advertises to TRUSD Parents groups? Staff responded that we do, but we still have to go through the TRUSD chain of command. She asked if we could reach out to the TRUSD Communication Director and work with that person.
- Administration Services Supervisor Hernandez stated that the student participants have no accountability and when they cancel at the last second, there is not enough notice to register other students who are on the wait list.

Items not on the Agenda

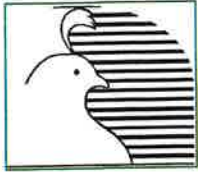
- General Manager Heller provided an update on the progress of the TRUSD Police Service. Currently the Arcade Creek and North Highlands Recreation and Park Districts are meeting with our District to discuss the potential of splitting an officer on the swing shift to cover the parks. If it were to be divided by the number of parks to patrol, each park would cost \$8,400.00 per year to patrol. More meetings will be taking place.
 - Director Golden asked if the police services could be divided into square footage rather than by individual park? General Manager Heller said that he could look into that equation.

Next Meeting

Friday, April 4 – 1:00pm

Adjournment

Chairperson Morris adjourned the meeting at 2:08pm



RIO LINDA ELVERTA RECREATION AND PARK DISTRICT

AGENDA REPORT

Item #8

TO: Board of Directors
FROM: Mike Heller, General Manager
REPORT DATE: March 7, 2025
MEETING DATE: March 19, 2025
SUBJECT: **Approval of Resolution #2025-06 authorized the final payment to Ridgeway Construction, Inc. for work completed on the Depot and Gazebo Roof**

Recommendation:

The Board of Directors is requested to approve Resolution #2025-06 authorizing the final invoice from Ridgeway Construction Inc. for payment. The Administration and Finance Committee has recommended final payment.

Background:

The Depot and Gazebo roof projects have been completed. District Staff is very satisfied with the craftsmanship and quality of the completed project. There was one change order for the project, and this was approved by the General Manager. The final signed contracted amount for the project was \$155,536.30 which was approved by the Board of Directors of the Recreation and Park District.

Ridgeway invoiced the following amounts which have been paid:

- Down Payment \$1,000.00
- Draw 1 (Materials) \$75,000.00
- Draw 2 (Structural Work) \$45,000.00
- Draw 3 (In progress Inspection) \$20,000.00

This is a total of \$141,000.00 and the final payment was scheduled to be invoiced after the final inspection and should have been \$14,536.30 per the signed agreement. The invoice was emailed to the Recreation and Park District on February 20th and was for a \$22,660.48, an additional \$8,124.18 higher than the contract.

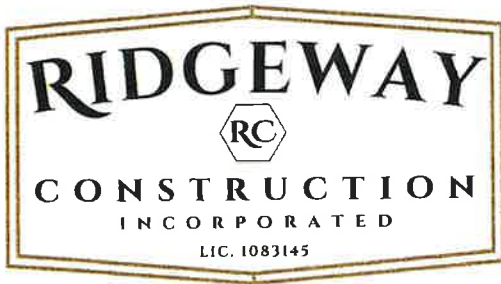
District Staff reached out to Ridgeway Construction for an explanation regarding the price difference. Ridgeway responded by reminding the District that Sacramento County required Ridgeway to conduct testing for both asbestos and engineering. The General Manager verbally agreed to these tests in November, but it had never been reflected in a change order or on an invoice until February 20th. The District informed Ridgeway that the final installment of \$14,536.30 could be paid with an invoice for that amount but the remainder of \$8,124.18 would need to receive Board approval as there currently are no dollars budgeted for the extra expense.

Discussion:

The Board of Directors is requested to discuss the cost difference and authorize a payment for the remaining balance owed to Ridgeway Construction. Funding is available in the Capital Equipment budget as the District has not expended that complete budget line. At their March 7th meeting the Administration and Finance Committee recommended authorizing payment.

Attachments:

- Ridgeway Construction Contract Change Order
- Ridgeway Construction Invoice #1324
- Ridgeway Construction Signed Contract



RIDGEWAY CONSTRUCTION INC.
 LIC. 1083145 (GENERAL B)
 MICHAEL VANCE RIDGEWAY JR.
 6906 CORONATION COURT, RIO LINDA, CA 95673
 PHONE: 916-468-6481
 EMAIL: OFFICE@RIDGEWAYCONSTRUCTIONINC.NET
 WEBSITE: RIDGEWAYCONSTRUCTIONINC.NET

CONSTRUCTION CONTRACT CHANGE ORDER
 (HOME IMPROVEMENT)

CLIENT CONTACT INFORMATION: Rio Linda Elverta Recreation and Park District Rio Linda Community Center c/o General Manager: Mike Heller 810 Oak Lane Rio Linda, CA 95673 Phone: 916.991.8110 Email: mheller@rleparks.com		CONTRACTOR INFORMATION: Ridgeway Construction Inc. Michael Vance Ridgeway Jr. Lic. 1083145 (General B) 6906 Coronation Court Rio Linda, CA 95673 Phone: 916-468-6481 Email: office@ridgewayconstructioninc.net		
PROJECT NAME: Depot Park Bldg: Full Replacement Gazebo: Comp	JOBSITE ADDRESS: Depot Park 6730 Front Street Rio Linda, CA 95673	CONTRACT #: 1282	C/O INITIATED BY: Sacramento County Building Department	CONTRACT DATE: 10/24/2024
CHANGE ORDER NAME: Section 5 Additional Costs	C/O #: 1282-2	CHANGE ORDER PRICE: \$8,124.18	NEW CONTRACT PRICE: \$163,660.48	DATE SIGNED:

CONSUMER NOTICE

“Note about Extra Work and Change Orders: Extra Work and Change Orders become part of the contract once the order is prepared in writing and signed by the parties prior to the commencement of any work covered by the new change order. The order must describe the scope of the extra work or change, the cost to be added or subtracted from the contract, and the effect the order will have on the schedule of progress payments.”

This Change Order is an Addendum to Contract #1282; Construction Contract (“Contract”), entered into by and between **RIDGEWAY CONSTRUCTION INC** (“Contractor”) License Number: **1083145**; and **RIO LINDA ELVERTA RECREATION AND PARK DISTRICT, c/o GENERAL MANAGER, MIKE HELLER** (“Client”), whose office is located at the **RIO LINDA COMMUNITY CENTER, 810 OAK LANE, RIO LINDA, CA 95673** and whose project address is **DEPOT PARK, 6730 FRONT STREET, RIO LINDA, CA 95673**. This Change Order is incorporated into and subject to all terms and conditions of original Construction Contract.

1. DESCRIPTION OF CHANGE ORDER:

This is a Change Order for completing the work described below and does not include unforeseen price increases or additional labor and materials should the Scope of Work change.

