

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
June 17, 2020**

Call to Order

Chairperson Lisa Morris called the meeting to order on Wednesday, June 17, 2020 at 6:30pm. Due to the COVID-19 Pandemic, this meeting was conducted by Zoom videoconference. Vice Chairperson Stacey Bastian and Directors Jerry Huffhines, Becky McDaniel, and Charlea Moore were on the videoconference. Staff members on the call included District Administrator Mike Heller, Administrative Analyst Deann Cater, Recreation Supervisor Erik Hernandez and Park Worker II Don Davidson.

Public Comments

There were no Public Comments this month.

Presentations

There were no presentations this month.

Written Correspondence

There was no written correspondence this month.

Consent Calendar

Chairperson Morris requested to pull Item #7 – Administrators Report from the consent calendar for discussion.

Chairperson Morris requested a COVID-19 update as it appears that more facilities and amenities are beginning to re-open. District Administrator Heller informed the Board that he will be providing a link in the Friday email update that shows that more classes and programs will be able to start up again. The link is stating for outdoor classes only, but the email from the County Public Health Officer was vague and seemed to indicate that District's could run classes and programs indoors with proper distancing and guidelines.

Motion No. 1

It was moved by Director Moore and Vice Chairperson Bastian seconded the motion to approve the consent calendar, as follows: Received and filed: (1) Park Police Report (May 2020); Approve; (2) Minutes of May 20, 2020 Board of Directors Meeting; (3) Cash Disbursements, May 31, 2020; (4) Finance Report, May 31, 2020; (5) Park Maintenance Monthly Report May 2020; (6) Recreation Monthly Report May 2020; (7) Administrator's Report May 2020; (8) Approval of Resolution 2020-13 amending the Policies and Procedures Manual – Vacations – Full Time Staff; (9) Approval of Resolution #2020-14 amending the Policies and Procedures Manual – Illness and Injury Prevention Program; (10) Approval of Resolution #2020-15 approving the District to purchase materials for electronic data storage. Motion

carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).

General Business

Agenda Item No. 11: Conduct Public Hearing and Adopt Resolution #2020-16 approving the Fiscal Year 2020-2021 Preliminary Budget.

Chairperson Morris opened the Public Hearing at 6:38pm. There were no public comments on the Preliminary Budget and Chairperson Morris closed the Public Hearing at 6:39pm. She then asked the Board of Directors for any comments on the preliminary budget that they had.

C. Moore: The COLAS and Steps that were discussed on May 20th, are they included in this Preliminary Budget?

Administrative Analyst Cater responded that Step increase are included, but COLA is not.

When will COLA be included?

Usually with the Final Budget.

Delighted to see that we are 5% higher than anticipated.

B. McDaniel: Would like to delay the Step increases until January, until we know where we are going to be with getting revenues for the District due to the COVID-19 pandemic as this may continue until December 31.

As well, great job as always to Administrative Analyst Cater.

C. Moore: Is opposed to holding Steps at this time when we adequate revenues. Feels that we need to include those.

L. Morris: Agrees with Director Moore, as long as we have it in our budget. We do need to be cautious and she appreciates Director McDaniel's concerns.

S. Bastian: Agreed with Chairperson Morris and Director Moore.

Motion No. 2

It was moved by Director Moore and Vice Chairperson Bastian seconded the motion to approve and adopt Resolution 2020-16 approving the Fiscal Year 2020-2021 Preliminary Budget as presented; Motion carried: Ayes; (4) Bastian, Huffhines, Moore, and Morris; Noes; (1) McDaniel, Abstain; (0), Absent (0).

Agenda Item No. 12: Discussion of the Rio Linda Elementary School Maintenance.

District Administrator Heller introduced the item reminding the Board that this is a continuation item from the last two Board Meetings. Staff has met via Zoom twice with the new Chief Business Officer, Kristen Coates, from the Twin Rivers Unified School District (TRUSD) to discuss the current agreement and has sent a proposal for a new agreement. The District was contact approximately two weeks ago by the TRUSD Maintenance Director, Armando Orozco, who told us that since our Board tabled the decision to install

a water meter that TRUSD has gone ahead and will be installing a 4" meter and a 4" backflow. That installation is taking place right now at a cost of more than \$14,000, which is much higher than the price of \$2,600 we were given for the installation of a water meter. The School District has asked our District to pay the water invoices from October 1, 2018. This amount has been placed in the FY 2020-21 budget under one time funds and once the final budget has been approved, we will forward a check. We are waiting for an answer on the modified MOU from the School District. The key points of the proposed MOU are for a 50-50 split on any work and new equipment installed if the School District terminates the agreement within a five year period of install. As well, the Park District is asking the TRUSD to pick up all fees for utilities.

C. Moore: On the new agreement the Park District will not pay for the water?
We have requested that, but the new agreement has not been signed yet.

S. Bastian: Thanked Armando Orozco for working on this and getting the Water Meter installed. Thanks to TRUSD for working with us and we will see what they have to say on the agreement.

L. Morris: Wants to thank School Trustee Bob Bastian as he has put in a lot of time working on this.

B. McDaniel: Thanked the District Administrator for all of his hard work on this project.

J. Huffhines: Agreed with Director McDaniel.

L. Morris: Also Agreed and asked for the next steps.
Ms. Coates and the Park District have a standing Zoom meeting. We will reach out to TRUSD and let them know that our Board is fine with the modifications and will wait for their response.

Board of Director Committee Minutes

Administration and Finance Committee – met on June 9th - the Minutes are in the Administrators Report.

Planning Committee – Did not meet.

Safety and Security Committee – Did not meet.

Firehouse Committee – Did not meet.

Dry Creek Committee – met via Zoom on June 10th. Horse patrol is out and working on the Horse Trails. Homelessness is still a concern. Also looking for signage for the bike trails.

LAFCo Committee – Did not meet.

Board of Director Comments

Vice Chairperson Bastian thanked Deann and Staff for the Budget. Thanked the Park Division for keeping the Parks up and handling some graffiti issues. Hopefully everybody will stay strong and support our law enforcement.

Also, Happy Birthday from the Board to Stacey!!

Director Moore agreed with Stacey's comments. Thanked Mike and Deann for the Budget and was delighted to see the revenues up. Thanked Mike for the work on the MOU with TRUSD. Thanks to the Parks Division for keeping the Parks looking great. Wash your hands and wear your masks. Stay safe.

Director Huffhines thanked Mike with the MOU and thanked Deann for a great job on the budget.

Director McDaniel mentioned that is going to be tough times for Recreation and advised Erik to keep his head up. Thanked Mike for representing the District very professionally during all of the County and State Zoom calls. Thanked Deann for the budget. She is concerned about upcoming property tax and the unsecured funds from the delay's and defaults.

Chairperson Morris thanked Mike for keeping everybody up to date. She also thanked the Staff for their hard work. She also offered her personal condolences to Shelley Goyet for the loss of her mother.

Adjournment

Chairperson Morris adjourned the meeting at 6:59pm

APPROVED: Bastian, Huffhines, McDaniel, Moore, Morris

ATTEST:

ABSENT:



Lisa L. Morris

Lisa L. Morris
Chairperson, Board of Directors

Charlea R. Moore

Charlea R. Moore
Secretary, Board of Directors