

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
November 18, 2020**

Call to Order

Chairperson Lisa Morris called the meeting to order on Wednesday, November 18, 2020 at 6:34pm. Due to the COVID-19 Pandemic, this meeting was conducted by Zoom videoconference. Vice Chairperson Stacey Bastian and Directors Jerry Huffhines, Becky McDaniel, and Charlea Moore were on the videoconference. Staff members on the call included District Administrator Mike Heller, Administrative Analyst Deann Cater, Parks Supervisor Tim Marble, and Recreation Supervisor Erik Hernandez.

Public Comments

There were no public comments this month.

Presentations

There were no presentations this month.

Written Correspondence

There was no written correspondence this month.

Consent Calendar

Director McDaniel requested to pull Item #3 – Cash Disbursements from the Consent Calendar for discussion.

Director McDaniel requested some clarification on a couple of items in the Cash Disbursement report:

- Item 20211200 – Building Maintenance Supplies – the purchase of a new bulletin board. It was explained that this will replace the current bulletin board at the park entrance of Community Center park which has been vandalized beyond reasonable repair.
- Item 20219100 – Electricity – The SMUD charges for the Community Center appear to be high. It is expected to be reduced with the new HVAC system in place.
- Item 20219800 – Water – The last water bill for Westside park appears to be extremely high. It was explained that part of the reason is that the water spigot at the dog park had been broken into and left on overnight on more than one occasion. With the approach of the winter months, all of the District's water usage will be decreasing.

Motion No. 1

It was moved by Director McDaniel and Director Moore seconded the motion to turn off the water at the Westside dog park until the Spring and then re-visit the issue. The motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).

Motion No. 2

It was moved by Director Moore and Director McDaniel seconded the motion to approve the consent calendar as follows: Received and filed: (1) Park Police Report (October 2020); Approve; (2) Minutes of October 21, 2020 Board of Directors Meeting; (3) Cash Disbursements, October 31, 2020; (4) Finance Report, October 31, 2020; (5) Park

Maintenance Monthly Report, October 2020; (6) Recreation Monthly Report, October 2020; (7) Administrator's Report, October 2020; (8) Approval of Resolution 2020-27 approving and adopting an amendment to the Districts policy and procedure manual for policy #2230 – Nepotism. Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).

General Business

Agenda Item No. 9: Discussion and Nomination for the Sacramento Local Agency Formation Commission (LAFCo) for membership on Office 'B' of the Special District Advisory Committee (SDAC).

District Administrator Heller introduced this item and reminded the Board that in the past our District had a representative for both Office 'A' and Office 'B' of the SDAC. With Director Moore being voted onto the Sacramento LAFCo Board as an alternate, we gave up our seat in Office 'A' so that the Brown Act would not be violated. The Office 'B' seat is up for membership and is currently occupied by Vice Chairperson Bastian. The membership for Office 'B' will occur from January 1, 2021-December 31, 2022. The Board is asked to nominate a Director for this seat if they so choose.

Director McDaniel asked Vice Chairperson Bastian if she wanted to remain on the SDAC and if she had the time to sit on the committee. Chairperson Bastian responded affirmatively to both questions.

Motion No. 3

It was moved by Director Moore and Director McDaniel seconded the motion to nominate Stacey Bastian to the Sacramento LAFCo SDAC Office 'B' seat from January 1, 2021-December 31, 2022. The motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).

Agenda Item No. 13: Discussion and vote for the California Association for Park and Recreation Indemnity election for Board of Directors At-Large positions

Board of Director Committee Minutes

Administration and Finance Committee – Met on November 10th, the Minutes are part of the Administrators report.

Planning Committee – Did not meet – scheduled for December 7th.

Safety and Security Committee – Did not meet

Firehouse Committee – Did not meet

Dry Creek Committee – Did not meet

LAFCo Committee – Did not meet. The SDAC is next scheduled to meet on December 29th.

Board of Director Comments

Director Moore feels that the District is doing well. She was happy with the large turnout for the Trunk or Treat. She was also happy with the 15 vehicles at the Drive-in movie and is hoping for more at the next movie event. Parks look terrific. She thanked everybody who worked on the

Veterans' Day event and apologized for not being able to be there. She thanked the Staff for all of the work being done.

Director McDaniel agreed with Director Moore's comments. She mentioned that these are tough times on Recreation and Parks and the industry is struggling. Staff please be safe, understanding, and respectful. She thanked Staff for the work on Veterans' Day. She asked Parks Supervisor Marble about the number of syringes that are picked up. He responded that outside of the Parks it is a little crazy. However, inside of the Parks they average approximately five per week. They are spread out – more prevalent at the Ueta Parkway and smaller numbers at the other parks. They are using safety precautions while working on the garbage.

Director Huffhines thanked the Parks Staff as the Parks look great. Staff is doing a good job.

Vice Chairperson Bastian commented on the Veterans' Day event. She was honored to help with it and thanked the volunteers who were there. She was glad to be able to do that. She thanked the Parks Staff and asked everybody to stay safe

Chairperson Morris agreed with Vice Chairperson Bastian's comments. She thanked the Staff for their work. She wished everybody a Happy Thanksgiving.

Adjourn to Closed Session

Chairperson Morris suspended the meeting to adjourn to Closed Session at 6:50pm.

Reconvene from Closed Session

Chairperson Morris reconvened the meeting from Closed Session at 8:17pm. She reported that the Board conducted a conversation under California Government Code §54957, regarding the evaluation of an employee: District Administrator and there was nothing additional to report.


Adjournment

Chairperson Morris adjourned the meeting at 8:17pm

APPROVED: Bastian, Huffhines, McDaniel, Moore, Morris

ATTEST:

ABSENT:



Lisa L. Morris
Chairperson, Board of Directors



Charlea R. Moore
Secretary, Board of Directors