REASON FOR CHANGE ORDER

Sacramento County Building Department initiated this Change Order by adding the following additional requirements:

- Asbestos Testing
- Engineering Plans and Calculations

CLIENT INITIALS _____



RIDGEWAY CONSTRUCTION INCORPORATED

NEW SCHEDULE OF PROGRESS PAYMENTS

DRAW NUMBER AND WORK OR SERVICE PERFORMED	DRAW AMOUNT DUE
DOWN PAYMENT <i>DUE: AT CONTRACT SIGNING/PRIOR TO JOB COMMENCEMENT</i>	\$1,000.00 PAID
DRAW 1 <i>DUE: UPON INITIAL/FIRST DELIVERY OF MATERIALS TO THE JOBSITE</i>	\$75,000.00 PAID
DRAW 2 <i>DUE: UPON COMPLETION OF STRUCTURAL WORK ON DEPOT BUILDING</i>	\$45,000.00 PAID
DRAW 3 <i>DUE: UPON PASSING THE "IN PROGRESS" INSPECTION</i>	\$20,000.00 PAID
FINAL PAYMENT <i>DUE: UPON SUBSTANTIAL COMPLETION OF SCOPE OF WORK</i>	\$14,536.30
ADDITIONAL COSTS PAYMENT <i>DUE: UPON SUBSTANTIAL COMPLETION OF SCOPE OF WORK</i>	\$8,124.18
TOTAL	\$163,660.48
<i>*NOTE: This should equal the NEW CONTRACT PRICE as shown above.</i>	

NEW ALLOWANCES

ITEM DESCRIPTION	ALLOWANCE
NOT APPLICABLE	\$0.00

3. CHANGE IN PROJECT TIME FRAME

The impact to the Project Time Frame resulting from the incorporation of the work performed under this Change Order is as follows:

Original Start Date was delayed

4. COMPLETE CONTRACT INCORPORATION

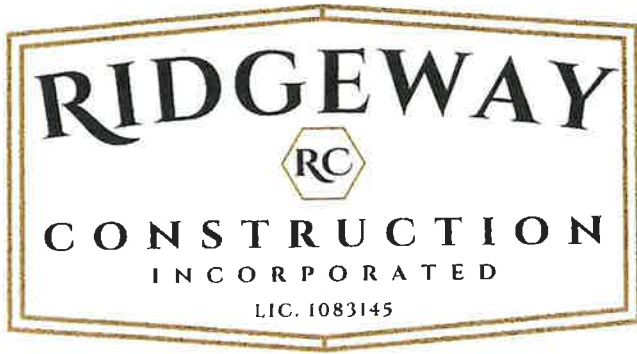
Neither party has been coerced to execute this Change Order. This Change Order is hereby incorporated into and becomes part of the Construction Contract in accordance with State Law and may be amended only by a written instrument signed by each party. All work specified and initiated by this Change Order shall be performed according to the original Construction Contract.

SUBMITTED BY CONTRACTOR

By: Ridgeway Construction Inc.
Date: Friday, February 28, 2025

ACCEPTED AND AGREED TO BY CLIENT	ACCEPTED AND AGREED TO BY CONTRACTOR
PRINT CLIENT REPRESENTATIVE NAME:	PRINT CONTRACTOR REPRESENTATIVE NAME:
CLIENT REPRESENTATIVE SIGNATURE:	CONTRACTOR REPRESENTATIVE SIGNATURE:
COMPANY/AGENCY:	COMPANY/AGENCY:
CLIENT REPRESENTATIVE JOB TITLE:	CONTRACTOR REPRESENTATIVE JOB TITLE:
DATE OF ACCEPTANCE/AGREEMENT:	DATE OF ACCEPTANCE/AGREEMENT:

CLIENT INITIALS _____



RIDGEWAY CONSTRUCTION INC.
 LIC. 1083145 (GENERAL B)
 6906 CORONATION COURT, RIO LINDA, CA 95673
 PHONE: 916-468-6481
 EMAIL: OFFICE@RIDGEWAYCONSTRUCTIONINC.NET

INVOICE

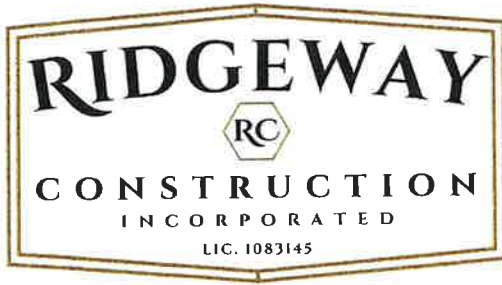
DATE	INVOICE #
3/2/2025	1324

CLIENT INFORMATION
RLE Recreation and Park District Rio Linda Community Center 810 Oak Street, Rio Linda, CA 95673 Sac County Vendor #77772 JOBSITE: Depot Park: 6730 Front Street 916-991-8110 mheller@rleparks.com

P.O. NUMBER	TERMS
DEPOT PARK	Due on receipt

QUANTITY	DESCRIPTION	RATE	AMOUNT
	SECTION 5 ADDITIONAL COSTS - FINAL INVOICE		
	DEPOT PARK BUILDING BUILDING TOTAL: \$127,802.44		
	DEPOT PARK GAZEBO GAZEBO TOTAL: \$21,448.14		
	CHANGE ORDER #1282-1 CHANGE ORDER TOTAL: \$6,285.72		
4	CHANGE ORDER #1282-2 ASBESTOS TESTING AdamsLab - Asbestos Testing \$560.00 + 10% Subcontractor Pre-Con / Subcontractor Acquisition/Management/Meetings 3 Hours: Asbestos site survey 1 Hour: Asbestos survey review & filing ASBESTOS TESTING SUBTOTAL	616.00 200.00	616.00 800.00 1,416.00
8	ENGINEERING PLANS & CALCULATIONS PFS Consulting - Engineering \$4,500.00 + 10% Staples - Engineering Printing \$143.80 + 10% Engineer Pre-Con / Engineer Acquisition/Management/Meetings 1 Hour: Initial Engineering Pre-Con 3 Hours: Agreement and Pre-Con 1 Hour: Initial RFI, Drawing & plan review 3 Hours: Final RFI, Drawing & plan review and document submittal ENGINEERING SUBTOTAL CHANGE ORDER TOTAL: \$8,124.18	4,950.00 158.18 200.00	4,950.00 158.18 1,600.00 6,708.18
<i>Thank you - We truly appreciate your business & hope to work with you again on any future projects!</i>		TOTAL	\$8,124.18

Payments by check or money order can be mailed to: 6906 Coronation Court, Rio Linda, CA 95673
 *Please make all checks or money orders payable to Ridgeway Construction Inc.
 TO PAY ONLINE USING ACH/BANK TRANSFER PLEASE REQUEST A SAFE AND SECURE PAYMENT LINK VIA EMAIL



RIDGEWAY CONSTRUCTION INC.
 LIC. 1083145 (GENERAL B)
 MICHAEL VANCE RIDGEWAY JR.
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 PHONE: 916-468-6481
 EMAIL: OFFICE@RIDGEWAYCONSTRUCTIONINC.NET
 WEBSITE: RIDGEWAYCONSTRUCTIONINC.NET

CONSTRUCTION CONTRACT
 (HOME IMPROVEMENT)

CLIENT CONTACT INFORMATION: Rio Linda Elverta Recreation and Park District Rio Linda Community Center c/o General Manager: Mike Heller 810 Oak Lane Rio Linda, CA 95673 Phone: 916.991.8110 Email: mheller@rleparks.com		CONTRACTOR INFORMATION: Ridgeway Construction Inc. Michael Vance Ridgeway Jr. Lic. 1083145 (General B) 6906 Coronation Court Rio Linda, CA 95673 Phone: 916-468-6481 Email: office@ridgewayconstructioninc.net		
PROJECT NAME: Depot Park Bldg: Full Replacement Gazebo: Comp	JOBSITE ADDRESS: Depot Park 6730 Front Street Rio Linda, CA 95673	CONTRACT: # 1282	CONTRACT PRICE: Bldg: \$127,802.44 Gazebo: \$21,448.14 Total: \$149,250.58	DATE SIGNED: Oct 24, 2024

CONSUMER NOTICE

“YOU ARE ENTITLED TO A COMPLETELY FILLED IN COPY OF THIS AGREEMENT, SIGNED BY BOTH YOU AND THE CONTRACTOR, BEFORE ANY WORK MAY BE STARTED.”

