



OUTDOOR PICNIC FACILITY PERMIT APPLICATION

Renter Information

Contact Person: First Name Last Name
Street Address
City State Zip Code
Phone (Best) Phone (Other) Email

Reservation Information

- Shuffleboard Gazebo
Playground Gazebo
Depot Park Gazebo

Event Date

Hourly Rental: Start Time, End Time, Rental time includes set-up & clean up
Type of Gathering: Birthday Party, Family Gathering, Company Picnic, Service Group, Reunion, Assembly, Carnival, Concert, Wedding, Other
**Some requests may require a special event application & permit.

Items needed (if accessible)

- Picnic Benches Needed 1 or 2 (please circle)
BBQ
Trash Receptacles

Special

Applications & Approval (additional fees may apply)

- DJ/Radio/Music Amplification
Bounce House (special permit required) ALL bounce houses may not use District electricity and must be run on a generator.

Name of bounce house company

Department Approval Date
Date LIABILITY INSURANCE provided by bounce house company

Renter's Initials

Park Reservation Policies & Procedures

General Rules

- Parks are cleaned daily. The District parks are public places, and cannot guarantee the reserved park will be clean upon arrival.
Park must be returned to original condition before leaving. Representative/Organization will be held responsible for all damages and/or additional custodial services required, and deposit may be subject to forfeiture.
All users must comply with federal, state and local laws and regulations including Sacramento County Health Department requirements for serving food.
Electricity may or may not be operational at facility. No refunds will be given if power is not working.
Enforcement of these rules and rules concerning alcohol and amplification are the responsibility of the authorized representative/organization and he/she must be present for the duration of the permit.
Permits must be acquired at least 10 days prior to event.

Renter's Initials

Reservation Changes, Moves, or Cancellations

- Fees for picnic areas must be paid at the time of reservation. There are no refunds or cancellations. Reschedules are allowed in the event of rain or inclement weather.

Renter's Initials

Not Permitted During Park Reservations

- Driving into the park or onto the lawn
Devices that will destroy park lawn or grounds (slip-n-slides, water slides, water balloons, trampolines, stage platforms, etc.)
Alcohol
Fires outside the barbecue grills provided.
Bounce houses using Districts electricity or without special permit.

Renter's Initials

I agree to accept and abide by the rules and regulations of the Rio Linda Elverta Recreation and Park District

Renter's Signature Date

FOR OFFICIAL USE ONLY

Received By: Date: Fees Paid: \$