

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
December 8, 2021**

Call to Order

Chairperson Becky McDaniel called the meeting to order on Wednesday, December 8, 2021, at 6:30pm. Present were Vice Chairperson Stacey Bastian and Directors Jerry Huffhines and Lisa Morris. Director Charlea Moore was absent. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, Parks Supervisor Tim Marble, and Recreation Supervisor Erik Hernandez.

Public Comments

There were no public comments this month.

Presentations and Announcements

Dane Wadle from the California Special District Association (CSDA) spoke to present some awards to the District. Mr. Wadle spoke about the Special District Leadership Foundation's (SDLF) District of Distinction program and the three programs that work towards a District earning the District of Distinction.

The first component is Leadership in Special District Governance. Chairperson McDaniel, Director Moore, and Director Morris all earned this certificate in 2021. Vice Chairperson Bastian had previously earned this distinction.

The second component is the Certified Special District Manager. General Manager Heller completed this program and wrote the exam in early November, 2021.

The third component is District Transparency. The District completed this in 2018 and renewed it in 2021. This ensures that the District is showing transparency to its constituents by the proper filing of documents and posting on to the District's website.

Written Correspondence

The results of the Sacramento LAFCo election results were posted.

Consent Calendar

Director Morris requested that Items #1 and #5 be pulled for discussion.

Item #1

Director Morris wanted to thank the FECPD for the organization and format of their monthly reports.

Item #5

Director Morris asked Parks Supervisor Marble for an update on the Community Center Siding project. Mr. Marble informed the Board that the project was moving along. Currently a contractor was sandblasting all the wrought iron fencing as it is still in very good shape and will be reusable.

This portion of the project will take up to a week to complete. The siding has already been placed in the courtyard and it looks good.

Motion No. 1

It was moved by Director Morris and Vice Chairperson Bastian seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (November 2021); Approve; (2) Minutes of November 17, 2021 Board of Directors Meeting; (3) Cash Disbursements, November 30, 2021; (4) Finance Report, November 30, 2021; (5) Park Maintenance Monthly Report, November 2021; (6) Recreation Monthly Report, November 2021; (7) General Manager's Report, November 2021; (8) Adoption of Resolution 2021-12-08 approving a continuing resolution recognizing California AB 361; (9) Adoption of Resolution 2021-29 approving an amendment to the Districts Policy and Procedure Manual – Policy #6060 Fee Schedule for Outdoor Facilities – approving new rental rates to include rates for Non-Profit and Community Organizations as well as rates for Profit and Special Events; (10) Review and approve the 2022 annual calendar for the Park District. Motion carried: Ayes; (4) Bastian, Huffhines, McDaniel, and Morris; Noes; (0), Abstain; (0), Absent; (1) Moore.

General Business

Agenda Item No. 11: Election of Board Officer's to serve during Calendar Year 2022.

This item was introduced by General Manager Heller. The Board elects its Officers during the December meeting annually. This requires three separate motions. One each for the Chairperson, Vice Chairperson, and the Secretary.

Chairperson McDaniel asked for recommendations for nominations from the floor for each position.

Motion No. 2

It was moved by Director Morris and Director Huffhines seconded the motion to nominate Charlea Moore as the Chairperson of the Board for 2022. Motion Carried: Ayes; (4) Bastian, Huffhines, McDaniel, and Morris; Noes; (0), Abstain; (0), Absent; (1) Moore.

Motion No. 3

It was moved by Director Huffhines to nominate Lisa Morris as the Vice Chairperson of the Board for 2022. Motion failed due to lack of a Second.

Chairperson McDaniel tabled this item until the January, 2022 meeting when it could be re-addressed.

Motion No. 4

It was moved by Director Morris and Director Huffhines seconded the motion to nominate Becky McDaniel as the Secretary of the Board for 2022. Motion Carried: Ayes; (4) Bastian, Huffhines, McDaniel, and Morris; Noes; (0), Abstain; (0), Absent; (1) Moore.

Board of Director Committee Minutes

Administration and Finance Committee – met on December 7th and spoke about the changes to the policy #2010. It was mentioned that as Staff reviews the Policy and Procedure Manual, they will be suggesting some language changes due to changing Job titles, etc. as we move into 2022.

Planning Committee – Did not meet.

Safety and Security Committee – Did not meet.

Firehouse Committee – Did not meet.

Dry Creek Committee – Did not meet.

LAFCo Committee – Was scheduled to meet on November 30th. There was no update provided.

Board of Director Comments

Director Morris mentioned that the Christmas Tree in Troy Park is beautiful. She thanked Staff for their continued work and wished everybody a safe and happy holiday.

Chairperson McDaniel congratulated the District on the recent awards and asked for the picture to be posted on the website. She mentioned that the Parks look great and wished the Recreation Division luck on the upcoming events on Saturday. As well, everybody be safe and happy holidays.

Vice Chairperson Bastian wished Staff a happy holiday. She is excited that the Cookies with Santa event is full, and she is looking forward to all of the events on Saturday. Ruby's Baskets delivery is scheduled for December 18th and they are currently taking donations of gifts.

Director Huffhines congratulated the District on the certifications and recognition. He wished everybody a safe and happy holiday.

Adjournment

Chairperson McDaniel adjourned the meeting at 7:01pm

APPROVED: Bastian, McDaniel, Moore, Morris

ATTEST:

ABSENT: Huffhines



Charlea R. Moore
Chairperson, Board of Directors


Becky L. McDaniel
Secretary, Board of Directors