

## RIO LINDA ELVERTA RECREATION and PARK DISTRICT



### Board of Directors Regular Meeting Agenda<sup>i</sup>

Wednesday, December 16, 2020, 6:30pm

Depot Building  
6730 Front Street,  
Rio Linda, CA 95673  
916/991-5929 or  
[www.RLEParks.com](http://www.RLEParks.com)

*Lisa L. Morris, Chairperson*

*Stacey Bastian, Vice Chairperson*  
*Becky L. McDaniel, Director*

*Jerry Huffhines, Director*  
*Charlea R. Moore, Secretary*

*Mike Heller, District Administrator*

---

“Ensuring Parks, Recreation, Habitat, and Open Space for our Future.”

**THIS MEETING HAS A ZOOM VIDEO CONFERENCE OPTION:  
PLEASE GO TO THE FOLLOWING LINK:**

<https://us02web.zoom.us/j/85772978823?pwd=SldFSIRVSDVFN3M4SIE4Qk4wdU9ZUT09>

### Call to Order<sup>ii</sup>

- Pledge of Allegiance
- Oath of Office Directors Stacey Bastian, and Charlea R. Moore. Officiated by Sacramento County Supervisor, Sue Frost
- Roll Call

Stacey Bastian – Vice Chairperson  
Becky L. McDaniel – Director  
Lisa L Morris – Chairperson

Jerry Huffhines – Director  
Charlea Moore – Secretary

### Public Comments<sup>iii</sup> for Items not on this Agenda

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the “Coronavirus”). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public’s health and well-being are the top priority for the Board of Directors (“Board”) of the Rio Linda Elverta Recreation and Park District and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by:

ZOOM: <https://us02web.zoom.us/j/85772978823?pwd=SldFSIRVSDVFN3M4SIE4Qk4wdU9ZUT09>

Note: The meeting is being held solely by video conferencing means and will be made accessible to members of the public seeking to attend and to address the Board solely through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a Regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

## **Introduction of Guests**

## **Presentations & Announcements**

## **Review of Written Correspondence**

1. California Association of Recreation and Park Districts (CARPD) November Newsletter, Call for Board Nominations, and 2021 Conference Save the Date

## **Consent Calendar**

### **Receive & File:**

1. Park Police Monthly Report. (*Chief Brown*)

### **Approve:**

2. Minutes of November 18, 2020 Board of Directors Regular Meeting. (*M. Heller*)
3. Cash Disbursements: November 30, 2020. (*D. Cater*)
4. Finance Report: November 30, 2020. (*D. Cater*)
5. Park Maintenance Monthly Report. (*T. Marble*)
6. Recreation Monthly Report. (*E. Hernandez*)
7. Administrator's Report. (*M. Heller*)
8. Approval of Resolution 2020-28 approving and adopting a supplement to the Districts Policy and Procedure Manual for Policy #3015 – Injury and Illness Prevention Program. (*M. Heller*)
9. Review of Administrative and Recreation staffing plan due to continuing COVID-19 pandemic. (*M. Heller*)
10. Review and approve the 2021 yearly calendar for the Park District. (*M. Heller*)

## **General Business**

11. Election of Board Officer's to serve during Calendar Year 2021. (*M. Heller*)

## **Board of Directors Committee Minutes**

1. Administration/Finance Committee. (*Huffhines/Morris – chair*)
2. Planning Committee (*Morris/McDaniel – chair*)
3. Safety and Security Committee (*Moore/Bastian – chair*)
4. Fire House Museum Committee (*Bastian/McDaniel – Chair*)
5. Dry Creek Parkway Committee (*McDaniel*)
6. LAFCo. (*Bastian/Moore*)

## **Board of Directors Comments & Future Agenda Items**

- Comments
- Future Agenda Items

## **Adjournment**

### **MEETING SCHEDULE**

The next regularly scheduled meeting of the Rio Linda Elverta Recreation and Park District Board of Directors is January 20, 2021 at 6730 Front Street, Rio Linda, California 95673.

#### **ADA COMPLIANCE STATEMENT**

*In compliance with the Americans with Disabilities Act, if you need special assistance or materials to participate in this meeting, please contact the District Office at 916/991-5929 or shelley@rlparks.com Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and agenda materials.*

***i Public Records Available:** This agenda may be amended up to 72 hours prior to the regular meeting being held; 24 hours prior to a special meeting. An AGENDA in FINAL FORM is located at the District Office as well as the Rio Linda Elverta Community Water District Office. Additionally, a copy of the FINAL AGENDA is available on the District's website at [www.rlparks.com](http://www.rlparks.com). Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to step to the microphone and give their name and address before addressing the Board. Items may be taken in any order listed on this Agenda. For anyone having difficulty hearing, listening assistance headphones are available. Any writing that is a public record and is distributed to all or a majority of the Board of Directors is available for immediate public inspection in the District Office, 810 Oak Lane, Rio Linda. Public records distributed during the meeting shall be made available to review at the meeting. For purposes of the Brown Act §54954.2(a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*

***ii Speaker's Card/Request to Speak:** If you would like to address the Board of Directors on a scheduled agenda item, please complete the Request to Speak Form and give it to the Board Chairperson. The card is at the table at the entrance to the meeting room. Please identify on the card your name, address, and the item on which you would like to speak. The Request to Speak Form assists the Chairperson in ensuring that all persons wishing to address the Board are recognized. Your name will be called at the time the matter is heard by the Board. When it appears that there are several members of the public wishing to address the Board on a specific item, please limit your comments to two (2) minutes so everyone may be heard. This meeting may be video and/or audio recorded.*

***iii Public Comments.** Matters under jurisdiction of the Board and not posted on the agenda may be addressed during Public Comments. The Board limits testimony on matters not on the agenda to three (3) minutes per person and not more than twenty (20) minutes total.*

**Next Resolution Number. 2021-01**