



RIO LINDA ELVERTA RECREATION AND PARK DISTRICT

Job Description
Recreation Leader
\$15.50-\$17.52/hr
Seasonal Part-Time

Job Description

Under the supervision of the Recreation Supervisor and/or Recreation Coordinator, a Recreation Leader is responsible for leadership and functional supervision of recreation programs, activities or services; directs and/or leads the activities of a program, activity or service. Organizes and implements program elements and oversees participants and performs related work as required.

Minimum Qualifications

- Some experience in recreation, sports, or child care
- Must be at least 15 years of age

Knowledge and Skills

- Common sports, games, and recreation activities
- Rules and techniques of common sports and games
- Leadership abilities
- Planning and organizing program elements
- Prioritizing and handling multiple program tasks
- Communicating effectively with coworkers, supervisors, participants, and general public.

Job Duties

- Oversee participants and supervise various recreation activities including sports, aquatics, and youth camps
- Supervise children, maintain program discipline and order
- May collect monthly fees, issue receipts, maintain attendance reports
- Develops and distributes promotional and marketing information and assists the public with questions and concerns
- Opens, prepares, closes, and secures programs and facilities
- Perform other duties pertaining to the job as needed

Experience

- Some experience with youth recreation programs or childcare settings is desirable

Working Conditions

- Small office environment with public contact. Gym, classroom, and outdoor settings with some lifting of equipment required.
- Sitting, standing, and squatting for long periods of time

To Apply:

Email resume and job application to yannil@rleparks.com.

Job application can be found at www.rleparks.com/job-opportunities