

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT  
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
September 18, 2024**

**Call to Order**

Chairperson Lisa L. Morris called the meeting to order on September 18, 2024 at 6:00pm. Present were Vice Chairperson Charlea R. Moore and Directors Robert Bastian, Wayne Del Nero. Staff members present included General Manager Mike Heller, Administrative Services Supervisor Annette Hernandez, Parks Supervisor Don Davidson, Recreation Supervisor Yanni Lagge, and Administrative Assistant Sandra Mefford. Director Troy Golden arrived at 6:05pm. The meeting was also broadcast on Zoom Communications.

**Public Comments**

There were no public comments this month.

**Presentations & Announcements**

There were no presentations or announcements this month.

**Written Correspondence**

CAPRI – Call for Board Nominations- Received and filed.

**Consent Calendar**

Item #7 was pulled by Chairperson Morris to discuss the Rio Linda Lions Ruby's Basket Project. General Manager Heller spoke regarding the program for Ruby's Baskets and the Rio Linda Lions Club request for the Depot Building.

Ed Valencia, from the Rio Linda Lions Club, spoke about the program and the needs of the Depot Building to prepare and store the baskets.

- Director Del Nero asked if the Depot would be big enough? Mr. Valencia responded it will be big enough and they will make the space work.
- Vice Chairperson Moore how long has the program been going on? Mr. Valencia responded that the program had been in operation for more than 70 years.
- Director Bastian commented that he fully supported the Ruby's basket program.
- General Manager Heller will work with the Rio Linda Lions Club to ensure that they have access to the Depot building.

**Motion No. 1**

It was moved by Vice Chairperson Moore and Director Golden seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Monthly Report (August 2024); Approve: (2) Minutes of August 21, 2024 Board of Directors Meeting; (3) Cash Disbursements, August 31, 2024; (4) Finance Report, August 31, 2024; (5) Park Maintenance Monthly Report, August 2024; (6) Recreation Monthly Report, August 2024; (7) General Manager's Report, August 2024. (8) Adoption of Resolution #2024-12 Amending the District's Policy and Procedure Manual – Policy #3110. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0).

## **General Business**

### **Agenda Item #9:**

Approval of Resolution 2024-13 Approving a contract with Central Valley Engineering & Asphalt for the Community Center and Westside parking lots resurfacing.

This item was introduced by General Manager Heller, who announced that the District has \$135,000.00 in the Capital Improvement Budget for the resurfacing, adding another row of parking and additional ADA parking and signs to Westside Park; and resurfacing, restriping, and moving ADA parking closer to the door at the Community Center. The estimated cost for this project is \$127,500.00 allowing for approximately \$7,500.00 for contingency.

- Director Del Nero asked if there was enough room for the 4<sup>th</sup> row of parking. General Manager Heller said it was all measured out and yes there will be room to still drive through.

### **Motion No. 2**

**It was moved by Vice Chairperson Moore and Director Golden seconded the motion to approve Resolution 2024-13 Approving a contract with Central Valley Engineering & Asphalt. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0)**

### **Agenda Item #10**

Approval Resolution #2024-14 Approving the surplus of District Equipment.

This item was introduced by General Manager Heller, who announced that there are 2 pieces of equipment that the District no longer used. These are a 1994 John Deere tractor and a 2020 John Deere Mower with a value of approximately \$10,000.00 each. The recommendation is to surplus them for \$5,000.00 each for fair market value. The tractor is outdated and no longer used at all. The mower has made multiple trips for repair and continues to lose power. The warrantee has expired, and it cannot be used by the Parks Division.

- Director Golden asked if the tractor could be used as a backup. Park Maintenance Supervisor Davidson responded that there are two tractors that are currently used, and the John Deere would not be used.

