

RIO LINDA ELVERTA RECREATION and PARK DISTRICT



Board of Directors Regular Meeting Agendaⁱ

Wednesday, January 19, 2022, 6:30pm

Depot Building
6730 Front Street,
Rio Linda, CA 95673
916/991-5929 or
www.RLEParks.com

Charlea R. Moore, Chairperson

*Stacey Bastian, Director
Becky L. McDaniel, Secretary*

*Jerry Huffhines, Director
Lisa L. Morris, Director*

Mike Heller, General Manager

“Ensuring Parks, Recreation, Habitat, and Open Space for our Future.”

Call to Orderⁱⁱ

- **Pledge of Allegiance**
- **Roll Call**

The January 2022 General Board Meeting is being called to order in memory of Bob Bastian. Bob was a former Park District Director and is the father of current Park District Director Stacey Bastian. He was an admired leader throughout our Community. Bob passed away on January 12th.

Charlea R. Moore – Chairperson
Stacey Bastian – Director
Becky L. McDaniel – Secretary

Jerry Huffhines – Director
Lisa L. Morris – Director

IN ACCORDANCE WITH AB 361 AND THE SACRAMENTO COUNTY HEALTH ORDER, THIS DISTRICT BOARD MEETINGS WILL HAVE A TELECONFERENCE OPTION TO HELP MITIGATE THE SPREAD OF COVID-19

Access Link:

<https://us02web.zoom.us/j/87879945927?pwd=eWJkNElOd0tpOVNyMjhHRzZwLzlrUT09>

Meeting ID: 878 7994 5927

Passcode: 706001

The Sacramento County Department of Environmental Health has issued a public health order effective January 6, 2022 which will remain in effect until rescinded or amended by the County Health Officer. The Public Health order states that all Public Boards, Councils, Commissions, and other similar bodies shall suspend in-person public meetings and conduct all meetings virtually.

The Public's health and well-being are the top priority for the Board of Directors (“Board”) of the Rio Linda Elverta Recreation and Park District, and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by Zoom at the link posted above.

Note: The meeting is being held by video conferencing means for members of the public and will be made accessible to address the Board solely through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the District Office at least forty-eight (48) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. The District office can be reached at 916-991-5929 or shelley@rleparks.com (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Public Commentsⁱⁱⁱ for Items not on this Agenda

Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items should fill out a comment card located on the table in the rear of the room and give it to the General Manager. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

Introduction of Guests

Presentations & Announcements

Review of Written Correspondence

Consent Calendar

Receive & File:

1. Park Police Monthly Report. (*Chief Brown*)

Approve:

2. Minutes of December 8, 2021, Board of Directors Regular Meeting. (*M. Heller*)
3. Cash Disbursements: December 31, 2021. (*A. Hernandez*)
4. Finance Report: December 31, 2021. (*A. Hernandez*)
5. Park Maintenance Monthly Report. (*T. Marble*)
6. Recreation Monthly Report. (*E. Hernandez*)
7. General Manager's Report. (*M. Heller*)
8. Adoption of Resolution #2022-01-19 approving a continuing resolution recognizing California AB 361 and that a State of Emergency still exists allowing for teleconferencing or virtual meetings. (*M. Heller*)
9. Adoption of Resolution #2022-01 approving an amendment to the District's Policy and Procedure Manual – Policy #2010 – Hours of Work and Overtime. (*M. Heller*)
10. Adoption of Resolution #2022-02 approving a change in general legal counsel for the District from Kingsley Bogard LLC. to Fagen, Friedman, & Fulfroost LLC. (*M. Heller*)

General Business

11. Discussion – Appointment of Vice Chairperson for 2022. (*M. Heller*)
12. Adoption of Resolution 2022-03 to approve Board Committee Assignments for 2022. (*M. Heller*)

13. Adoption of Resolution 2022-04 approving the Mid-Year Budget for Fiscal Year 2021-22. (M. Heller)
14. Adoption of Resolution 2022-05 approving a Cost of Living Increase for District Staff for the remainder of Fiscal Year 2021-22. (M. Heller)

Board of Directors Committee Minutes

1. Administration/Finance Committee. (Huffhines/Moore – chair)
2. Planning Committee (Bastian/McDaniel – chair)
3. Safety and Security Committee (Moore/Morris – chair)
4. Fire House Museum Committee (Huffhines/Morris – Chair)
5. Dry Creek Parkway Committee (McDaniel)
6. LAFCo. (Bastian/Moore)

Board of Directors Comments & Future Agenda Items

- Comments
- Future Agenda Items

Closed Session

Adjourn to closed session, under California Government Code §54957, regarding discussion of an employee: General Manager.

Re-Convene to General Business

Adjournment

MEETING SCHEDULE

The next regularly scheduled meeting of the Rio Linda Elverta Recreation and Park District Board of Directors is February 16, 2022, at 6730 Front Street, Rio Linda, California 95673.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916/991-5929 or shelley@rleparks.com Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.

***Public Records Available:** This agenda may be amended up to 72 hours prior to the regular meeting being held; 24 hours prior to a special meeting. An AGENDA in FINAL FORM is located at the District Office as well as the Rio Linda Elverta Community Water District Office. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.rleparks.com. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded, and members of the audience are asked to step to the microphone and give their name and address before addressing the Board. Items may be taken in any order listed on this Agenda. For anyone having difficulty hearing, listening assistance headphones are available. Any writing that is a public record and is distributed to all or a majority of the Board of Directors is available for immediate public inspection in the District Office, 810 Oak Lane, Rio Linda. Public records distributed during the meeting shall be made available to review at the meeting. For purposes of the Brown Act §54954.2(a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*

*ii **Speaker's Card/Request to Speak:** If you would like to address the Board of Directors on a scheduled agenda item, please complete the Request to Speak Form and give it to the Board Chairperson. The card is at the table at the entrance to the meeting room. Please identify on the card your name, address, and the item on which you would like to speak. The Request to Speak Form assists the Chairperson in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board. When it appears that there are several members of the public wishing to address the Board on a specific item, please limit your comments to two (2) minutes so everyone may be heard. This meeting may be video and/or audio recorded.*

*iii **Public Comments.** Matters under jurisdiction of the Board and not posted on the agenda may be addressed during Public Comments. The Board limits testimony on matters not on the agenda to three (3) minutes per person and not more than twenty (20) minutes total.*

Next Resolution Number. 2022-06