This Construction Contract (“Contract”) is entered into by and between **RIDGEWAY CONSTRUCTION INC** (“Contractor”) License Number: **1083145**; and **RIO LINDA ELVERTA RECREATION AND PARK DISTRICT, c/o GENERAL MANAGER, MIKE HELLER** (“Client”), whose office is located at the **RIO LINDA COMMUNITY CENTER, 810 OAK LANE, RIO LINDA, CA 95673** and whose project address is **DEPOT PARK, 6730 FRONT STREET, RIO LINDA, CA 95673**

1. DESCRIPTION OF WORK:

Description of the Project and Description of the Significant Materials to be Used and Equipment to be Installed: Contractor will furnish all labor, materials, equipment, supervision, and contract administration to complete in a professional, efficient, and skillful manner the following alterations to home/structure/building of Client’s Project as described more fully below under Scope of Work.

SCOPE OF WORK:

Standard Building Permit, Inspections and acquisition are included. Please see Section 5 for additional information.

DEPOT BUILDING:

Summary: Replacing damaged sheathing and re-roofing the main and secondary buildings. Restoring water damaged beams on the secondary building. Replacing all rafter tails on the main building and keeping the existing gutter system.

1. Site Preparation:

- **Temporary Fencing:** Set up temporary fencing around the work area to ensure safety and security
- **Dumpster Placement:** Place a dumpster on site for efficient debris removal.

2. Demolition and Removal:

- **Scaffolding and Safety Gear:** Set up scaffolding and ensure all safety gear is in place for the crew.
- **Gutter and Fixture Removal:** Carefully remove existing gutters on the main building for reuse and remove fixtures necessary to prevent damage.

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RIDGEWAY CONSTRUCTION INCORPORATED

- **Shingle Tear-Off:** Lay down tarps around the main and secondary buildings to protect the area and begin tearing off shingles from both buildings. Approximately 32 square total.
- **Sheathing Tear-Off:** Tear off the starter board and first row of sheathing along both eaves of the main building. Approximately 720sqft total.
- **Siding and Blocking Removal:** Demo and remove siding and blocking between rafter tails on the main building. Approximately 340lnft total.

3. Structural Work:

- **Rafter Tail Cutbacks:** Cut back 29 rafter tails flush with exterior wall on each side of the main building, create a template for the new rafter tails to accept existing gutters (like for like), and pre-paint and prepare new rafter tails for installation.
- **Barge Work:** Remove barge on both sides of the main building, pre-paint, and install new barge. Approximately 80lnft total of 2x12 Advantage Plus exterior trim.
- **Rafter Tail Installation:** Prep interior for new rafter tail sistering on the main building and sister in and install new rafter tails to code. (Double tail length attached to existing rafter.) Fifty-eight 2x12 Doug fir #2 or better, rafter tails total.
- **Sheathing Installation:** Pre-paint and install new starter board and install first row sheathing on the main building. 15/32 plywood sheathing, 5 ply, exposure 1.
- **Beam Restoration:** Remove existing flashing and water damaged section of three beams, adhere new member and install newly manufactured flashing detail.

4. Roofing:

- **Drip Edge and Underlayment Installation:** Install new drip edge, underlayment, and starter strip on both the main and secondary buildings. GAF Storm Guard and GAF Felt Buster. To be installed with capped staples.
- **Shingle Installation:** Install shingles on both the main and secondary buildings. Owen Corning TruDefinition Cool series, color to be selected by client. To be installed per manufacturer specifications.
- **Ridge Cap Installation:** Install ridge cap on both the main and secondary buildings.

5. Siding and Finishing:

- **Siding Replacement:** Pre-paint and replace siding on the main building. LP SmartSide textured finish Lap Siding.
- **Caulking and Sealing:** Caulk and seal penetrations and seams as needed on both buildings. Exterior rated caulking and sealant.
- **Painting Preparation:** Tarp, tape, and prep interior and exterior for painting. To protect the integrity of surfaces outside of the project area.
- **Gutter Preparation:** Clean, prep and pre-paint gutters.
- **Painting:** Paint the exterior and interior project areas and touch up paint as needed. Sherwin Williams Acrylic Latex paint, color matched to existing as close as professionally possible.

6. Reinstallation and Cleanup:

- **Gutter Reinstallation:** Reinstall gutters and attach downspouts.
- **Fixture Reinstallation:** Reinstall fixtures.
- **Post-Construction Cleanup:** Clean up the site and remove all debris.

GAZEBO:

Summary: Replacing damaged sheathing and re-roofing to match the Depot Building.

1. Demolition and Removal:

- **Shingle Tear-Off:** Lay down tarps and begin tearing off shingles. Approximately 8 square total.

2. Structural Work:

- **Barge Work:** Remove barge, pre-paint, and install new barge. Approximately 48lnft total of 2x6 Advantage Plus exterior trim.
- **Fascia Work:** Remove fascia, pre-paint, and install new fascia. Approximately 64lnft total of 1x6 Advantage Plus exterior trim.

CLIENT INITIALS MT



RIDGEWAY CONSTRUCTION INCORPORATED

- **Sheathing:** Install new sheathing over existing skip sheathing. 19/32 plywood sheathing, 5 ply, exposure 1.
- 3. Roofing:**
- **Drip Edge and Underlayment Installation:** Install new drip edge, underlayment and starter strip. GAF Storm Guard and GAF Felt Buster. To be installed with capped staples.
 - **Shingle Installation:** Install shingles. Owen Corning TruDefinition Cool series, color to be selected by client. To be installed per manufacturer specifications.
 - **Ridge Cap Installation:** Install ridge cap.
- 4. Finishing:**
- **Caulking and Sealing:** Caulk and seal penetrations and seams as needed. Exterior rated caulking and sealant.
 - **Touchup Painting:** Touchup exterior paint as needed in project area. Sherwin Williams Acrylic Latex paint, color matched to existing as close as professionally possible.
- 5. Post-Construction Cleanup:**
- Perform post-construction cleanup, ensuring the site is clean and all debris is removed.

NOT INCLUDED

Contractor's scope of work under this Contract does not include any of the following items:

- Any changes to the Scope of Work as described above shall be an additional cost to Client, defined via Change Order or billed at Time and Materials as approved by Client. (Current rates are defined in Section 3).
- Should unforeseen or additional damage be identified that is not included in the Scope of Work as described above it shall be an additional cost to Client, defined via Change Order or billed at Time and Materials (Current rates are defined in Section 3).
- Correction Notices and/or other changes necessary to conform to codes, laws or regulations required by any utility or government authority that must be completed will be corrected as required at Client cost and billed at Time and Materials (Current rates are defined in Section 3) if not otherwise arranged in writing with Client. (See Section 6, Unforeseen Issues section for more details)
- Clients/tenants are to have all personal items removed from the interior and exterior areas adjacent to the work areas prior to the start of work and when applicable, we recommend landscaping is cut back at least 24" from the work areas prior to the start of work. Should Contractor have to move items or in any way clear the area, work may be stopped, and Client may be charged for failure to provide access to work area, or additional time may be billed at Client cost and billed at Time and Materials (Current rates are defined in Section 3) if not otherwise arranged in writing with Client. Damage to items left in the work area will not be replaced or repaired at the Contractor's expense.
- See Section 5 for additional information pertaining to permits.