### **Motion No. 3**

**It was moved by Vice Chairperson Moore and Director Bastian seconded the motion to approve Resolution 2024-14 Approving the surplus of District Equipment. Motion carried: Ayes; (5); Noes; (0), Abstain; (0), Absent; (0)**

### **Agenda Item #11**

This item was introduced by General Manager Heller, who announced that Director Bastian will not be seeking re-election in November, and his seat will need to be filled. The recommended timeline will include posting a Notice of Vacancy, accepting applications and hold interviews for interested candidates at the November Board of Directors Meeting. This will be for a short term 2-year term. The person chosen will be sworn in at the December Board of Directors Meeting. The Timeline will be posted this evening and tomorrow morning on Rio Linda online, possibly Rio Linda News and posted at the Depot building, Community Center, and the Rio Linda Elverta Community Water District.

### **Board of Directors Committee Minutes**

Administration/Finance Committee – Met on September 10, 2024. The Minutes from the August 13, 2024 meeting were reviewed. The August Financials, Compass Report, and CA Class investment were discussed. Also discussed was the Disposal of Surplus property, Central Valley Engineering resurfacing Westside park and the Community Center parking lots, Ruby's Basket, and System Security Cameras at Babe Best park. The Park Impact Five year findings report was also discussed as it will be due to the Sacramento Board of Supervisors in December.

Park Planning Committee – Did not meet.

Safety and Security Committee – Did not meet.

Firehouse - Did not meet.

Dry Creek Parkway Committee – Did not meet and is scheduled to meet on November 6<sup>th</sup>.

LAFCo Committee – Did not meet.

### **Board of Directors Comments**

Director Golden said he was really looking forward to the Country Fair and District's 30<sup>th</sup> Anniversary.

Director Del Nero inquired about the Cameras at Babe Best Park?

General Manager Heller said that the District had approved the installation of surveillance cameras at Babe Best park in the parking lot, the fields, and the concession stand. Also, Westside Park is tentatively scheduled to have surveillance cameras in FY 2025-26.

Director Del Nero asked if the Dugouts at Westside Park are locked? General Manager Heller replied that they were not as people continued to cut the fence to get in. There have not been any issues with them being unlocked.

Director Del Nero added that he is looking forward to all the activities coming up.

Vice Chairperson Moore said she is stressed over the RLE Country Faire. She really enjoyed the surprise of the bouncing roosters in her Tai Chi class. She said she is looking forward to the new additions to the Faire and really likes the new footprint of the Faire. She approved of the general clean-up and the power washing in the courtyard and all the cleanup for the Faire. She thanked the Staff for supporting the and helping with the Faire.

Director Bastian said he is looking forward to Trunk or Treat and the Country Fair. He thanked the Board of Directors for their continued hard work.

Chairperson Morris responded with a ditto to everything the other Directors spoke about. She also thanked the Staff and Board of Directors for their work.

### **General Manager Comments**

General Manager Heller welcomed Administration Assistant Sandra Mefford to the District. He commented on the new artwork on the railing on the Depot building. He will be at the firehouse most of the day of the Country Faire, #2 and #8 will be pulled out for the faire. There will, most likely, be two entries into the Annual Christmas Light Parade this year with Engine #2 making an appearance on a flatbed truck.

General Manager Heller announced that the District has successfully renewed the CSDA Certificate of Transparency, and it will be presented at the December Board of Directors Meeting. He added that the Quarter Midget track plaque is waiting on a response from the CQMA Board to set up a date for presentation.

The roofing RFP's are due at the end of the month and the Board of Directors should have a recommended Contractor to select at the October Board of Directors Meeting. Vice Chairperson Moore commented that she wanted to ensure that the integrity of the roofline is maintained.

Director Golden asked when the drawing at the Fire station would be, and General Manager Heller replied at approximately 3:15pm.

**Future Agenda Items**

There were no future agenda items.

**Adjournment**

Chairperson Morris adjourned the meeting at 6:48pm.

**APPROVED: Bastian, Del Nero, Golden, Moore, Morris**

**ATTEST:**

**ABSTAIN:**

**ABSENT:**



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Lisa L. Morris  
Chairperson, Board of Directors



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Robert Bastian  
Secretary, Board of Directors