

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT  
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING  
MINUTES  
August 19, 2020**

**Call to Order**

Chairperson Lisa Morris called the meeting to order on Wednesday, August 19, 2020 at 6:33pm. The meeting was memorialized in the honor of Cecil MacCracken, a long time Rio Linda resident who volunteered on many District programs. Mr. MacCracken passed away on July 19<sup>th</sup>.

Due to the COVID-19 Pandemic, this meeting was conducted by Zoom videoconference. Vice Chairperson Stacey Bastian and Directors Jerry Huffhines, Becky McDaniel, and Charlea Moore were on the videoconference. Staff members on the call included District Administrator Mike Heller, Administrative Analyst Deann Cater, and Recreation Supervisor Erik Hernandez.

**Public Comments**

Mr. Bob Bastian spoke briefly about agenda item #10, the park bench in memory of Ray Antonelli, supporting the project. He mentioned the Depot building project completed during Ray's Lions presidency and noted that the Rio Linda Elverta Lions Club was awarded most outstanding project for this work.

Mr. Bastian also thanked District Staff for the progress recently made at the Rio Linda Elementary School with the field and water. He also mentioned that Mel Griffin, a Rio Linda resident, was still recovering from a massive stroke but he is making progress.

**Presentations**

There were no presentations this month.

**Written Correspondence**

There was no written correspondence this month.

**Consent Calendar**

There were no consent calendar items pulled for discussion.

**Motion No. 1**

**It was moved by Director Moore and Vice Chairperson Bastian seconded the motion to approve the consent calendar, as follows: Received and filed: (1) Park Police Report (July 2020); Approve; (2) Minutes of July 15, 2020 Board of Directors Meeting; (3) Cash Disbursements, July 31, 2020; (4) Finance Report, July 31, 2020; (5) Park Maintenance Monthly Report July 2020; (6) Recreation Monthly Report July 2020; (7) Administrator's Report July 2020; (8) Approval of Resolution 2020-19 approving and adopting the appropriations limit for fiscal year 2020-21. Motion**

**carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).**

**General Business**

**Agenda Item No. 9:** Discussion of potential projects for Park Impact Fees; Prop 68 Per Capita Allocation; and the Prop 68 Statewide competitive grant – round 4.

District Administrator Heller introduced this item and gave a brief synopsis of the potential dollars and restrictions for each of the funding programs. He also mentioned that the Park Planning Committee had met to discuss potential projects and the District was now looking for Board input and recommendation. He also introduced Alex Gibbs from Townsend Public Affairs who worked on the last application with outreach and grant writing and Ben Woodside from Callander Landscape Architects who worked on the site work for the last application.

Mr. Gibbs spoke about round 3 and what obstacles our District met and the reasons why we were not funded for either application. The changes for round 4 include how outreach will be conducted due to the pandemic. He also mentioned that there is \$150,000,000 more in available funding and he believes that fewer agencies will apply due to the furloughing of staff in the pandemic.

C. Moore: As she is reading the staff report, are West Q and Westside Park the best options for potential funding?

Mr. Gibbs responded yes, and that West Q would probably score highest.

Director Moore would happily support West Q.

B. McDaniel: Commented that the West Q site is dirt and will probably score much better for that reason. As well, for outreach the District could partner with the Jehovah Witness Hall.

S. Bastian: Are we limited to just one project?

District Administrator Heller said that there is no restriction and that we can submit as many applications as we would like but based on the last round, we know that new parks will score better than the rehabilitation/renovations of existing parks. West Q will probably score better as it is new and there is no other parkland there.

Mr. Gibbs agreed with this and also stated that due to the amount of parkland per acre around the Rio Linda Elementary School, he believes that Westside may score better even though both our maintenance/rehabilitation projects and not a new park.

Vice Chairperson Bastian is in favor of West Q and Rio Linda Elementary.

B. Woodside: From Callander Landscape Architects spoke about what goes into a project as they are very competitive. Multiple applications from an agency is fine but he recommends going with projects that will gain the top points. As well, go conservative on the scope and control the spending.

- L. Morris: Should we downsize the scope to be more realistic on the application?  
Mr. Woodside suggested that anything additional that we would like in the park may be shown as a future phase.
- S. Bastian: Is the property at West Q still available?  
District Administrator Heller replied that we think so. It was available in July when we spoke to the School District briefly about it.  
Vice Chairperson Bastian believed that it was up for auction.
- C. Moore: To be clear, her understanding is that the 320 W. Q property will score well due to being a new park, but not because of the household median income correct?  
That is correct.

Director Moore made a motion that was seconded by Chairperson Morris. The District should move forward with a Prop 68 grant application for 320 W. Q. Street for a new park.

