

**RIO LINDA ELVERTA RECREATION AND PARK DISTRICT
810 Oak Lane, Rio Linda, California 95673**

**BOARD OF DIRECTORS REGULAR MEETING
MINUTES
April 15, 2020**

Call to Order

Chairperson Lisa Morris called the meeting to order on Wednesday, April 15, 2020 at 6:33pm. Due to the COVID-19 Pandemic, this meeting was conducted by Zoom videoconference. Vice Chairperson Stacey Bastian and Directors Jerry Huffhines, Becky McDaniel, and Charlea Moore were on the videoconference. Staff members on the call included District Administrator Mike Heller, Administrative Analyst Deann Cater, Parks Supervisor Tim Marble, and Recreation Supervisor Erik Hernandez.

Public Comments

There were no Public Comments this month.

Presentations

There were no presentations this month.

Written Correspondence

The CARPD Call for Nominations was received and filed.

Consent Calendar

There were no consent calendar items pulled for discussion.

Motion No. 1

It was moved by Director Moore and Vice Chairperson Bastian seconded the motion to approve the consent calendar, as follows: Received and filed: (1) Park Police Report (February and March 2020); Approve; (2) Minutes of February 19, 2020 Board of Directors Meeting; (3) Minutes of March 30, 2020 Board of Directors Special Meeting; (4) Cash Disbursements, February 29 and March 31, 2020; (5) Finance Report, February 29 and March 31, 2020; (6) Park Maintenance Monthly Report February and March 2020; (7) Recreation Monthly Report (February and March 2020); (8) Administrator's Report (February and March 2020); (9) Approval of Resolution #2020-08 calling for a General Election on November 3, 2020; (10) Approval of Resolution #2020-09 amending the District's Policies and Procedures Manual – Policy 6020 Digital Marquee. Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).

General Business

Agenda Item No. 11: Adopt Resolution #2020-10 approving the 2018-19 Audit Report as prepared by Craig Fechter and Company

District Administrator Heller thanked Administrative Analyst Cater and her Staff for bringing the budget in and for the work on preparing for last year's audit. He then

introduced Craig Fechter of Craig Fechter and Company CPA to discuss the financial audit.

Mr. Fechter commented that the audit went very well and that his only point of concern was the SCERS Pension Liability. He was concerned about this as our District just joined SCERS and it was too soon for us to be showing a pension liability. He spoke with both the District Administrator and SCERS Staff. This was done to keep all of the Districts participating in SCERS reporting the same. SCERS did off-set this liability for the last fiscal year.

Mr. Fechter also pointed out that the District's fund balance at the close of FY 2018-19 was \$981,080. Basically, the District had enough in reserve to work for a year without bringing in an income. For a District with an annual operating budget of just over 1.2 million, this is a great accomplishment.

- Members of the Board thanked Craig Fechter for his report and were impressed with the current financial situation and thanked Deann Cater and Staff.

Motion No. 2

It was moved by Director McDaniel and Director Moore seconded the motion to approve and adopt Resolution 2020-10 approving the 2018-19 Audit Report as prepared by Craig Fechter and Company; Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).

Agenda Item No. 12: Conduct second reading and adopt ordinance 2020-01-ORD authorizing the levying of special taxes within the Gibson Crossing Communities Facilities District.

District Administrator Heller introduced the item as the second reading of the Ordinance that was first read during the February 2020 Board meeting. There was no further discussion on the item.

Motion No. 3

It was moved by Director Moore and Director McDaniel seconded the motion to approve and adopt the second reading of Ordinance 2020-01-ORD levying special taxes within Community Facilities District 2020.01 (Gibson Crossing); Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).

Agenda Item No. 13: Adopt Resolution #2020-11 approving the purchase of a John Deere lawnmower for the Park Maintenance Division.

District Administrator Heller introduced this item and reported on the bad luck the District has had with the current Toro lawnmower which, when purchased, was sold as a riding residential mower. The District really needs a commercial mower due to the number of hours and usage that takes place.

He commended Staff for the work put into obtaining quotes and for the recommendation to move over to John Deere as that has been quality equipment for the District in the past. There was no additional discussion on this item.

Motion No. 4

It was moved by Director Moore and Vice Chairperson Bastian seconded the motion to approve and adopt Resolution 2020-11 to purchase a John Deere lawnmower at a cost not to exceed \$12,000; Motion carried: Ayes; (5) Bastian, Huffhines, McDaniel, Moore, and Morris; Noes; (0), Abstain; (0), Absent (0).

Agenda Item No. 14: Discussion on the Rio Linda Elementary School and potential grant opportunities.

District Administrator Heller introduced the item and reminded the Board, that this was an item for discussion and if need be, then it will be brought back to the Board for an Action at a future meeting. It was reported that the District had been unsuccessful with the Prop 68 grant to purchase and refurbish the site. One big challenge with California State Parks grants is that this site is within a half mile of both the Depot Park and the Community Center Park, so the area exceeds the maximum park land per capita used as a scoring mechanism on most grants. These are grant points that we can not receive when scoring competitive applications. As well, there is currently no revenue stream for this park and it really isn't functional due to the poor shape of the turf, the grading, and the poor irrigation.

