

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
December 16, 2020**

Call to Order

Chairperson Lisa Morris called the meeting to order on Wednesday, December 16, 2020 at 6:30pm. Due to the COVID-19 Pandemic, this meeting was conducted by Zoom videoconference. Vice Chairperson Stacey Bastian and Directors Jerry Huffhines, Becky McDaniel, and Charlea Moore were on the videoconference. Staff members on the call included District Administrator Mike Heller, Administrative Analyst Deann Cater, and Recreation Supervisor Erik Hernandez.

Oath of Office

Sacramento County Supervisor Sue Frost joined the meeting and administered the Oath of Office for Stacey Bastian and Charlea Moore, both of whom were reelected to their Special District Director Seats through acclimation in the 2020 general election. Supervisor Frost was honored to be asked to administer this oath to our District Directors.

Public Comments

There were no public comments this month.

Presentations

There were no presentations this month.

Written Correspondence

There were three items all from the California Association of Recreation and Park Districts this month. The November Newsletter; Call for Board Nominations; and the 2021 Conference Save the Date card. There were no comments on the written correspondence.

Consent Calendar

Director Moore requested to pull Items #7 (Administrator's Report) and #9 Review of Administration and Recreation staffing plan due to the continuing COVID-19 pandemic.

Director Moore asked for clarification from the Administration and Finance Committee Minutes (Page 41 of the agenda) regarding the move of the Recreation Staff to the Depot Office to be shared with the Chamber of Commerce. She was looking for more detail on this as the Chamber had discussed it at their recent meeting. District Administrator Heller informed her that the recommendation was in Item #9.

Item #9 covers the District staffing plan as the COVID pandemic continues. This includes the proposal to move the Recreation Division (Erik and Alissia) to the Depot office. The Chamber of Commerce discussed this on the December 10th agenda (two days after our Administration and Finance Committee – on December 8th). At their meeting the Chamber made a motion to vacate the premises as they really do not use the space any longer. The motion was passed by a 6-0 vote with one abstention. District Administrator Heller reminded the Chamber Board that there was a 30 notice required from either party to terminate the agreement. He advised that he would report back to the Park District Board and recommend a waiver of the 30 day notice.

- Vice Chairperson Bastian asked who would be officed where and if it would be permanent. District Administrator Heller informed the Board that the Recreation Division (Erik and Alissia) would occupy the Depot office for the remainder of the pandemic and that the office would not be open to the public due to the pandemic. Staff will revisit office plans when the pandemic is over. One scenario would be to leave one member of the Recreation Division at the Depot office and one person back at the Community Center. The majority of the foot traffic at the Community Center is for the Recreation Staff so it is important for them to have a person there to answer questions.

Motion No. 1

It was moved by Director Moore and Vice Chairperson Bastian seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (November 2020); Approve; (2) Minutes of November 18, 2020 Board of Directors Meeting; (3) Cash Disbursements, November 30, 2020; (4) Finance Report, November 30, 2020; (5) Park Maintenance Monthly Report, November 2020; (6) Recreation Monthly Report, November 2020; (7) Administrator's Report, November 2020 (with discussion); (8) Approval of Resolution 2020-28 approving and adopting a supplement to the Districts policy and procedure manual for policy #3015 – Injury and Illness Prevention Program; (9) Review of Administrative and Recreation staffing plan due to continuing COVID-19 pandemic (with discussion); (10) Review and Approval of the 2021 yearly calendar for the Park District. Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

General Business

Agenda Item No. 11: Election of Board Officer's to serve during calendar year 2021.

Chairperson Morris introduced this item and asked for recommendations for Board positions for 2021. District Administrator Heller reminded the Board that three separate motions would be required. One each for Chairperson, Vice Chairperson, and Secretary.

Motion No. 2

It was moved by Director Huffhines and Chairperson Morris seconded the motion to nominate Becky McDaniel as the Chairperson of the Board for 2021. Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent; (0).

Motion No. 3

It was moved by Director Moore and Director McDaniel seconded the motion to nominate Stacey Bastian as the Vice Chairperson of the Board for 2021. Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).

Motion No. 4

It was moved by Vice Chairperson Bastian and Chairperson Morris seconded the motion to nominate Charlea Moore as the Secretary of the Board for 2021. Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).

Board of Director Committee Minutes

Administration and Finance Committee – Met on December 8th, the Minutes are part of the Administrators report. Aging automotive equipment was discussed as well as COVID programming.

Planning Committee – Met on December 7th, the Minutes are part of the Administrators report. There are some items in the fire that will need to be watched. Cheryle Hodge from the City of Sacramento joined that meeting. She is going to work on correcting some of the wrong verbiage from their Staff reports. Director Moore raised her concerns about the City of Sacramento lining up to take the land in Grandpark and west of Levee Road.

Safety and Security Committee – Did not meet

Firehouse Committee – Did not meet

Dry Creek Committee – Did not meet

LAFCo Committee – Did not meet. The next meeting is scheduled in February.

Board of Director Comments

Chairperson Morris thanked Supervisor Frost for administering the Oath of Office. She thanked the Staff for their continued work and efforts during the COVID pandemic. She thanked the RLE Lions Club for the donation of the Bench for Mr. Antonelli. Former Board Director Chuck Gordon is back at home and doing well (close to 90% recovery). Mel Griffin is also doing well. She thanked the Staff for the Christmas Light Parade Float decorations. This is our first Christmas without our beloved Santa, Cecil MacCracken. She thanked the Board for their trust over the past two years as Chairperson. She wished all a Happy Holiday!

Director McDaniel agreed with Chairperson Morris's comments. She thanked Staff for the Parade and Holiday Event. She commented to Staff that hopefully the corner has been turned. She also thanked the Directors. Thank you all and take care.

Vice Chairperson Bastian apologized for the technical hiccups at the beginning of the meeting. She thanked Supervisor Frost for administering the Oath. She is honored to be serving the District and the community. She thanked the Staff for the work on the parade float, it looked amazing. She thanked the Parks Division for their continued hard work. Ruby's Baskets distribution is set for December 19th, they could still use wrapping paper and blankets. She thanked everybody for their support and is hopeful for a return to normalcy.

Director Huffhines concurred with the other comments. He thanked Supervisor Frost for administering the Oath. He was very happy with the parade as it was an opportunity to get his care patients out of the house to see a community event. Have a good Christmas and stay safe.

Director Moore thanked all and is appreciative for the opportunities upcoming for the next four years. She believes that this is a terrific Park District, one of the best in Northern California. She thanked the Staff for their hard work with the programs (both virtual and online). She advised all to stay safe, wear masks, and sanitize. She thanked Tabitha Worth for all of the efforts for the Christmas Light Parade. She also touched again the importance to incorporate soon on the current park boundaries as it is her firm belief that we will not have close to three quarters of the land in the future. She is concerned of the interest by the City and the County in this area. She wished all a happy and safe holiday.

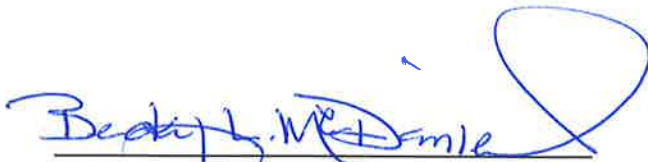
Adjournment

Chairperson Morris adjourned the meeting at 7:11pm

APPROVED: Bastian, Huffhines, McDaniel, Moore, Morris

ATTEST:

ABSENT:



Becky L. McDaniel
Chairperson, Board of Directors



Charlea R. Moore
Secretary, Board of Directors