2. EXTRA WORK AND CHANGE ORDERS

Extra Work and Change Orders become part of the contract once the order is prepared in writing and signed by the parties prior to the commencement of any work covered by the new change order. Change orders can also be written for the removal of items from the original agreement. All change orders must be in writing. In addition to Change Orders described throughout the entirety of this Contract, the Client may request changes in the work within the specifications of this contract. The Client is to contact the Contractor to request the change and the Contractor will present a Change Order for the additional work requested that will show the change to total contract price. Should the Client, construction lender, or any public body or inspector direct any modification or addition to the work covered by this contract, the contract price will increase. The Client may not require the Contractor to perform a change order and/or extra work without providing written authorization. Any additional services (services not included in the above Scope of Work), shall be listed in a Change Order, any such Change Orders shall become an Addendum to this Contract and shall be subject to all terms and conditions of this Contract upon Client acceptance/signature of Change Order. Contractor's failure to comply with these requirements does not prohibit recovery of compensation for work performed based upon legal or equitable remedies designed the prevent unjust enrichment.

CLIENT INITIALS MH



RIDGEWAY CONSTRUCTION INCORPORATED

ALLOWANCES: If applicable, the Contract Price will include allowances which are specific dollar amounts that are set aside for certain materials, finishes, fixtures, and other items that have not been selected or decided upon by the Client. These allowances from the Contractor include all overhead and profit, plus all applicable sales taxes. If the final cost of any item covered by the allowance is more or less than the dollar amount listed, the Contract Price will be increased or decreased by a written Change Order from the Contractor.

MATERIAL ESCALATION CLAUSE: The Contract Price for this construction project has been calculated based on the current prices for the component building materials. However, the market for building materials is considered to be extremely volatile at this time and sudden price increases could occur. The Contractor agrees to use his best efforts to obtain the lowest possible prices from available building material suppliers, but should there be an increase in the prices of these specified materials that are purchased after execution of the Contract for use in this construction project, the Client agrees to pay that cost increase to the Contractor. Any claim by the Contractor for payment of a cost increase, as provided above, shall require written notice via Change Order delivered by the Contractor to the Client stating the increased cost, the building material or materials in question, and the source of supply.

TIME AND MATERIALS: Client may choose to add additional work by way of Time and Materials Projects Agreement form in lieu of a Change Order to be billed separately. Any services to be performed on a Time and Material basis, shall be listed in a Time and Materials Project Agreement form becoming an Addendum to this Contract and shall be subject to all terms and conditions of this Contract upon Client acceptance/signature. By signing the Time and Materials Project Agreement, Client agrees to be billed at the Time and Materials rate and agrees to pay for all work performed including any drawings, permits and/or other government requirements. Current rates are defined in Section 3.

CONSUMER NOTICE

“Note about Extra Work and Change Orders: Extra Work and Change Orders become part of the contract once the order is prepared in writing and signed by the parties prior to the commencement of any work covered by the new change order. The order must describe the scope of the extra work or change, the cost to be added or subtracted from the contract, and the effect the order will have on the schedule of progress payments.”

3. CONTRACT PRICE

Client shall pay Contractor the fixed sum of \$149,250.58 (the “Contract Price”) for the work to be performed under this Contract, subject to additions and deductions pursuant to Change Orders, Material Escalation Clause and/or Time and Materials Project Agreement form, agreed upon in writing by the parties as defined in Paragraph 2 and throughout the entirety of this Contract and subject to fees/charges defined below.

DOWN PAYMENT

Table with 2 columns: Description and Amount. Rows include: TOTAL CONTRACT PRICE (\$149,250.58), DOWN PAYMENT (\$1,000.00) with due date and non-refundable note, and AMOUNT REMAINING TO BE BILLED TO CLIENT (\$148,250.58).

CONSUMER NOTICE

“THE DOWN PAYMENT MAY NOT EXCEED \$1,000 OR 10 PERCENT OF THE CONTRACT PRICE, WHICHEVER IS LESS.”

SCHEDULE OF PROGRESS PAYMENTS

Table with 2 columns: Draw Number and Work or Service Performed, and Draw Amount Due. Row 1: DRAW 1, \$75,000.00.

CLIENT INITIALS MH



RIDGEWAY CONSTRUCTION INCORPORATED

DUE: UPON INITIAL/FIRST DELIVERY OF MATERIALS TO THE JOBSITE		
	DRAW 2	\$45,000.00
DUE: UPON COMPLETION OF STRUCTURAL WORK ON DEPOT BUILDING		
	DRAW 3	\$15,000.00
DUE: UPON PASSING THE "IN PROGRESS" INSPECTION		
	FINAL PAYMENT	\$13,250.58
DUE: UPON SUBSTANTIAL COMPLETION <i>*See notes under Section 5</i>		
	TOTAL	\$148,250.58
<i>*NOTE: This should equal the AMOUNT REMAINING TO BE BILLED TO CLIENT as shown above.</i>		

TIME AND MATERIALS FEES AND PAYMENTS

Should additional work be added and completed on a Time and Materials basis shall be billed separately as work and services are performed, and upon Substantial Completion.

Time and Materials invoices shall note the work completed, services supplied and/or the materials delivered.

CURRENT RATES: Materials and debris disposal shall be billed at **COST PLUS 20%**. Labor shall be billed at **\$200.00 PER MAN HOUR** to meet prevailing wage requirement.

PAYMENT NOTES

- Payments are due within five (5) business days of the invoice due date. Failure to pay within five (5) business days of invoice due date may result in late fees, work stoppage and/or Mechanics Lien as defined in this contract.
- Credit/debit card payments are accepted with any fees incurred by Contractor from financial institution to be paid by Client, AT A CURRENT RATE OF 4%.
- Final payment is due within seven (7) days of Substantial Completion. Failure to pay in full within seven (7) days of Substantial Completion may result in late fees and/or Mechanics Lien as defined in this contract.

CONSUMER NOTICE

"The schedule of progress payments must specifically describe each phase of work, including the type and amount of work or services scheduled to be supplied in each phase, along with the amount of each proposed progress payment. IT IS AGAINST THE LAW FOR A CONTRACTOR TO COLLECT PAYMENT FOR WORK NOT YET COMPLETED, OR FOR MATERIALS NOT YET DELIVERED. HOWEVER, A CONTRACTOR MAY REQUIRE A DOWN PAYMENT."

ALLOWANCES

ITEM DESCRIPTION
-NONE-

Note: If the final cost of any item covered by the allowance is more or less than the dollar amount allotted, the Contract Price will be increased or decreased by a written Change Order from the Contractor.

4. PROJECT TIME FRAME

The work performed under this Contract shall be commenced on:

START DATE:

Thursday, November 7, 2024

*Subject to permissible delays as defined in this contract, procurement of required state and local building and construction permit, and approvals are issued/received and any agreed upon funds are paid to Contractor.

CLIENT INITIALS MH



RIDGEWAY CONSTRUCTION INCORPORATED

COMPLETION DATE:

Thursday, January 2, 2024

*Subject to official start date and permissible delays as defined in this contract.

5. PERMITS AND TESTS

Any necessary permit or test required for the Project to be initiated or continued shall be obtained by:

RIDGEWAY CONSTRUCTION INC.

