

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT  
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
August 18, 2021**

**Call to Order**

Chairperson Becky McDaniel called the meeting to order on Wednesday, August 18, 2021, at 6:30pm. Vice Chairperson Stacey Bastian and Directors Jerry Huffhines, Charlea Moore and Lisa Morris were present. Staff members present included District Administrator Mike Heller, Administrative Analyst Deann Cater, Parks Supervisor Tim Marble, Recreation Supervisor Erik Hernandez, and Interim Administrative Analyst Annette Hernandez.

**Public Comments**

There were no public comments this month.

**Written Correspondence**

Sacramento County Treasury Oversight Committee - Special District Representative Election

**Motion No. 1**

**It was moved by Director Morris and Director Moore seconded the motion to select Laura Lavallee as the Special District Representative for the Sacramento County Treasury Oversight Committee. Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0)**

Sacramento LAFCo Nomination Letter for Commissioner (Office #7) and Alternate Commissioner (Office # 6 & 7)

**Motion No. 2**

**It was moved by Director Morris and Vice Chairperson Bastian seconded the motion to nominate Charlea Moore as the Sacramento LAFCo Alternate Commissioner for Office 6 & 7. Motion Carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0)**

**Consent Calendar**

Director Moore requested that Item #2 be pulled, and Director Morris requested that Item #5 be pulled from the consent calendar.

Director Moore stated that she recalled that she requested that the word reshuffle be changed in the report and the Minutes to read elected on the Board nominations and elections to take place at the December Board Meeting.

Director Morris asked where the message boards would be located. Parks Supervisor Marble informed the Board that one of the boards was up at the Depot and that the other would possibly be located in the planter box at the front of the Community Center. They need to be ADA compliant, so they are working on an appropriate spot at the Community Center.

### **Motion No. 3**

**It was moved by Director Morris and Director Moore seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (July 2021); Approve; (2) Minutes of July 21, 2021 Board of Directors Meeting (with edits); (3) Cash Disbursements, July 31, 2021; (4) Finance Report, July 31, 2021; (5) Park Maintenance Monthly Report, July 2021; (6) Recreation Monthly Report, July 2021; (7) Administrator's Report, July 2021; (8) District Administrator's Evaluation and Timeline Adoption. Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).**

### **Presentations**

The Board of Directors congratulated and thanked Deann Cater, Administrative Analyst, on her retirement and for 15 years of service to the District. Ms. Cater was presented with a decorative wagon wheel to welcome guests to the family ranch C-Bar-C Ranch and a dinner bell for the family to enjoy. She also received a proclamation from the District for her years of service.

### **Board of Director Committee Minutes**

**Administration and Finance Committee – Minutes are included from the August 10<sup>th</sup> meeting. The revised numbers for the Final Budget were discussed and the Committee provided an update on this.**

Planning Committee – Did not meet.

Safety and Security Committee – Did not meet.

Firehouse Committee – Did not meet.

Dry Creek Committee – Did not meet.

LAFCo Committee – Did not meet.

Vice Chairperson Bastian excused herself and had to leave the Board Meeting at this time.

### **General Business**

**Agenda Item No. 9:** Discussion of the Rio Linda Little League Container at Westside Park.

District Administrator Heller introduced the item and reminded the Board of the location of the current 40 foot container at the park. He also introduced Angela Baumann, President of Rio Linda Little League, and Sarah Greer, the Vice President of Baseball for the Rio Linda Little League. It was recommended by both the Little League and District Staff to make an even trade of the 40 foot container for one of our 20 foot containers that is too small for District use. Park District Staff will work with the Little League on placement of the new container so that it is not in quite a prominent spot to be viewed as an attractive nuisance.

- Chairperson McDaniel suggested that the baseball equipment might be able to be stored in the storage area of the proposed new restroom building which will be located by the current restroom when the park upgrades are completed.
- Director Moore believes that the new restroom will contain both storage and a snack bar area depending on the pricing of the new building and if the dollars are available.

- Rio Linda Little League President Baumann mentioned that all the items to be stored are all field related items and the closer to the field, the easier it will be for the volunteers working on the field. She asked if it was the goal of the District, in the long term, to eliminate the storage container completely.
  - The Board responded affirmatively to the elimination of storage container units.
- Director Moore suggested the purchase of a garden cart, based on her experience of moving equipment back and forth from her events at the Horse Arena.
- Director Morris asked if it would be difficult to move the containers.
  - Parks Supervisor Marble stated that the District would handle the move and mentioned that the 40 foot container would replace the old garage at the Harvey House.
- Director Morris asked where the 20 foot container is currently.
  - Parks Supervisor Marble mentioned that it at the yard and not being used as it is not alarmed.