The current MOU with the School District calls on us to pay for irrigation and maintenance at the site. We were being charged by the Twin Rivers Unified School District (TRUSD) 70% of the full water bill. While this makes sense for a 13-14 acre high school site, it is very tough to justify on less than 8 acres where the landscaped portion is just 20-25% of the entire site. The School District did offer to lower the billed water amount to 50%. This still has the Park District owing more than \$7400.00 since October 2018. We have not paid any of the water bills to the TRUSD to date. Finally, the site is not truly ours. Any time we want to have a community festival or major event out there, we are required to name TRUSD as an additionally insured and inform them of the program. This caused a hang-up on the Country Faire in 2019 due to the use of children's carnival rides. It was eventually worked out, but there were a number of challenges to make it work.

While this is a feel good site and we would love to continue to maintain and use it, it really is a tough fiscal sell at this time.

Chairperson Morris asked School Trustee Bob Bastian, who was on the videoconference if there was any possible way to get the billed water percentage lowered.

B. Bastian: Spoke with the B.R.I.D.G.E.S Community Group as they were in the process of applying for some SMUD Shine Grants. He requested that a doggie station be added to the grant as a lot of people are not picking up after their pet at the site. He also spoke with Tim Shaw at the Rio Linda Elverta Community Water District and asked about splitting the water line at the School. The cost of a meter and having the Water District install it

was quoted back by Mr. Bastian at a total cost of \$2,600.00. This would be for a 2" line. Finally, he spoke to Armando Orozco, the Maintenance Director, for TRUSD. Mr. Orozco agreed that splitting the line would be best for all involved. He also thinks that Mr. Orozco would work to have the water bill to date waived if the Park District were to have the 2nd line installed. Mr. Bastian also left a message for TRUSD Superintendent Martinez to bring him up to date on these conversations.

- C. Moore: Stated that she would be in favor of our own meter with the School District waiving the water bills to date.
- L. Morris: Agrees with Director Moore on the meter and invoice waiver.
- B. McDaniel: Stated that water wasn't the only issue. There is not enough signage at the site, nobody knows who it belongs to. The turf is well below standard for the Park District. She does agree with Director Morris on the meter and invoice waiver.
- S. Bastian: Likes the spot. It is a great location in the center of Rio Linda, and it is always used. She stated that TRUSD has worked with our District and she would like to see us continue to use the facility.
- J. Huffhines: Agreed with Director Moore about the meter and invoice waiver.
- M. Heller: Reminded the Board that the Park District doesn't own the land, so any improvements made on the land can be taken from us with a 30 day termination letter. While this is highly unlikely, it is something that we need to be aware of. Also, there is still no revenue stream from this particular park. The Park District would need to be able to restructure the MOU so that we would be able to program and make upgrades without being penalized upon potential termination.
- B. McDaniel: Agreed with the District Administrator's comment and stated that we needed to be able to rent the site without the needing buy-in or permission from the TRUSD.
- J. Huffhines: Agreed with Director McDaniel
- C. Moore: Agreed with Director McDaniel
- S. Bastian: If the Park District strengthens communication and stays positive with TRUSD, she believes this will be a win/win scenario for both Districts.
- C. Moore: The District Administrator should speak with TRUSD and he can phrase it in a positive way.

- L. Morris: Tasked the District Administrator with continuing the conversation with TRUSD and to gather information to bring back to the Board in May.
- M. Heller: Stated he will begin to work on this and bring it back to the Park Planning Committee when they meet or the Board of Directors if that meeting happens first.
- B. Bastian: Apologized for the past difficulties encountered at the Staff level on behalf of TRUSD.

Board of Director Committee Minutes

Administration and Finance Committee – met on April 7th – the Minutes are in the Administrators Report. The Majority of the meeting centered around the purchase of the lawnmower.

Planning Committee – Did not meet.

Safety and Security Committee – Did not meet.

Firehouse Committee – Did not meet.

Dry Creek Committee – Did not meet.

LAFCo Committee – Did not meet.

Board of Director Comments

Vice Chairperson Bastian thanked Staff for setting up the Zoom Videoconference. She also thanked the Recreation Staff for a great job on the virtual egg hunt. She realizes it is tough to keep people out of the Parks and thanked the Parks Staff for their continued efforts. Finally, she thanked Deann for the successful audit.

Director Huffhines thanked the Staff for setting up the Videoconferencing call. He agreed with all of Vice Chairperson Bastian's comments.

Director McDaniel thanked Erik for the Recreation Divisions efforts as this is a tough time for all that is going on. She also thanked Deann and Staff for the audit and Tim and his crew for the Parks.

Director Moore echoed the other Board Director's remarks and thanked both the Board and Staff for working together to stay afloat during this time. She complimented Deann on the audit and reminded Tim and Parks Division to be safe while in the field. She congratulated Erik on a great job with the virtual egg hunt. Finally, she cautioned the Board that we will need to prepare for some rough sailing ahead and to be ready for this financially as it looks like we are headed for a downturn. She reminded everybody to stay safe.

Chairperson Morris thanked the Staff for continuing to do a great job. She also thanked the Board.

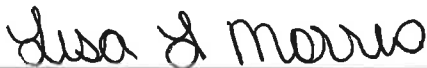
Adjournment

Chairperson Morris adjourned the meeting at 7:40pm

APPROVED: Bastian, Huffhines, McDaniel, Moore, Morris

ATTEST:

ABSENT:



Lisa L. Morris
Chairperson, Board of Directors



Charlea R. Moore
Secretary, Board of Directors