Note: Permit is included, however should any of the following become required: plans, shop drawings, engineering, testing, special inspections, and/or processing including any credit card, printing or other required fees they are not included and will be billed at cost plus, **AT CURRENT RATE OF 10%**.

Contractor procurement of permit is included, however should any of the follow require Contractor procurement: plans, shop drawings, engineering, testing, special inspections, and/or additional processing permits it will be billed, **AT A CURRENT RATE OF \$200.00 PER HOUR TO MEET PREVAILING WAGE REQUIREMENT.**

Permits may require verification of smoke and carbon monoxide detectors at units or structures defined in the permit prior to final sign-off, this is inherent to the permit process and Contractor assumes no responsibility to verify these conditions. Failure to pass inspection due to smoke or carbon monoxide detectors shall not hold up final payment to Contractor. Should the permit expire pending final sign-off, permit may have to be re-issued at Client's expense. Our estimate and contract do not include any provisions as it pertains to SB 721 or SB 326, California's balcony, and deck inspection laws.

6. CLARIFICATIONS

MATERIAL FINISHES: Where new materials are to be matched to existing construction, Contractor shall make reasonable efforts to do so using standard materials from local suppliers but does not guarantee a perfect match. Client understands and agrees that exact duplication of colors, textures and finishes may not be achieved. Client further understands and agrees that because of the natural characteristics of building materials, perfect surface finishes cannot be achieved; wood shrinks, swells and cracks; plaster, drywall, masonry, asphalt and concrete crack, peel and pit; and condensation normally occurs on material surfaces exposed to moist air. Exterior and Interior finishes to resemble existing as close as possible. Client acknowledges that where patch or partial repairs are done, and the interior or exterior walls have a textured finish an exact match to the existing may not be feasible unless the entire wall is retextured.

FACILITIES AND UTILITIES: Client shall supply electric power, water, telephone, and toilet facilities for use by the Contractor and its employees, subcontractors, and material suppliers. Storage of materials and storage of Contractor's equipment shall also be provided by Client. All utility connections and service charges, if any, shall be paid by the Client. A portable restroom facility can be furnished by Ridgeway Construction Inc with weekly servicing at an additional cost. These facilities shall be available for all trades under this contract proposal and any/all others involved with the project through the completion of this contract proposal.

PROJECT SITE: Contractor shall keep the project site neat, and broom clean daily, although debris may be stockpiled in/near home on occasion due to inclement weather and/or availability of debris removal. Even under this situation, all areas shall be kept neat to ensure safety of tradespeople working on the site and residents. Client agrees to maintain access for Contractor at the Project Site, to keep the Project Site free from obstructions and conflicting work, and to obtain permission for Contractor to gain access through adjacent property, if required by Contractor to do so.

UNFORESEEN ISSUES: Contractor will use their best efforts to discover any hidden conditions prior to commencement of construction, however, any hidden conditions not reasonably discovered prior to commencement of construction which in any way interfere with the safe and satisfactory completion of the work will be corrected at additional expense to the Client. Changes necessary to conform to codes, laws or regulations required by any utility or government authority, will be corrected at the additional expense to the Client. Contractor will submit a Change Order documenting the reasonable costs of repairing such hidden defects prior to continuing work. Contractor is not responsible for any unforeseen/concealed issues that arise, such as but not limited to hidden rot or mold, structural damage, hazardous materials, infestations of insects (or vermin), buried footings, etc. that

CLIENT INITIALS MT



RIDGEWAY CONSTRUCTION INCORPORATED

directly impact the scope, timeline, and cost of this job. Occurrences such as those listed above will result in additional charges to be billed to Client.

DAMAGE: Although all reasonable care shall be used, the performance, condition or damage of Client supplied materials or fixtures before, during or after construction shall be the sole responsibility of the Client. When installing items such as but not limited to: cabinets, bath accessories, siding, etc. onto existing walls where the framing was not exposed during the work discussed in this Contract, Contractor is not liable for any damage to objects hidden within the wall such as inner wall plumbing, electrical, HVAC lines, coaxial cable, phone lines, building code upgrades and/or additional decayed or damaged components, etc. Contractor shall take reasonable precautions when working in occupied areas, however, damage to landscaping or interiors is inherent to this type of work. Contractor shall take reasonable efforts to avoid damage to existing property and in such event shall not be responsible for damage to Client's property, including existing walkways, concrete steps, driveways, curbs, septic tanks, sewer lines, water or gas lines, telephone or electric lines, lawn, shrubs, trees, and other interior and exterior plantings or vegetation, whether caused in whole or in part by the Contractor, its employees or subcontractors, or their suppliers in the performance of work or in the delivery of materials at the jobsite. Unless otherwise noted in the scope of work, incidental damages such as but not limited to: "nail pops", drywall cracks, flooring cracks, second-hand damage to personal property, such as items falling off walls or shelves, landscaping, or other incidental damages, not caused by Contractor negligence, will not be repaired, or replaced at Contractor's expense. Clients/tenants are to have all personal items removed from the interior and exterior areas adjacent to the work areas prior to the start of work, damage to items left in the work area will not be replaced or repaired at the Contractor's expense. Contractor is not responsible for incidental damage to any items that must be removed and reset to complete the scope of work, this includes but is not limited to the following: gutters, downspouts, light or other fixtures, windows, doors, railings, stairs, etc.

INSURANCE: Client shall maintain homeowners' insurance covering all physical loss to the structure and building materials on the Project Site, and expressly including, but not limited to, coverage for collapse, fire, weather damage, theft, vandalism, and malicious mischief, naming the Contractor as additional insured. Client assumes all risk of loss during construction, except for the intentional acts of the Contractor, its subcontractors, or employees. It is the Client's responsibility to contact their insurance agent and inform them of the necessary required coverage or assume any loss not covered by their insurance carrier. Contractor shall maintain workers' compensation and general liability insurance, more information about this under CONSUMER NOTICES heading below.

EXCESS MATERIALS: Excess materials delivered to job site and/or material not physically attached to the structure after Substantial Completion of the work as stated by this Contract shall remain the property of the Contractor.

OTHER: For any work that requires excavation of soils the area will be certified by USADIGG prior to work starting. Damage to unforeseen utilities or irrigation has not been included. Abatement such as but not limited to mold, asbestos, lead, insects, has not been included and will be an additional cost if needed. Water is assumed to be provided at the site via common area access or from individual unit. We have not considered any costs for environmental, protected species, or recycling if such conditions should arise. Cost assumes reasonable onsite space for a construction yard and facilities suitable to complete the scope of work.

7. TERMS AND CONDITIONS

FINANCIAL: Contractor may request evidence that all funding for the Project is secured by Client prior to Job Commencement and/or at any time during the Project. Credit/debit card payments are accepted with any fees incurred by Contractor from financial institution to be paid by Client (Current rate listed under Payment Schedule). Invoices will be sent to client based on Payment Schedule agreement and are due upon receipt unless otherwise noted. Failure to pay Progress Payments upon receipt will result in Work Stoppage and may be subject to late payment fee as described below, and/or Mechanics Lien. Failure to pay Final Invoice upon receipt will result in late payment fees as described below and/or Mechanics Lien (See Mechanics Lien Warning).