#### **Motion No. 4**

**It was moved by Director Moore with Director Morris seconding the motion to accept the recommendations made by the District Administrator on the movement and replacement of the container at Westside Park. Motion carried: Ayes; (4) Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (1) Bastian.**

#### **Agenda Item No. 10: Discussion of the Rio Linda Elverta Community Water District Rate Restructure.**

District Administrator Heller introduced the item and stated that the Community Water District had a public hearing this past Monday at the Community Center to discuss the proposed rate restructure. He then turned the conversation over to the Board Members that were at the public hearing.

- Chairperson McDaniel mentioned that the meeting was ok. She felt that the Board really didn't answer the questions posed by the public in attendance. She wasn't certain as to how their Board arrived at their procedure and process and how the tiers were established. She doesn't believe that anything was set-up for the farmers and agricultural users. She also stated that our Park District falls into the commercial tier. The protest did not have enough votes and their Board approved the rate restructure in a 4-1 vote.
- Director Moore stated that at a commercial rate, the Park District won't be impacted as we will receive a flat rate regardless of how much water is used. She also mentioned that there were a lot of questions that were not on the agenda and therefore, their Board could not answer them. As well, a lot of questions had been asked and answered several times at previous meetings. She feels that the Park District should look for leaks and curb usage where possible without losing any trees.
- Chairperson McDaniel stated that during a public hearing questions from the public should be answered and Director Moore said that it had been placed on the agenda under public comment.
- Director Morris thanked the other Board Members for attending as she was unable to be there.
- Director Huffhines asked if the District had adjusted the budget for the rate restructure - it was reported that the District had made an adjustment of \$30,000.

#### **Agenda Item No. 11: Discussion of the Sacramento LAFCo Nomination form and recommendation for a nominee.**

This was discussed and a motion was made during Written Correspondence.

**Agenda Item No. 12:** Approval of Resolution #2021-20 approving and adopting the Final Budget for Fiscal Year 2021-2022.

District Administrator Heller introduced this item and informed the Board that no further changes had been made since Sacramento County provided updated and final numbers on July 21, 2021. This document has also been reviewed by the Administration and Finance Committee.

There were no further comments from the Board of Directors.

**Motion No. 5**

**It was moved by Director Moore with Director Morris seconding the motion to adopt Resolution #2021-20 and approve the Final Budget for Fiscal Year 2021-22. Motion carried: Ayes; (4) Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (1) Bastian.**

**Agenda Item No. 13:** Approval of Resolution #2021-21 approving and adopting a Consultant Services Agreement with Deann Cater.

This item was introduced by District Administrator Heller who reminded the Board that a Consultant Agreement with Ms. Cater for at least the first year was in the best interest of the District due to the institutional knowledge that she will be retiring with.

- Director Morris asked what the going rate for this type of service was and if the rate was high.
  - Director Moore mentioned that the Administration and Finance Committee thought that the rate was on the low end.
- Director Huffhines agrees that this was a good idea, and it was a safety net for the District to have.
- Director Moore suggested that the Board approve the agreement as is and relook at it if there is a lot of usage.

**Motion No. 6**

**It was moved by Director Moore with Director Morris seconding the motion to adopt Resolution #2021-21 and approve a consulting agreement with Deann Cater. Motion carried: Ayes; (4) Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (1) Bastian.**

**Board of Director Comments**

Director Moore reminded the Board that the Country Faire was around the corner (Saturday, September 18th) and she does not anticipate it being shut down due to COVID. The Farmer's Market will be working with Sacramento County and beginning August 26th the County will have COVID testing and Vaccinations on site for residents. Also, the Grange is hosting their annual Zucchini races on August 19th at the Farmer's Market. She thanked all of the Staff for their continued work.

Director Morris thanked Staff for their continued hard work and is grateful for the Friday email updates.

Chairperson McDaniel also agreed and thanked the District Administrator for updates. She thanked the Recreation Division for the summer and aquatic programming, and she thanked the Parks Division for working with the Little League.

Director Huffhines thanked the Staff for their continued work.

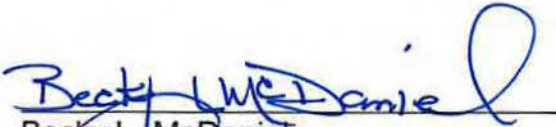
**Adjournment**

Chairperson McDaniel adjourned the meeting at 7:45pm

**APPROVED: Bastian, Huffhines, McDaniel, Moore, Morris**

**ATTEST:**

**ABSENT:**

  
Becky L. McDaniel  
Chairperson, Board of Directors

  
Charlea R. Moore  
Secretary, Board of Directors