- S. Bastian: Is concerned that the property is on the TRUSD auction list and if it did sell, can we confirm that.  
District Administrator Heller has a call scheduled with Dr. Coates from TRUSD on Thursday and will confirm.

- L. Morris: If 320 W. Q. is sold, should we select a back-up?
- A. Gibbs: Yes, we can pick a back-up and he recommends Westside Park as the back-up site.

Director Moore amended her motion to:

**Motion No. 2**

**It was moved by Director Moore and Director McDaniel seconded the motion That District should move forward with a Prop 68 grant application for 320 W. Q. Street for a new park and select Westside Park as a back-up for an application if 320 W. Q. is unavailable; The motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).**

**Agenda Item No. 10:** Adopt Resolution 2020-20 approving the donation and placement of a new park bench in Depot Park by the Rio Linda Elverta Lions Club in honor of Ray Antonelli.

District Administrator Heller introduced the item mentioning that representatives from the Lions had met with staff to discuss the location and type of bench that they would like to consider. Funding for this project is coming directly from the Antonelli family and will not have any impact on the Park District general fund. He also reminded the Board that per Policy #6030, approval would need to be by a 4/5<sup>th</sup>'s vote and abstentions and absences count as a no vote.

- B. McDaniel: Asked if the District can add memorial amenities to the Policy and Procedure manual without a 4/5<sup>th</sup>'s vote? She believed that this was discussed and approved many years ago. She asked if Director Moore had any memory of this.
- C. Moore: Does recall the discussion but does not remember this being codified. She asked if it was in the policy manual (it is not).
- B. McDaniel: Asked if this needed to be rushed. Can it be brought to Planning for further discussion?  
District Administrator Heller replied that the Board can do whatever they feel is in the best interest of the District. He did mention that the Lions are ready to begin the project and they had almost ordered the bench prior to this meeting.
- B. McDaniel: Can the policy be brought forward to the next Park Planning Committee regarding memorials in the Parks in general?  
Yes, certainly that can be done.
- S. Bastian: Asked if she needed to abstain from the vote (currently the President of the Rio Linda Elverta Lions Club).  
District Administrator Heller replied that she did not need to abstain from the vote as this is not a fiduciary item. All items are being donated by the Lions Club. It is the professional opinion of the District Administrator to vote last on the roll as if we have 4 Aye's then you can abstain if you choose as the item will pass.  
Vice Chairperson Bastian asked if she abstained, it would count as a no vote.  
Yes, but we would have a 4/5<sup>th</sup>'s vote and it will be recorded as an abstention.

### **Motion No. 3**

**It was moved by Director Moore and Director McDaniel seconded the motion to approve and adopt Resolution 2020-20 approving the donation and placement of a park bench in Depot Park in memory of Ray Antonelli; Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0); Abstain; (0); Absent (0).**

### **Board of Director Committee Minutes**

Administration and Finance Committee – Did not meet.

Planning Committee – Met on August 6<sup>th</sup> – had a good meeting with discussion on the funding from grants and direction to move forward.

Safety and Security Committee – Did not meet.

Firehouse Committee – Did not meet.

Dry Creek Committee – Did not meet.

LAFCo Committee – Did not meet.

**Board of Director Comments**

Director McDaniel mentioned that Districts are doing the best that they can. She is distressed by the number of homeless and needles that she is seeing within the community. Everybody please stay healthy and safe.

Director Moore agreed that the homeless situation is out of hand on the Dry Creek Trail. Nothing can be done during the pandemic. She thanked the Parks Staff for the continued good condition of the parks. She is pleased with the Board on their commitment to the upcoming projects. She thanked the Administration team and she congratulated community resident Bob Reisig for overcoming COVID-19. She also asked for all to stay safe.

Director Huffhines thanked Mike for the work at the elementary school and thanked the Parks Staff as the parks look great. He reminded all to stay safe and to wear masks. Vice Chairperson Bastian is concerned that the Staff has to deal with the homeless and trash. She mentioned that the Ground Zero gates had been broken. She notified the Sheriff's office about this. She thanked staff for their work on the Rio Linda Elementary School with TRUSD Staff. She thanked the Recreation Division for their continued work on Social Media. Please all stay safe and we will get through this.

Chairperson Morris thanked the entire Staff for their hard work especially the Park staff working in the heat. She is looking forward to the upcoming movie event. Please all stay safe.

**Adjournment**

Chairperson Morris adjourned the meeting at 7:26pm

**APPROVED: Bastian, Huffhines, McDaniel, Moore, Morris**

**ATTEST:**

**ABSENT:**



Lisa L. Morris  
Lisa L. Morris  
Chairperson, Board of Directors

Charlea R. Moore  
Charlea R. Moore  
Secretary, Board of Directors