LATE PAYMENTS: In the event Client fails to make payments promptly under this contract, it would be difficult to fix the damages suffered by contractor because of varying rates of interest and inflation and because late payment impairs capital and bonding capacity. As liquidated damages the parties therefore agree that a charge of 1.5% per month will be assessed on all overdue payments. This rate represents a reasonable endeavor to estimate fair compensation for the foreseeable losses that might result from late payment. Failure to pay invoices within five (5) days may result in work stoppage.

CLIENT INITIALS MH



RIDGEWAY CONSTRUCTION INCORPORATED

WORK STOPPAGE: Should work be stopped by any government authority or the Client for more than thirty calendar days, the Contractor may terminate this Contract and collect for the value of all work completed and materials ordered as of the date work is stopped, plus Contractor's anticipated profit under this Contract. Client's failure to sign Change Orders or Client's refusal to make Progress Payments, or any other cause beyond Contractor's sole control, shall also be cause for work stoppage by Contractor.

TERMINATION: Client or Contractor may terminate this Contract after commencement and prior to completion, without cause, by providing five (5) days' written notice to the other Party. If the Client stops or terminates the job, they will be responsible to pay for all direct and indirect costs incurred by Contractor to date as well as projected profit for the remaining portion of the job to cure wrongdoing, as terminating after beginning work will result in damages unavoidable. In the unlikely event that Contractor must terminate this Contract prematurely, Client will be responsible to pay for all direct and indirect costs incurred by Contractor to date and Contractor shall provide Client with referrals to assist with project completion.

THEFT AND DAMAGE: Materials for this project may be stored on and off site. If any of the stored materials, tools, storage containers, trailers, or portable restrooms are stolen or damaged due to any causes including but not limited to fire, theft, vandalism etc., Client will be held solely responsible to replace them at their cost.

WARRANTY: The work completed under this Contract shall be warranted by Contractor to be free from defects for a period of one year from the date of installation of equipment and from the date of Substantial Completion for all other work and materials. This warranty shall extend to the Client alone and automatically terminates upon Client selling or vacating the jobsite. Contractor specifically excludes from warranty coverage and accepts no responsibility for: 1) defects in appliances and equipment covered by manufacturers' warranties; 2) damage from ordinary wear and tear, or Client's lack of proper maintenance; 3) items not installed by Contractor or its subcontractors or provided by their material suppliers; 4) damages caused by weather conditions; 5) conditions resulting from expansion or contraction of materials; and 6) incidental or consequential damages of any sort. Additional Contractor, product, or manufacturer warranty's if applicable to be defined in the scope of work. Warranty claims are to be filed by Client directly to Contractor, in writing, within one week of noticing a problematic issue. Upon receipt of notification from Client, Contractor shall investigate claim to determine if the issue is covered under the Contractors' warranty. Warranty repairs will be covered at Contractor's expense. Should the issue be found not to be part of the Contractor's work, Client may be billed for the costs (time and materials) associated with investigating the issue and Contractor will provide an estimate to Client to repair the discovered issue. Contractor shall have no obligation to perform warranty work unless and until Final Payment in full is received by Contractor pursuant to the terms of this Contract.

WARRANTY EXCLUSIONS: When the scope of work defines new waterproof barriers or flashing to be installed, we will "tie-in" to existing as best as possible per professional construction practices. However, our warranty and work are limited to only the areas defined in the scope of work, future leaks caused by windows, roofs, and adjacent exterior components that are not part of our scope of work will not be repaired at Contractor's expense. Retrofit windows or doors of any type are excluded from any Contractor warranty.

PERMISSIBLE DELAYS: The following non-exhaustive list of potential delays are all examples of permissible delays under this section: Delay in obtaining permit or test (other than due to gross negligence or sole fault of the Contractor); Force Majeure; Non-performance or delayed performance by a subcontractor or supplier not hired by Contractor; Delay caused by Client; Delay caused by extra work or change-order; acts of God; acts of the Client's agent; inclement weather; labor trouble; acts of public utilities, public bodies, or inspectors; failure of the Client to make progress payments promptly, failure of the Client picking materials, or other contingencies unforeseen by the Contractor and beyond the reasonable control of the Contractor. Contractor shall not be liable for any damages to Client's Property resulting from the delay of completion of the Project or any part thereof to the extent the delay was not due to the gross negligence or sole fault of the Contractor.

SUBSTANTIAL COMPLETION: Substantial Completion of the Contractor's work under this Contract shall be the date that the jobsite can be used for the purpose for which it was intended or the date the occupancy permit or other approval, if any, is issued by the appropriate government authority, whichever occurs first. Failure to pass inspection due to smoke or carbon monoxide detectors shall not hold up final payment to Contractor.

HEADINGS: Section headings are for reference only and are not to be considered a part of this Contract and are not intended to be a full and accurate description of the contents hereof.

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RIDGEWAY CONSTRUCTION INCORPORATED

GOVERNING LAW: This Agreement shall be interpreted and enforced in accordance with the laws of the State of California.

SEVERABILITY: Should any part or parts of this Contract be determined invalid, it is mutually agreed that such parts or part of this Contract shall not invalidate the remaining part or parts, and such invalid part or parts shall, to the fullest extent possible be read in a manner or modified such that the intent of invalid part be retained.

INDEMNITY: Client will indemnify the Contractor against all claims, demands, liability and expense arising out of claims for bodily injury or property damage and caused by or related to performance of the work by Contractor or any subcontractor of any tier. The obligation to indemnify shall be effective even if active or passable negligence or misconduct of Contractor contributes to the loss of claim. The indemnity will not extend to claims, demands or liability or expense arising out of the sole negligence or willful misconduct of Contractor.

RESOLUTION OF DISPUTES: IF A CLAIM, CONTROVERSY AND/OR DISPUTE ARISES BETWEEN CLIENT AND RIDGEWAY CONSTRUCTION INC. RELATING TO THE THIS CONTRACT, THE PROVISIONS OF THIS AGREEMENT OR THE PERFORMANCE OF ANY OF THE PARTIES MENTIONED (INCLUDING ANY SUBCONTRACTORS HIRED BY RIDGEWAY CONSTRUCTION INC.), THE PARTIES HEREBY AGREE TO SETTLE THE DISPUTE BY MEDIATION, IF A RESOLUTION TO THE DISPUTE CANNOT BE MADE BY MEDIATION, THE PARTIES AGREE TO ENTER INTO MANDATORY AND BINDING ARBITRATION.

MEDIATION: AGREEMENT TO SETTLE THE DISPUTE BY MEDIATION AS REGULATED UNDER THE LAWS OF THE STATE OF CALIFORNIA MEANS THE PARTIES AGREE TO ENTER INTO NEGOTIATIONS, IN GOOD FAITH, AND THROUGH A NEUTRAL MEDIATOR IN AN ATTEMPTED TO RESOLVE THE DISPUTE. IF A RESOLUTION TO THE DISPUTE CANNOT BE MADE BY MEDIATION, THE PARTIES AGREE TO ENTER INTO MANDATORY AND BINDING ARBITRATION.

MANDATORY AND BINDING ARBITRATION: EVERY CLAIM OR CONTROVERSY BETWEEN CLIENT AND RIDGEWAY CONSTRUCTION INC. ARISING FROM OR RELATING TO THE THIS CONTRACT THAT ARE UNABLE TO BE RESOLVED VIA MEDIATION SHALL BE RESOLVED BY FINAL AND BINDING ARBITRATION. BOTH SIDES ARE ENTITLED TO REASONABLE DISCOVERY. IF ANY PARTY INTENDS TO HAVE AN EXPERT TESTIFY ON THAT PARTY'S BEHALF, THE OTHER PARTY SHALL BE ENTITLED TO AN EXPERT REPORT AND TO TAKE THE EXPERT'S DEPOSITION DURING DISCOVERY. THE ARBITRATOR SHALL HAVE THE AUTHORITY TO RENDER THE SAME RELIEF AS WOULD A COURT OF COMPETENT JURISDICTION AND SHALL HAVE EXCLUSIVE AUTHORITY TO RESOLVE ANY DISPUTE RELATING TO THE SCOPE AND ENFORCEABILITY OF THIS AGREEMENT. THE PREVAILING PARTY SHALL HAVE THE RIGHT TO COLLECT FROM THE OTHER PARTY ITS REASONABLE COSTS AND NECESSARY DISBURSEMENTS AND ATTORNEYS' FEES INCURRED IN ENFORCING THIS AGREEMENT.

8. CONSUMER NOTICES

Pursuant to California law, the following notices are included in this Contract for the benefit and protection of the Client:

INSURANCE

COMMERCIAL GENERAL LIABILITY INSURANCE (CGL): Contractor carries commercial general liability insurance written by State National Insurance Company Inc. (the insurance company). You may call Contractor's Agent, Imperial Insurance Agency at 661-290-2777 to confirm/check Contractor coverage. Coverage may also be checked by visiting this link:

<https://portal.nextinsurance.com/public/certificates/live-certificate/65da636697d9259af5f8b86172082741>

WORKERS' COMPENSATION INSURANCE: Contractor carries workers' compensation insurance for all employees.

PERFORMANCE OF EXTRA OR CHANGE ORDER WORK NOTICE

Contractor is not required to perform additional work or changes without written approval in a "Change Order" before any of the new work is started. Extra work or a change order is not enforceable against Property Client unless the change order

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also identifies all of the following in writing prior to the commencement of any work covered by the new change order:

- (1) The scope of work encompassed by the order.
- (2) The amount to be added or subtracted from the contract.
- (3) The effect the order will make in the progress payments or the completion date.

Contractor's failure to comply with the requirements of this Performance of Extra or Change-Order Work Notice paragraph does not prohibit the recovery of compensation for work performed based upon legal or equitable remedies designed to prevent unjust enrichment.

MECHANICS LIEN WARNING

"Anyone who helps improve your property, but who is not paid, may record what is called a mechanics' lien on your property. A mechanics' lien is a claim, like a mortgage or home equity loan, made against your property and recorded with the county recorder.

Even if you pay your contractor in full, unpaid subcontractors, suppliers, and laborers who helped to improve your property may record mechanics' liens and sue you in court to foreclose the lien. If a court finds the lien is valid, you could be forced to pay twice or have a court officer sell your home to pay the lien. Liens can also affect your credit.

To preserve their right to record a lien, each subcontractor and material supplier must provide you with a document called a '20-day Preliminary Notice.' This notice is not a lien. The purpose of the notice is to let you know that the person who sends you the notice has the right to record a lien on your property if he or she is not paid.

BE CAREFUL. The Preliminary Notice can be sent up to 20 days after the subcontractor starts work or the supplier provides material. This can be a big problem if you pay your contractor before you have received the Preliminary Notices. You will not get Preliminary Notices from your prime contractor or from laborers who work on your project. The law assumes that you already know they are improving your property.

PROTECT YOURSELF FROM LIENS. You can protect yourself from liens by getting a list from your contractor of all the subcontractors and material suppliers that work on your project. Find out from your contractor when these subcontractors started work and when these suppliers delivered goods or materials. Then wait 20 days, paying attention to the Preliminary Notices you receive.

PAY WITH JOINT CHECKS. One way to protect yourself is to pay with a joint check. When your contractor tells you it is time to pay for the work of a subcontractor or supplier who has provided you with a Preliminary Notice, write a joint check payable to both the contractor and the subcontractor or material supplier.

For other ways to prevent liens, visit CSLB's website at www.cslb.ca.gov or call CSLB at 1-800-321-CSLB (2752).

Remember, if you do nothing, you risk having a lien placed on your home. This can mean that you may have to pay twice, or face the forced sale of your home to pay what you owe."

INFORMATION ABOUT THE CONTRACTORS STATE LICENSE BOARD (CSLB)

CLIENT INITIALS MT



RIDGEWAY CONSTRUCTION INCORPORATED

“CSLB is the state consumer protection agency that licenses and regulates construction contractors. Contact CSLB for information about the licensed contractor you are considering, including information about disclosable complaints, disciplinary actions and civil judgments that are reported to CSLB. Use only licensed contractors. If you file a complaint against a licensed contractor within the legal deadline (usually four years), CSLB has authority to investigate the complaint. If you use an unlicensed contractor, CSLB may not be able to help you resolve your complaint. Your only remedy may be in civil court, and you may be liable for damages arising out of any injuries to the unlicensed contractor or the unlicensed contractor’s employees.

For more information:

VISIT CSLB’s website at www.cslb.ca.gov

CALL CSLB at 1-800-321-CSLB (2752)

WRITE CSLB at P.O. Box 26000, Sacramento, CA 95826”

“THREE-DAY RIGHT TO CANCEL” or “FIVE-DAY RIGHT TO CANCEL” (FOR SENIOR CITIZENS AGE 65 AND OVER)

“You, the buyer, have the right to cancel this contract within three business days (5 business days, for senior citizens age 65 and over). You may cancel by e-mailing, mailing, faxing, or delivering a written notice to the contractor at the contractor’s place of business by midnight of the third business day (fifth business days, for senior citizens age 65 and over) after you received a signed and dated copy of the contract that includes this notice. Include your name, your address, and the date you received the signed copy of the contract and this notice.

If you cancel, the contractor must return to you anything you paid within 10 days of receiving the notice of cancellation. For your part, you must make available to the contractor at your residence, in substantially as good condition as you received it, any goods delivered to you under this contract or sale. Or, you may, if you wish, comply with the contractor’s instructions on how to return the goods at the contractor’s expense and risk. If you do make the goods available to the contractor and the contractor does not pick them up within 20 days of the date of your notice of cancellation, you may keep them without any further obligation. If you fail to make the goods available to the contractor, or if you agree to return the goods to the contractor and fail to do so, then you remain liable for performance of all obligations under the contract.”

Sign and date below acknowledging Contractor has explained your right to cancel, provided you with the “NOTICE OF RIGHT TO CANCEL” form and explained the processes by which you can effectively cancel this contract.

PRINT CLIENT NAME:	CLIENT SIGNATURE:	DATE SIGNED:
Mike Heller	<i>Mike Heller</i>	Oct 24, 2024

*A Notice of Cancellation is attached hereto as Exhibit A.

9. ENTIRE CONTRACT

Payment terms are summarized above, work and/or material acquisition will not begin until receipt of Deposit (If applicable) and in case of a request of contract cancellation, the Deposit is nonrefundable. Additionally, Material Deposits (if applicable) are subject to vendor policy on returns/re-stocking. This Contract constitutes the entire contract of the parties. It is expressly agreed that no statement, arrangement, warranty, or understanding, oral or written, express or implied, will be recognized unless it is stated in, or otherwise permitted by, this Contract. Client warrants that the person executing this Contract and any subsequent change orders, has legal authority to do so, including obligating the Client to a marital purpose debt, if married. Client acknowledges review and approval of the entire Contract before execution. This Contract is not assignable by either party without the other’s consent. In

CLIENT INITIALS MH



RIDGEWAY CONSTRUCTION INCORPORATED

executing this Contract, Client represents that Client has the necessary financial resources to fulfill its obligations under this Contract and has the legal authority to execute this Contract. If Client is married, the spouse signing this Contract acknowledges that the Contract is a marital purpose obligation.

10. COMPLETE AGREEMENT

Neither party has been coerced to execute this Contract. This Contract constitutes the entire agreement between the parties with respect to the Project and supersedes any and all prior agreements, in any form, that may exist between the parties. This Contract may be amended only by a written instrument signed by each party.

SUBMITTED BY CONTRACTOR

By: RIDGEWAY CONSTRUCTION INC.

Date: Wednesday, October 23, 2024

ACCEPTED AND AGREED TO BY CLIENT	ACCEPTED AND AGREED TO BY CONTRACTOR
PRINT CLIENT REPRESENTATIVE NAME: Mike Heller	PRINT CONTRACTOR REPRESENTATIVE NAME: Amanda Ridgeway
CLIENT REPRESENTATIVE SIGNATURE: <i>Mike Heller</i>	CONTRACTOR REPRESENTATIVE SIGNATURE: <i>Amanda Ridgeway</i>
COMPANY/AGENCY: Rio Linda Elverta Recreation and Park Di	COMPANY/AGENCY: Ridgeway Construction Inc
CLIENT REPRESENTATIVE JOB TITLE: General Manager	CONTRACTOR REPRESENTATIVE JOB TITLE: VP/Secretary/CFO
DATE OF ACCEPTANCE/AGREEMENT: Oct 24, 2024	DATE OF ACCEPTANCE/AGREEMENT: Oct 24, 2024

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RIDGEWAY CONSTRUCTION INCORPORATED

EXHIBIT A - NOTICE OF THE THREE-DAY RIGHT TO CANCEL

(NOTICE OF CANCELLATION)

CLIENT CONTACT INFORMATION: Rio Linda Elverta Recreation and Park District Rio Linda Community Center c/o General Manager: Mike Heller 810 Oak Lane Rio Linda, CA 95673 Phone: 916.991.8110 Email: mheller@rleparks.com		CONTRACTOR INFORMATION: Ridgeway Construction Inc. Michael Vance Ridgeway Jr. Lic. 1083145 (General B) 6906 Coronation Court Rio Linda, CA 95673 Phone: 916-468-6481 Email: office@ridgewayconstructioninc.net		
PROJECT NAME: Depot Park Bldg: Full Replacement Gazebo: Comp	JOBSITE ADDRESS: Depot Park 6730 Front Street Rio Linda, CA 95673	CONTRACT: # 1282	CONTRACT PRICE: Bldg: \$127,802.44 Gazebo: \$21,448.14 Total: \$149,250.58	DATE SIGNED: Oct 24, 2024

You (Client) may cancel this transaction, without any penalty or obligation, within three business days from the above date.

If you (Client) cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within 10 days following receipt by the seller (Contractor) of your cancellation notice, and any security interest arising out of the transaction will be canceled.

If you (Client) cancel, you must make available to the seller (Contractor) at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller (Contractor) regarding the return shipment of the goods at the seller's (Contractor's) expense and risk.

If you (Client) do make the goods available to the seller (Contractor) and the seller (Contractor) does not pick them up within 20 days of the date of your notice of cancellation, you may retain or dispose of the goods without any further obligation. If you (Client) fail to make the goods available to the seller (Contractor), or if you agree to return the goods to the seller (Contractor) and fail to do so, then you (Client) remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, or send a telegram to:

RIDGEWAY CONSTRUCTION INC 6906 CORONATION COURT RIO LINDA, CA 95673	Not later than midnight of:
	10/30/24

CANCELLATION NOTICES RECEIVED AFTER THIS DEADLINE WILL BE NULL AND VOID AND YOU (CLIENT) WILL REMAIN FINANCIALLY AND OTHERWISE RESPONSIBLE FOR ANY AND ALL OBLIGATIONS UNDER THE CONTRACT.

By signing below, I (Client) hereby cancel this transaction.

PRINT CLIENT NAME:	CLIENT SIGNATURE:	DATE OF CANCELLATION:

CLIENT INITIALS MH









1282 - DEPOT PARK - CONSTRUCTION CONTRACT

Final Audit Report

2024-10-24

Created:	2024-10-23
By:	Amanda Ridgeway (Office@ridgewayconstructioninc.net)
Status:	Signed
Transaction ID:	CBJCHBCAABAAP7bkGkVISUNh51HXGGu9VfhkYSwz9dM

"1282 - DEPOT PARK - CONSTRUCTION CONTRACT" History

-  Document created by Amanda Ridgeway (Office@ridgewayconstructioninc.net)
2024-10-23 - 5:17:55 PM GMT- IP address: 98.41.205.162
-  Document emailed to Mike Heller (mheller@rleparks.com) for signature
2024-10-23 - 5:18:02 PM GMT
-  Email viewed by Mike Heller (mheller@rleparks.com)
2024-10-23 - 5:19:07 PM GMT- IP address: 96.67.218.249
-  Document e-signed by Mike Heller (mheller@rleparks.com)
Signature Date: 2024-10-24 - 5:39:23 PM GMT - Time Source: server- IP address: 96.67.218.249
-  Document emailed to Amanda Ridgeway (amanda@ridgewayconstructioninc.net) for signature
2024-10-24 - 5:39:25 PM GMT
-  Email viewed by Amanda Ridgeway (amanda@ridgewayconstructioninc.net)
2024-10-24 - 10:31:37 PM GMT- IP address: 74.125.212.68
-  Document e-signed by Amanda Ridgeway (amanda@ridgewayconstructioninc.net)
Signature Date: 2024-10-24 - 10:33:21 PM GMT - Time Source: server- IP address: 184.52.39.175
-  Agreement completed.
2024-10-24 - 10:33:21 PM GMT

RESOLUTION 2025-06

RESOLUTION OF THE BOARD OF DIRECTORS OF THE RIO LINDA ELVERTA RECREATION AND PARK DISTRICT AUTHORIZING THE FINAL PAYMENT FOR RIDGEWAY CONSTRUCTION INC. FOR COMPLETED WORK ON THE DEPOT AND GAZEBO ROOF

WHEREAS, the Board of Directors (“Board”) of the Rio Linda Elverta Recreation and Park District (“District”) authorizes final payment to Ridgeway Construction Inc.; and

WHEREAS, Ridgeway Construction Inc. recently completed the work on the roof at the Depot and Gazebo; and

WHEREAS, payment for Sacramento County required inspections was not accounted for in the original contract; and

WHEREAS, Ridgeway Construction Inc. issued a change order with their final invoice to account for the oversight; and

WHEREAS, the remaining cost owed to Ridgeway Construction Inc. is \$8,124.18 and funding is available in the District’s Capital budget.

NOW THEREFORE, BE IT RESOLVED, the Rio Linda Elverta Recreation and Park District hereby approves and authorizes a final payment to Ridgeway Construction Inc. for a total of \$8,124.18.

PASSED AND ADOPTED, this 19th day of March 2025 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Charlea R. Moore
Chairperson, Board of Directors

Troy Golden
Secretary, Board of Directors